

## KOUGA MUNICIPALITY (EC108)

**DATE: 08 January 2018**

### **SUPPLY CHAIN MANAGEMENT: QUARTERLY REPORT FOR THE PERIOD ENDING 31 DECEMBER 2017**

#### 1. Introduction

The purpose of this item is to report on the Supply Chain Management activities for the first quarter of the 2017/18 financial year, ending 31 December 2017.

#### 2. Background

In terms of paragraph 6 of the Supply Chain Management Policy, the Council must maintain oversight over the implementation of this policy to ensure that the Accounting Officer implements all Supply Chain Management activities in accordance therewith.

#### 3. Discussion

Below find the quarterly Supply Chain Management report for the quarter ending 31 December 2017:

### **A. Compliance and Reporting**

#### **1. SARS Tax Compliance Status**

The SCM officials are required to be listed as users on the SARS E-Filing account of the Municipality, in order to verify the Tax Compliance Status of the Service Providers. Currently only one official, Mrs N Malgas-Goeda, has access.

#### **2. National Treasury Centralised Supplier Database**

The Supply Chain Management officials are listed on the National Treasury Centralised Supplier Database. The municipality has been added as a supplier on the National Treasury Centralised Supplier database, with the supplier number **MAAA0214163**.

#### **3. Bid Committees**

The committees mentioned below are established and functioning in accordance with the SCM Policy

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)

- Bid Adjudication Committee (BAC)

The committees are responsible to ensure that the required procurement processes are followed in respect of formal tenders.

### 3 A: Bid Committee Meetings held for the second quarter of the 2017/18 financial year

	BSC	BEC	BAC
<b>Chairperson</b>	A. Perils	A. Koegelenberg	S. Thys
<b>Number of meetings that took place.</b>	6	7	6
<b>Number of meetings cancelled</b>	0	2	1
<b>Provide reasons for all meetings not held as per scheduled dates.</b>	n/a	No quorum	No quorum

#### 4. Training- Supply Chain/ Stores Section

No training received for this period

#### 5. Monthly Reports:

Monthly deviations reports are submitted in terms of the SCM policy for the procurement of goods and service.

Monthly are required to be submitted to Provincial and National Treasury in respect of procurement of goods and services. These reports were submitted in terms of paragraph 6 of the Supply Chain Management Policy.

Monthly reports are submitted to the Standing Committee meetings

### 5A. Informal Tenders (Price Quotations) Awarded:

A total of one (1) informal price quotations was awarded for the period 1 October 2017 to 31 December 2017.

<b>CONTRACT NAME</b>	<b>SERVICE PROVIDER</b>	<b>AWARD DATE</b>
<b><u>Notice 146/2017</u></b> Supply of Enterprise Security Suite (Anti- virus renewal licence- 3years)	Shelve Wizard 81 CC t/a TCL Consulting	4 October 2017
<b><u>Notice 3/2017</u></b> Supply and Delivery of tables and Chairs	Rawat Distributors	3 October 2017
<b><u>Notice 200/2017</u></b> Rental vehicles and Bakkies for Festive Period	Eco Car Hire	December 2017

### 5B. Competitive Bids awarded for the period:

A total of nineteen (19) bids was awarded for the period 1 October 2017 to 31 December 2017.

<b>CONTRACT NAME</b>	<b>SERVICE PROVIDER</b>	<b>AWARD DATE</b>
<b><u>Notice 41/2017 Contract TS3/2017</u></b> Supply and Delivery of Bricks, aggregate, Sand and Pavers	JBay Plant Hire Pty Ltd	31 October 2017
<b><u>Notice 41/2017 Contract TS1/2017</u></b> Supply and Delivery of Water Treatment Chemicals and Gasses	Metsi Water Solutions Pty Ltd Protea Chemicals Improchem Pty Ltd Ndulamiso Aqua Solutions CC	5 October 2017
<b><u>Notice 45/2017 Contract S4/2017</u></b> Supply and Delivery of 2 piece blue overalls	Mac Net Business Development CC Bamb'I Africa Trading CC	31 October 2017

<p><b><u>Notice 45/2017 Contract S5/2017</u></b></p> <p>Supply and Delivery of Valves and Pipes</p>	<p>Odesa Trading Pty Ltd Premier Pipe Supply Kobua Industrial Valves Joat Sales and Services Pty Ltd Salimode Pty Ltd Democratic Packaging KFC Engineering &amp; Industrial Supplies</p>	<p>31 October 2017</p>
<p><b><u>Notice 45/2017 Contract S6/2017</u></b></p> <p>Supply and Delivery of Water Meters</p>	<p>Masimthembe Solutions Pty Ltd Premier Pipe Supply Elster Kent Metering Pty Ltd Southern Ambition 1547 Pty Ltd</p>	<p>31 October 2017</p>
<p><b><u>Notice 45/2017 Contract S7/2017</u></b></p> <p>Supply and Delivery of Water Fittings</p>	<p>Odesa Trading Pty Ltd NRB Piping Systems Pty Ltd ZH Cassim t/a Cassim's Premier Pipe Supply KFC Engineering &amp; Industrial Supplies Joat Sales and Services Pty Ltd Salimode Pty Ltd Platinum Crown Construction and Steel Services</p>	<p>31 October 2017</p>
<p><b><u>Notice 45/2017 Contract S8/2017</u></b></p> <p>Supply and Delivery of Safety Gear</p>	<p>Mac Net Business Development Nonrev Manufacturers Pty Ltd Khanda Projects ZH Cassim t/a Cassims Premier Attraction 528 t/Z ZJS Distributors</p>	<p>31 October 2017</p>
<p><b><u>Notice 59/2017 Contract S14/2017</u></b></p> <p>Supply and Delivery of Cement</p>	<p>Stewarts and Lloyds Projects Pty Ltd</p>	<p>31 October 2017</p>
<p><b><u>Notice 41/2017 Contract TS2/2017</u></b></p> <p>Supply and Delivery of Bitumens, Various Emulsions, Cold Asphalts and Road Patches</p>	<p>Wynford Civils and Development Mhangovuyo Trading</p>	<p>27 November 2017</p>
<p><b><u>Notice 59/2017 Contract S12/2017</u></b></p> <p>Supply and Delivery of Road Marking Paint</p>	<p>Sizwe Paints</p>	<p>27 November 2017</p>

<p><b><u>Notice 59/2017 Contract S13/2017</u></b></p> <p>Supply and Delivery of Oil and Grease</p>	<p>Piston Power Chemicals CC Cassim's M &amp; J Services Loximark Pty Ltd</p>	<p>30 November 2017</p>
<p><b><u>Notice 65/2017</u></b></p> <p>Appointment of Service Provider for the 2017/2018 financial year to facility the implementation of Training Programme</p>	<p>Odesa Trading Pty Ltd Amandla Obunye Training Academy Fachs</p>	<p>30 November 2017</p>
<p><b><u>Notice 68/2017</u></b></p> <p>Appointment of Service Provider: Supply and Installation of Enterprise Endpoint Data Protection Solution</p>	<p>Cancelled</p>	<p>21 December 2017</p>
<p><b><u>Notice 164/2017</u></b></p> <p>Hiring of 19m<sup>3</sup> Refuse Collection Compactor Truck</p>	<p>Cancelled</p>	<p>21 December 2017</p>
<p><b><u>Notice 59/2017 Contract S9/2017</u></b></p> <p>Supply and Delivery of STS Prepaid Electrical Meters</p>	<p>Cancelled</p>	<p>21 December 2017</p>
<p><b><u>Notice 59/2017 Contract S15/2017</u></b></p> <p>Supply and Delivery of Stationery</p>	<p>Ibayi PC Sales and Repairs ZJS Distributors Valmac Thitha Training and Development Omni Technologies Cassims M &amp; J Services NTL Copies Nonrev Manufacturers</p>	<p>21 December 2017</p>
<p><b><u>Notice 59/2017 Contract S16/2017</u></b></p> <p>Supply and Delivery of Consumables</p>	<p>Khanda Projects Tetcon Sales and Services Premier Pipes Supplies ZJS Distributors Omni Technologies Cassims Bamb iAfrika Tradining</p>	<p>21 December 2017</p>

	Ibayi PC Sales and Repairs Herbcon Services Bidvest Office t/a Waltons	
<b><u>Notice 158/2017</u></b> Elecctrification of 270 Sub-Economic houses at Kruisfontein in Humansdorp	VE Reticulation	21 December 2017
<b><u>Notice 182/2017</u></b> Provision of Internal Audit Services	KPMG	21 December 2017
<b><u>Notice 179/2017</u></b> Rental of Office Space	Bambelela Property Development	21 December 2017
<b><u>S32 AWARD FROM MBASHE MUNICIPALITY</u></b> Procurement for Consulting Services and Support Services for importing PPE into Asset Management System.	A& A Kopona Inc	20 OCTOBER 2017
<b><u>S32 AWARD FROM DWS</u></b> Emergency Drilling of Boreholes-Water Drought	Steyn Drilling	November/ December 2017

### 5C. Operational Deviations for the period below R30 000.00:

The breakdown per directorate for the period 1 October 2017 to 31 December 2017 is as follows:

<b>2017/18 OPERATIONAL DEVIATION TOTAL PER SECTION/ DIRECTORATE FOR PERIOD ENDING 31 DECEMBER 2017</b>		
Finance	R	174,488.12
Social Services	R	30,193.41
Infrastructure/Planning/Development	R	106,412.39
Administration	R	351,349.03
LED and Tourism	R	-
<b>Total</b>	<b>R</b>	<b>662,442.95</b>

## 5D. Section 39 Deviations in terms of Supply Chain Management Policy

The breakdown per directorate for the period 1 October 2017 to 31 December 2017 is as follows:

<b>2017/18 S39 DEVIATION TOTAL PER SECTION/ DIRECTORATE FOR PERIOD ENDING 31 DECEMBER 2017</b>	
FINANCE: FLEET AND ASSET	R 661,171.62
FINANCE: REVENUE SECTION	R -
FINANCE - BUDGET & TREASURY	R -
FINANCE: STORES	R -
FINANCE: IT	R -
<b>FINANCE -TOTAL</b>	<b>R 661,171.62</b>
INFRASTRUCTURE DEVELOPMENT & PLANNING: TECHNICAL SERVICE (ROADS /WATER/ CHEMICALS/ SEWERAGE/PROFESSIONAL FEES)	R 2 342 781.19
INFRASTRUCTURE DEVELOPMENT & PLANNING: ELECTRICAL	R 121,085.74
INFRASTRUCTURE DEVELOPMENT & PLANNING: WORKSHOP	R 109,352.43
INFRASTRUCTURE DEVELOPMENT & PLANNING: HOUSING	R -
<b>IPD TOTAL</b>	<b>R 2 573 219.36</b>
ADMINISTRATION: LEGAL FEES	R 773 561.93
ADMINISTRATION: SKILLS DEVELOPMENT	R -
ADMINISTRATION: OTHER	
ADMINISTRATION: HR	R 35,226.00
ADMINISTRATION: ARCHIVES	R 35,910.00
ADMINISTRATION: MAYORS OFFICE	R -
ADMINISTRATION: MUNICIPAL MANAGERS OFFICE	R -
<b>AME TOTAL</b>	<b>R 844 697.93</b>
SOCIAL SERVICES: FIRE DEPARTMENT / DISASTER MANAGEMENT	R -
SOCIAL SERVICES: TRAFFIC DEPARTMENT/LAW ENFORCEMENT	R 43,320.00
SOCIAL SERVICES: WASTE MANAGEMENT	R -
SOCIAL SERVICES: PARKS/REFUSE	R -
<b>SOICAL SERVICES TOTAL</b>	<b>R 43,320.00</b>
LED/TOURISM	R -
<b>STATEGIC TOTAL</b>	<b>R -</b>
<b>TOTAL AMOUNT OF DEVIATION FOR 2017/18 FIN YR</b>	<b>R 4 122 408.91</b>

