



Jeffreys Bay Leribe Thomhill PO Box 21 Jeffreys Bay 6330 Tel: 042 293 1111 Fax: 042 293 1114	Humansdorp Humansdorp PO Box 26 Humansdorp 6300 Tel: 042 295 1111 Fax: 042 291 0567	St Francis Bay Cape St Francis Oyster Bay PO Box 137 St Francis Bay 6312 Tel: 042 294 0309 Fax: 042 294 0108	Hankey Hankey PO Box 3 PO Box 3 6350 Tel: 042 284 0302 Fax: 042 284 0259	Falensie PO Box 129 PO Box 129 6335 Tel: 042 283 0257 Fax: 042 288 0563
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**TO : MUNICIPAL MANAGER**

**FROM : MANAGER: BUDGET & TREASURY**

**DATE : 30 OCTOBER 2014**

**SUBJECT: BUDGET VIREMENTS FOR THE QUARTER ENDED 30 SEPTEMBER 2014**

The attached report has been prepared in terms of the approved Budget virement policy which requires the Municipal Manager to report to the Mayor on a quarterly basis on those virements that have taken place during the quarter.

For any other enquiries regarding this memo, please don't hesitate to phone the writer on ext. 8503.

Hope you will find the above in order.

Yours Faithfully

Mr. S. Abrahams  
Manager: Budget & Treasury



29 October 2014

THE EXECUTIVE MAYOR

**BUDGET VIREMENTS FOR THE QUARTER ENDED 30 SEPTEMBER 2014**

**1. PURPOSE**

The purpose of this report is to report the approved budget virements made in terms of our Budget virement policy as approved by Council on the 30 May 2014.

**2. STRATEGIC OBJECTIVES**

The strategic objective of this report is to ensure good governance, financial viability and to comply with the Municipal Finance Management Act.

**3. BACKGROUND**

Section 7(h) of the Budget virement policy

"The Municipal Manager will report to the Mayor on a quarterly basis on those virements that have taken place during the quarter"

**4. REPORT SUMMARY FOR THE QUARTER ENDED 30 SEPTEMBER 2014**

Attached as annexure, Budget virements for the quarter ended 30 September 2014.

The following information for the quarter ended 30 September 2014 should be noted:

**Executive & Council**

The executive and council have made budget virements to an amount of R 8,600.00 which is equivalent to 0.03% of their total approved operating budget of R 29,119,654.

**Finance**

The Finance directorate has made budget virements to an amount of R 23,000.00 which is equivalent to 0.03% of their total approved operating budget of R 82,346,597.



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**Social Services**

The Social Services directorate has made budget virements to an amount of R 204,000,00 which is equivalent to 0,17% of their total approved operating budget of R 123,432,332.

**Infrastructure, Planning and Development**

The Infrastructure, Planning and Development directorate has made budget virements to an amount of R 602,000,00 which is equivalent to 0,14% of their total approved operating budget of R 425,233,084.

**Led, Tourism and Creative Industries**

The Led, Tourism and Creative Industries have made budget virements to an amount of R 222,000,00 which is equivalent to 2,21% of their total approved operating budget of R 10,027,329.

**Administration, Monitoring and Evaluation**

The Administration, Monitoring and Evaluation directorate has made no budget virements for this quarter.

**5. RECOMMENDATIONS**

i. That the Mayor notes the report on the implementation of the approved budget virement policy.

Report submitted by

*[Handwritten Signature]*  
 Municipal Manager

**BUDGET VIREMENTS FOR THE QUARTER ENDED 30 SEPTEMBER 2014**

DEPARTMENT	CODE	ACTIVITIES	%BUDGET VIREMENT	BUDGET VIREMENT	BUDGET 2014/2015	SALARIES	REPAIRS & MAINTENANCE	GENERAL EXPENSES	
Executive & Council	530	Executive Mayor		-	1 545 641.86	742 930	496 872.54	305 839	
	531	Executive Mayor: Secretariate		-	-	-	-	-	
	130	Council		-	18 381 230.53	10 168 490	106 085.84	8 106 655	
	570	Municipal Manager		8 600.00	7 994 735.58	2 644 740	30 598.00	5 319 398	
	572	MM: Media		-	680 406.32	566 000	4 406.32	110 000	
	573	MM: Secretariate		-	-	-	-	-	
	573	MM: Risk Management		-	517 640.00	517 640	-	-	
	229	Sub Total		0.03%	8 600.00	14 639 800.00	637 962.70	13 841 891.60	
	Financial Services	220	Finance: CFO		-	3 831 943.17	1 133 240.00	22 640.52	2 676 062.65
		221	Finance: Budget & Financial Reporting		23 000.00	10 098 697.54	3 043 442.51	59 529.52	6 995 725.51
222		Finance: Expenditure		-	3 809 972.42	3 551 730.00	21 147.96	237 094.46	
223		Finance: Revenue		-	15 703 920.96	11 795 380.00	127 716.22	3 780 824.74	
224		Finance: IT		-	5 358 734.86	2 248 290.00	33 084.88	3 077 359.98	
225		Finance: Secretariate		-	-	-	-	-	
227		Finance: Stores		-	1 578 459.42	1 392 480.00	47 848.64	138 130.78	
228		Finance: SCM		-	1 638 482.35	1 540 297.03	13 913.28	84 272.04	
226		Finance: Asset & Fleet Management		-	7 321 606.56	1 458 370.00	186 231.67	5 677 004.89	
30		Finance: Assessment Rates		-	33 004 780.65	-	-	33 004 780.65	
	Sub Total		0.03%	23 000.00	82 346 597.93	26 163 229.55	512 112.70	55 671 255.69	
Social Services	40	Beach		-	4 275 663.55	2 332 740.00	224 778.00	1 718 145.55	
	41	Blue Flag		-	391 052.84	-	88 658.04	302 394.80	
	100	Caravan Parks		-	3 910 117.94	3 366 940.00	50 000.00	493 177.94	
	110	Cemeteries		-	1 590 631.64	436 790.00	175 000.00	978 841.64	
	115	Community Services		-	265 908.43	-	-	265 908.43	
	500	Libraries		-	5 436 546.33	3 820 050.00	171 200.00	1 445 296.33	
	580	Museum		-	152 390.00	150 390.00	-	2 000.00	
	680	Parks & Open Space		25 000.00	23 345 783.03	21 952 390.00	544 294.64	849 098.39	
	791	Community & Social Services: Director		-	1 116 622.72	1 030 830.00	30 792.72	55 000.00	
	790	Social Development		-	988 784.00	906 580.00	-	82 204.00	
	140	Disaster Management		-	853 251.72	298 170.00	-	532 863.72	
	230	Fire Services		-	13 262 941.63	10 584 160.00	1 075 137.14	1 603 644.49	
	590	National Traffic		-	4 545 280.00	4 305 280.00	40 000.00	200 000.00	
	710	Protection Services		5 000.00	13 613 405.13	9 871 710.00	1 221 670.21	2 520 024.92	
	800	Sport & Recreation		-	731 578.15	425 730.00	200 000.00	105 848.15	
	210	Environmental Health		6 000.00	3 651 743.44	2 836 660.00	173 587.89	641 495.55	
	731	Environmental Management Fee		-	7 956 014.68	2 488 910.00	1 519 406.07	3 947 698.61	
	600	Nature Reserves		-	1 169 384.93	-	50 320.00	1 119 064.93	
	730	Refuse Removal		168 000.00	34 199 050.49	19 710 240.00	3 046 809.57	11 442 000.92	
	990	Water Ways		-	1 976 182.26	-	852 167.00	1 124 015.26	
		Sub Total		0.17%	204 000.00	123 432 332.92	84 517 570.00	9 486 039.28	29 428 723.64

Infrastructure, Planning & Development															
750	Sanitation	DTECHS									3 310 840.00	5 533 119.11	3 310 840.00	317 400.00	1 904 879.11
780	Sewerage	DTECHS									9 397 070.00	36 611 116.12	9 397 070.00	7 389 389.05	19 824 657.07
190	Electricity	DTECHS									9 256 430.00	224 263 648.08	10 113 531.88	10 113 531.88	204 893 686.20
980	Water	DTECHS									12 483 300.00	62 752 375.88	7 870 879.66	7 870 879.66	42 398 196.22
720	Public Works	DTECHS									12 575 660.00	65 716 671.97	5 675 620.48	5 675 620.48	47 465 391.49
551	Technical Services: Director	DTECHS									1 033 700.00	1 178 850.00	20 000.00	20 000.00	125 150.00
552	Technical Services: Secretariate	DTECHS													
200	Engineering	DTECHS									2 293 920.00	2 666 293.82	11 553.48	360 820.34	
560	Mechanical Workshop	DTECHS									1 359 570.00	1 592 391.11	129 136.46	103 684.65	360 820.34
560	Mig Administration Unit	DTECHS									1 107 360.00	1 258 101.76	25 000.00	125 741.76	
700	Planning & Development	DTECHS									6 076 450.00	9 920 557.72	39 374.16	3 804 733.56	
325	Housing Services										3 816 780.00	4 617 012.92	85 611.07	714 621.86	
70	Building & Property										2 286 040.00	9 122 945.17	411 067.27	6 425 837.90	
	<b>Sub Total</b>						0.14%				<b>64 997 120.00</b>	<b>425 233 083.66</b>	<b>32 088 563.50</b>	<b>328 147 400.16</b>	
	<b>Led, Tourism &amp; Creative Industries</b>														
330	Strategic Services: Director	DESD&HR									1 028 920.00	1 172 537.76	40 000.00	103 617.76	
331	Strategic Services: Secretariate	DESD&HR													
400	Kouga Cultural Centre	DESD&HR									111 920.00	1 316 403.44	374 000.00	830 483.44	
170	Economic Development: General	DESD&HR									677 870.00	1 139 456.62		461 586.62	
171	Economic Development: Agriculture	DESD&HR									355 660.00	640 660.00		285 000.00	
172	Economic Development: Business	DESD&HR									514 890.00	1 363 890.00	20 000.00	829 000.00	
173	Economic Development: Tourism	DESD&HR									435 940.00	1 908 440.00		1 472 500.00	
340	IDP/LED										1 646 360.00	1 756 571.88	15 000.00	95 211.88	
571	MM: PMS	MUNICIPAL MANAGER									718 740.00	729 370.00	5 000.00	5 630.00	
	<b>Sub Total</b>						2.21%				<b>5 490 300.00</b>	<b>10 027 329.70</b>	<b>454 000.00</b>	<b>4 083 029.70</b>	
	<b>Administration, Monitoring &amp; Evaluation</b>														
120	Corporate Services: Director	DCORPS									2 039 610.00	2 305 292.68	189 712.92	75 969.76	
121	Corporate Services	DCORPS									11 229 390.00	17 762 061.94	243 419.14	6 289 252.80	
333	Human Resources	DESD&HR									3 071 920.00	3 399 514.58	28 255.44	299 339.14	
820	Skills Development										1 537 900.00	2 909 357.00		1 371 457.00	
	<b>Sub Total</b>						0.00%				<b>17 878 820.00</b>	<b>26 376 226.20</b>	<b>461 387.50</b>	<b>8 036 018.70</b>	
	<b>GRAND TOTAL</b>						0.15%				<b>213 686 839.55</b>	<b>696 535 224.71</b>	<b>43 640 065.68</b>	<b>439 208 319.48</b>	

*[Handwritten signature]*