



VALUATION APPEAL FORM

GV		SUPP NO		APPEAL NO:	
	Marinda		Regardt		Wendy
Epos	valuations@kouga.gov.za		valuations2@kouga.gov.za		valuations3@kouga.gov.za
Faks	086 570 2737		086 523 8133		086 522 4061

FORM B : BUSINESSES AND SECTIONAL TITLE

Lodging of an appeal against a matter reflected in or omitted from the valuation roll or supplementary valuation roll for the period 1 July To 30 June

PLEASE COMPLETE:

ERF NO OR NUMBER OF UNIT FARM NO AND NAME	
TOWN / SCHEME NAME FARM DISTRICT	

PLEASE NOTE: **IMPORTANT INFORMATION**

IF YOU ARE NOT THE PERSON WHO SUBMITTED THE APPEAL, BUT HAVE BEEN APPOINTED TO REPRESENT THE APPELLANT, THEN A SIGNED POWER OF ATTORNEY OR RESOLUTION MUST BE INCLUDED AS PROOF OF THE REPRESENTATIVES APPOINTMENT.

THE VALUATION OFFICE ACCEPTS NO RESPONSIBILITY FOR ANY INFORMATION NOT INCLUDED BY THE APPELLANT.
APPLICANTS MUST PLEASE INCLUDE VALID REASONS, MOTIVATING THEIR APPEAL, INCLUDING INCOME AND EXPENDITURE STATEMENTS OF THE BUSINESS.

ONLY PERSONS WHO HAVE PREVIOUSLY OBJECTED AGAINST THE RELEVANT VALUATION WILL BE ALLOWED TO APPEAL AGAINST THE RESULTS OF THE OBJECTION.

SECTIONAL TITLE UNITS MUST BE COMPLETED IN SECTION 4, AND NOT IN SECTION 2.

OWNERS ARE REQUESTED NOT TO POST THE APPEALS UNLESS NO ALTERNATIVE IS AVAILABLE IN WHICH CASE THE ENVELOPE NEEDS TO BE CLEARLY MARKED "ATTENTION: MARINDA VD MERWE / REGARDT VAN VUUREN - VALUATION OFFICE". APPEAL FORMS CAN BE SENT PER E-MAIL OR FAX. SEE DETAILS ABOVE.

IF YOU HAVE NOT RECEIVED AN APPEAL NUMBER, YOUR APPEAL WILL NOT BE VALID

Complete: Erf/ Unit no Area/ Scheme name

SECTION 2 : PROPERTY DETAILS. (For sectional titles see Section 4)

Undeveloped Property

YES		NO	
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- A. PROPERTY STREET ADDRESS
- B. EXTENT OF PROPERTY
- C. MUNICIPAL ACCOUNT NO
- D. NAME OF BONDHOLDER, IF ANY
- E. REGISTERED AMOUNT OF BOND

M ²	
R	

Provide full details of all servitudes, road proclamations or other endorsements

- F. SERVITUDE NO
- G. AFFECTED AREA
- H. IN FAVOUR OF
- I. FOR WHAT PURPOSE
- J. WAS COMPENSATION PAID
- K. AMOUNT

M ²	
JA/	Nee/
R	

SECTION 3 : DESCRIPTION OF BUILDINGS (Not for sectional titles)

This section is for developed properties only

A. FIRST USE

Shops	m ²
Offices	m ²
Workshop	m ²
Store	m ²
Other	m ²
Other	m ²
Other	m ²

EXTEND

m ²

B. OUTSIDE BUILDINGS

Garages	
Other	

NUMBER

EXTEND

m ²

C. OTHER

Swimmingpool	
Bore hole	
Tennis Court	
Garden	

GOOD	FAIR	POOR

D. FENCING

TYPE		FRONT	BACK	1STE SIDE	2ND SIDE
HEIGHT					

Complete: Erf/ Unit no Area/ Scheme name

SECTION 4 : DESCRIPTION OF BUILDINGS (Not for sectional titles)
This section is for developed properties only

B. SECOND USE - TENANT AND RENT INFORMATION

Name of Tenant	<input style="width: 100%;" type="text"/>
Extend of portion rented out	<input style="width: 80%;" type="text"/> m ²
Name of building and no	<input style="width: 100%;" type="text"/>
Use for: Description	<input style="width: 100%;" type="text"/>
Rental Income (Exc.VAT)	<input style="width: 80%;" type="text"/> R
Escalation of rental	<input style="width: 80%;" type="text"/>
Other Contributions	<input style="width: 80%;" type="text"/>
Terms of Lease	<input style="width: 80%;" type="text"/>
Start Date	<input style="width: 80%;" type="text"/>
Contract period	<input style="width: 80%;" type="text"/>

C. GENERAL CONDITION OF BUILDING

GOOD	FAIR	POOR

D. OTHER CONTRIBUTION

Complete: Erf/ Unit no Area/ Scheme name

SECTION 5 : SECTIONAL TITLE UNITS

A. SCHEME NO

B. SCHEME NAME

C. FLAT NO

D. EXTEND OF UNIT m²

E. DESCRIPTION OF UNIT ((Indicate numbers OR state Yes or No OR Description)

Shop	<input type="text"/>	<input type="text"/>
Office	<input type="text"/>	<input type="text"/>
Workshop	<input type="text"/>	<input type="text"/>
Store room	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>

F. MONTHLY LEVY TO BODY CORPORATE R

G. PARTICULARS OF EXCLUSIVE AREAS

Swimmingpool	YES	NO
Tennis court	YES	NO
Garage	YES	NO
Carport	YES	NO
Open parking	YES	NO
Store room	YES	NO
Garden	YES	NO
Other	YES	NO
Other	YES	NO
Other	YES	NO

SECTION 6 : IF YOUR PROPERTY IS CURRENTLY ON THE MARKET OR HAS BEEN ON THE MARKET FOR THE LASTE 3 YEARS

A. Placed by owner on market Offer received R

Date

B. Name of Estate Agent Offer received R

Date

Contact details of Estate agent
Tel: _____

Complete: Erf/ Unit no Area/ Scheme name

SECTION 7: PARTICULARS AS REFLECTED IN THE VALUATION ROLL

A. DESCRIPTION OF PROPERTY

ERF NO	
SECT NO	
NAME OF SECT. NO	
AREA/ DORP	

B. CATEGORY (ex. Residential,farm)

C. STREET ADDRESS

D. MARKET VALUE AS ON VALAUTION ROLL

E. REQUESTED VALUATION

E. NAME OF OWNER

SECTION 8: DECLARATION

Attention is hereby drawn to Section 42(2) of the Act which states that where any document information or particulars not provided when required in terms of Sub sec 42(1) of the Act and the owner concerned relies on such document, information or paticulars in appeal to an Appeal Board, the Appeal Board makes an order as to costs in terms of section 70 of the Act. If the Appeal Board is of the view that the failure to do provide any such document, information or particulars has placed an unnecessary burden on the function of the Municipal Valuer or the Appeal Board.

I/we Hereby declair that the information and particulars supplied are true and correct.

DATE

YEAR	MONTH	DATE

SIGNATURE

Complete: Erf/ Unit no Area/ Scheme name

OFFICIAL USE

SECTION 8 : DECISION OF THE MUNICIPAL VALUER

Erf no, Unit no, Farm no:

Farm name and Farm District

Category

Market value

Extent

Owner

Municipal Valuer Reasons (See attached minutes)

Municipal Valuers

Date of Valuation

Date of Objection
Date reason requested
Date of Appeal

SECTION 9 : NOTIFICATION OF OUTCOME

	GV/Sup	Adjusted	Final
Valuation Adjusted	R	R	R

Objector/Appellant Notified
Owner Notified

Municipal Official

Capacity

Signature

DATE