

KOUGA MUNICIPALITY (EC108)

DATE: 10 October 2017

SUPPLY CHAIN MANAGEMENT: QUARTERLY REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2017

1. Introduction

The purpose of this item is to report on the Supply Chain Management activities for the first quarter of the 2017/18 financial year, ending 30 September 2017.

2. Background

In terms of paragraph 6 of the Supply Chain Management Policy, the Council must maintain oversight over the implementation of this policy to ensure that the Accounting Officer implements all Supply Chain Management activities in accordance therewith.

3. Discussion

Below find the quarterly Supply Chain Management report for the quarter ending 30 September 2017:

A. Compliance and Reporting

1. SARS Tax Compliance Status

The SCM officials are required to be listed as users on the SARS E-Filing account of the Municipality, in order to verify the Tax Compliance Status of the Service Providers. SARS visited SCM and Budget & Treasury on site and completed the loading of two SCM Officials as users. Currently only one official, Mrs N Malgas-Goeda, has access.

2. National Treasury Centralised Supplier Database

The Supply Chain Management officials are listed on the National Treasury Centralised Supplier Database. The municipality has been added as a supplier on the National Treasury Centralised Supplier database, with the supplier number **MAAA0214163**.

3. Annual Database Advert

An advert was placed in the newspapers on 20 & 21 July 2017, requesting Service Providers to update their database registration details and also to advise them that the municipality has migrated to the Centralised Supplier Database.

4. Bid Committees

The committees mentioned below are established and functioning in accordance with the SCM Policy

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

The committees are responsible to ensure that the required procurement processes are followed in respect of formal tenders.

4 A: Bid Committee Meetings held for the first quarter of the 2017/18 financial year

	BSC	BEC	BAC
Chairperson	A. Perils	A. Koegelenberg	S. Thys
Number of meetings that took place.	3	7	4
Number of meetings cancelled	0	2	0
Provide reasons for all meetings not held as per scheduled dates.	0	No quorum	0

5. Training- Supply Chain/ Stores Section

No training received for this period

6. Monthly Reports:

Monthly deviations reports are submitted in terms of the SCM policy for the procurement of goods and service.

Monthly are required to be submitted to Provincial and National Treasury in respect of procurement of goods and services. These reports were submitted in terms of paragraph 6 of the Supply Chain Management Policy.

Monthly reports are submitted to the Standing Committee meetings

6A. Informal Tenders (Price Quotations) Awarded:

No formal price quotations were awarded for the period 1 July 2017 to 30 September 2017.

6B. Competitive Bids awarded for the period:

A total of nine (9) bids was awarded for the period 1 July 2017 to 30 September 2017.

CONTRACT NAME	SERVICE PROVIDER	AWARD DATE	AMOUNT
<u>Notice 1/2017</u> Fencing of Existing Cemeteries	Yonke Imihla Building Solutions t/a JB Fencing	31-Jul-17	itemized award
<u>Notice 45/2017/ Contract S1</u> Stores Requirements Part 1 Contract S1: Supply and Delivery of Black Polythene Refuse Bags (35 micron bags)	Ikamva Facilities Management	31-Jul-17	R 886,46 per unit of 1000 bags
<u>Notice 45/2017/ Contract S2</u> Stores Requirements Part 1 Contract S2: Supply and Delivery of Tyres and Tubes	1. Sharwoods William Moffet Pty Ltd 2. Kazalusi Pty Ltd 3. South Bay Tyres 4. Siyaya Corporation	31-Jul-17	various rates
<u>Notice 45/2017/ Contract S3</u> Various Stores Requirements Part 1 Contract S3: Supply and Delivery of Disinfectant Dip (Black & Green)	D and H Toner Supplies t/a Ntozonke Agencies	31-Jul-17	Item 1: R 271,89 Item 2: R284,43
<u>Section 32 award from Sarah Bartman District Municipality:</u> Develop of a conceptual Landfill Development Plan for two landfill sites for Annual Financial Statement purposes - Section 32 award from Sarah Bartman District Municipality	Ernst & Young Advisory Services (Pty) Ltd & A2A Kopano	Aug 2017	R 228 000.00
<u>Notice 41/2017 Contract TS4/2017</u> Hire of Chemical Toilet	Sanitech a division of Waco Africa	29 Sept 2017	Rate/Unit: R 3.90 Rate/Service: R129.96
<u>Notice 41/2017 Contract TS5/2017</u> Hire of Suction Tanker	Abaphumeleli Trading 651 t/a Pollution Control Solution	29 Sept 2017	Various Rates
<u>Notice 41/2017 Contract TS6/2017</u> Hiring of High Pressure Jetting and Vacuum Cleaning of	Abaphumeleli Trading 651 t/a Pollution Control Solution	29 Sept 2017	Various Rates

Sewer and Stormwater Pipelines			
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6C. Operational Deviations for the period below R30 000.00:

The breakdown per directorate for the period 1 July 2017 to 30 September 2017 is as follows:

Total Expenditure for Operational Deviations per Directorate	
Finance	R 175 464.91
Social Services	R 33 101.37
Infrastructure, Planning and Development	R12 100.00
Administration, Monitoring and Evaluation	R 281 237.36
Total	R 501 903.64

6D. Section 39 Deviations in terms of Supply Chain Management Policy

The breakdown per directorate for the period 1 July 2017 to 30 September 2017 is as follows:

Total expenditure for deviations per directorate	
Finance	R 201,547.70
Social Services	R 216,940.00
Infrastructure/Planning/Development	R 151,234.68
Administration	R 58,232.20
LED and Tourism	R -
Total	R 627,954.58