



KOUGA

local municipality

Good Governance through Service Excellence

ORDINARY COUNCIL MEETING REPLACEMENT ITEM AGENDA

Date : 26 June 2020
Time : 10:00
Venue : Virtual Meeting

<p>KOUGA MUNICIPALITY (EC108)</p> <p><u>NOTICE CONVENING A MEETING</u></p> <p>NOTICE IS HEREBY GIVEN in terms of the amended Directions on Municipal Operations and Governance, in terms of Section 27(2) of the Disaster Management Act, 2002, that a virtual Ordinary Council Meeting will be held on</p> <p><u>DATE:</u> 26 June 2020</p> <p><u>TIME:</u> 10:00</p>  <p><u>H. BORNMAN</u> SPEAKER</p>	<p>UMASIPALA I-KOUGA (EC108)</p> <p><u>ISAZISO NGENTLANGANISO</u></p> <p>OKU KUKWAZISA malunga neZikhokelo eziLungisiweyo ekuSebenzeni koMasipala kunye noLawulo ngokweMigagqo yeCandelo lama 27(2) loMthetho woLawulo lweNtlekele ka 2002, ukuba kubanjwe intlanganiso ebonakalayo yesigqeba Ye khansile</p> <p><u>UMHLA:</u> 26 Isilimela 2020</p> <p><u>IXESHA:</u> 10:00</p>  <p><u>H. BORNMAN</u> USOMLOMO</p>	<p>MUNISIPALITEIT KOUGA (OK108)</p> <p><u>KENNISGEWING VAN VERGADERING</u></p> <p>KENNIS GESKIED HIERMEE ingevolge die gewysigde Aanwysings Vir Munisipale Bedrywighede En Bestuur, Ingevolge Artikel 27 (2) van die Wet op Rampbestuur, 2002, dat 'n virtuele raadsvergadering gehou sal word op</p> <p><u>DATUM:</u> 26 Junie 2020</p> <p><u>TYD:</u> 10:00</p>  <p><u>H. BORNMAN</u> SPEAKER</p>
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Councillors are required to comply with the Standing Rules and Orders of Council and all its Committees By-law as promulgated in the Provincial Gazette on 22 October 2018 No.4134 and applicable to this meeting of Council. Any person who willfully contravenes any provision of these rules shall be guilty of an offence and which contravention shall be dealt with in accordance with the disciplinary procedures for Councillors.

AGENDA

1. **MATTERS DEALT WITH IN TERMS OF DELEGATED AUTHORITY BY THE EXECUTIVE MAYOR**

(The reports by the Executive Mayor, in terms of the provisions of Section 63 of the Local Government Municipal Systems Act, 32 of 2000, on matters dealt with by the Executive Mayor in terms of delegated authority as detailed in the Minutes to be noted).

REPLACEMENT ITEM

2. **REPORTS: OFFICE OF THE MUNICIPAL MANAGER**

20/06/MM4 2020/21 Draft IDP Review of the 5 Year IDP (2017/2022)

4. **CLOSURE**

Distribution list:

Executive Mayor
Speaker
Mayoral Committee Councillors
Municipal Manager
All Directors & Relevant Managers
Legal Services
Media Liaison Officer
Committee Services

REPORTS BY
THE
OFFICE OF
THE
MUNICIPAL
MANAGER

KOUGA MUNICIPALITY (EC 108)
ORDINARY COUNCIL MEETING
OFFICE OF THE MUNICIPAL MANAGER
(REPLACEMENT ITEM)

DATE: 26 JUNE 2020

ITEM NO.: 20/06/MM4

FINAL AMENDED 2020/21 IDP REVIEW OF THE 5 YEAR IDP (2017/2022)

1. Introduction

The purpose of this report is to table the 2020/21 IDP review of the 2017/22 Integrated Development Plan for consideration by Council.

2. Legislative requirements

Section 34 of the Local Government Municipal Systems Act, 32 of 2000 prescribes that:

“Annual review and amendment of integrated development plan – A municipal council -

(a) must review its integrated development plan –

- (i) annually in accordance with an assessment of its performance measurements in terms of section 41: and
- (ii) to the extent that changing circumstances so demand; and

(b) may amend its integrated development plan in accordance with a prescribed process.

3. Background

This report is the third (3rd) review of the 2017/22 Integrated Development Plan of the Kouga Municipality. The process started with the adoption of the IDP Process Plan on 30 July 2019, Council Resolution no. 19/07/MM2 which included all the different processes and timeframes to be followed. The process plan also made provision for compliance timeframes of the financial reporting cycles as well as performance management. The Draft IDP was adopted on 26 March 2020, Council Resolution 20/03/MM3. Several Special Council meetings were scheduled thereafter to complete the alignment process between the IDP and the Budget.

The IDP review for 2020/21 was informed by the following:

- The municipality's overall performance attained for the 2019/20 financial year as well as the mid-year performance for 2019/20 financial year;
- Comments from the MEC for Local Government and Traditional Affairs and other stakeholders; and
- Changing circumstances in the municipal area.

4. Community Involvement

According to the Local Government Systems Act, Act 32 of 2000, Section 16, a municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance by encouraging and create conditions for the local community to participate in the affairs of the municipality.

The municipality take cognizance of the importance of community participation and therefore schedule at least 2 rounds of public meetings in all wards and certain towns in the municipal area. The 1st round of meetings, according to the process plan, was held form 28 October 2019 to 26 November 2019.

There was a marked increase in the attendance of meetings by the public. However, ward 1 and ward 6 meetings did not take place. The meetings started at 18:00 at night and most of the meetings ended at 21:00. It is requested that councillors and management be visible at public meetings and encourages the community to attend the meetings that can make a difference in their lives and participation in decision making.

The 2nd round public meetings could not take place due to the unfortunate circumstances we as a municipality has found ourselves due to Covid-19. However, the municipality has tried its best to involve the community by having a media briefing on 8 June 2020 as well as making use of social media, municipal website and municipal notice boards and local radio stations.

5. Meetings

The following meetings were held and attended held during the 1st three phases of the IDP process:

- 3 Ward Based Planning Workshops
- 1 round of Public Meetings
- 2 District Consultative Meetings
- 1 District Representative Forum Meeting
- 1 Strategic Planning Session
- 1 IGR Meeting
- 2 Budget Meetings
- 1 IDP Assessment

The IDP Manager also attended an IDP Workshop in Bhisho on 30 January 2019. The annual IDP Assessment was held at the Mpekweni Holiday Resort from 1 – 2 August 2019. The municipality again a scored a **HIGH** rating in all 5 KPA's for the 2nd review of the 2017-2020 IDP Review. The assessment is a very exhausting exercise and it is very important that a delegation accompany the IDP Manager to the annual assessment.

6. Consideration of matters raised at public meetings

There is an overall misconception by the public regarding funding and implementation of projects which should be addressed in the 2nd round of public meetings. The general matters raised at the public participation meetings were mainly of the slow progress in basic service delivery, housing and job creation. An effort should be made to attend to at least one priority per year in each ward so that the community may have more faith in municipal governance.

7. Priorities per ward

A consolidated ward priority list of all 15 wards were presented at the strategic planning session held on 13 March 2020. The priority list was presented in order to consider the inputs of the community for the 2020/21 budget process. A total of 33 priorities were finally decided on and these priorities are aligned to the budget for 2020/21.

8. Public inputs and comments

The public was invited to submit inputs into the 2nd Draft IDP and MTREF Budget for 2020/21. The closing date for submissions were the 16th of June 2020. The following submissions were received and considered:

Only 3 submissions were received.

1. Mr Mervyn Bull. He listed his input to be considered in the next financial year
 - Water Borne System – Kloof side of Leadwood Street
2. Mr Tim Elliot. It is evident that Mr Elliot took his time to go through the budget and he made valuable inputs which has been considered for this financial year as well as the outer years. His inputs/comments cover a range of issues in the budget especially the justification of Priorities 17, 21 and 31 in the draft IDP.
3. Mr Fred Beechy. Mr Beechy's input covers mostly Ward 12 issues in the Paradise Beach areas. Some of the issues are duplicated as it is already captured in the ward priorities

The issues listed are:

- Tarring of gravel road from Paradise Beach to R102
- Dune encroachment and dune erosion in Botha Avenue – Paradise Beach
- Safe beach access to Botha Avenue
- Estuary Management Plan
- Domestic electrical distribution and streetlights in Paradise Beach
- Water reticulation in Paradise Beach – replace asbestos pipes

- Removal and control of alien vegetation
- Roads, drainage and traffic calming
- Fire risks and control
- Drop off point – Paradise Beach dumpsite
- Municipal signage at picnic and braai areas
- The Lookout – CCTV monitoring (Old Ski Boat Club)

9. Comment on public inputs – public participation

The above comments were considered in the finalization of the IDP and Budget. Where it is possible to implement in the 2020/21 financial year, in terms of the resources available, it will be included into the workplans of the respective directorates. The projects not included in the 2020/21 financial year IDP / Budget will be incorporated in the 2021/22 financial year.

10. Recommendation

- 10.1 That the **Final Amended IDP** for the 2020/21 Review be approved in terms of the provisions of Section 25 of the Local Government Municipal Systems Act, 32 of 2000.
- 10.2 That the **Final Amended IDP** document be submitted to the MEC and relevant stakeholders within 10 days of acceptance by Council.
- 10.3 That the **Final Amended IDP** be published on the municipal website within 10 days of acceptance by the Council.

Item prepared by : The Manager: IDP *Colleen Dreyer*

Approved by : The Municipal Manager *du Plessis*

Paradise Beach considerations (wish list) for the Kouga Municipality 2020/21 IDP (Capital budget) and Working cost budgets

1. Paradise Beach Road Access

- **Tarring of gravel road form Paradise Beach to the R102**

The tarring of the said gravel road must be placed on the Municipal IDP as an unbudgeted item to ensure that this matter is registered on the IDP of the Department of Roads

- The tarring of the gravel road was approved as an action item in the Estuary Management Plan that was approved and Gazetted in 2019.
- Development in Paradise Beach has grown at an alarming rate and the volume of traffic in and out of Paradise Beach is significantly higher than the unsafe Causeway is designed to carry.
- The condition of the gravel road is predominantly in a very poor condition making any usage generally unsafe. This road is however impassable and very dangerous in any average road going vehicles during wet weather. It is generally during the wet months of the year where the causeway is either flooded or covered with wind blown salt water forcing residents to use the extremely unsafe gravel road.

2. Coastal Management Plan

- The overarching Sarah Baartman Coastal Management plan has been completed and Gazetted. The Kouga Municipality now urgently needs to make provision to get the Kouga Coastal Management Plan in place. Amongst other issues in this category, the Municipality also needs to urgently focus on:-
 - **Dune encroachment.** In many areas the dunes along the coastal edge of Paradise Beach are increasing in height at an alarming rate, and encroaching on roads and buildings
 - **Dune Erosion.** High seas over the past few years have caused severe scouring of a two or three kilometre section of the dunes in the Paradise Beach area,(This being East and West of Botha Laan), to the extent that properties are now being threatened. This is unlikely to stop and some attention is needed to resolve this problem.
 - **Safe Beach Access. (Botha Laan)** The Botha Laan slipway has been damaged by high seas and is now extremely dangerous, and has been closed. I understand that some of the property owners in the area would like to have the slipway reinstated. The Kouga Municipality (or responsible Government department) would need to allocate funds for the registration and reconstruction of this facility should they wish to reinstate it. However, systems would then need to be put in place to control the Illegal launching of craft, beach access, fishing and poaching etc. These illegal activities have been a problem in the past, and the Paradise Beach Neighbourhood Watch does not have the manpower,

facilities, resources or finances to assist the Municipality in controlling that beach access.

- Either way, a pathway of sorts needs to be created for foot traffic to safely access the beach. The Botha Laan beach is generally, a very popular area for beach access, and especially so during the holiday seasons.
- **Estuary Management Plan.** There were a number of maintenance conditions and enhancements of the area listed in the Estuary Management Plan that will require funding and manpower, allowance should be made for this.
 - **Splash Barriers.** Although the EMP now has the means to control the water level in the estuary, splashing of high content salt water onto the causeway due to wind, is still a problem. This results in a very serious safety problem due to the high traffic volumes and the likelihood of accidents. The further cost of salt corrosion to vehicles is untold

3. Domestic electrical distribution and street lights

- The electrical distribution and metering boxes on the pavements that supply the area with low voltage electrical power, are in a very poor and dangerous condition.
 - The doors to most of these boxes are left open due to broken hinges. A quick and cheap repair is just to replace the broken hinges with two short strips of thin conveyor belt. Boxes where the doors are missing or the boxes broken will obviously need a more permanent consideration.
 - The present condition of these electrical boxes where the doors are open creates a potential fire hazard with encroaching vegetation and exposed electrics. The area around the boxes needs to be cleared of vegetation.
 - The exposed electrical components in the boxes, light poles, and general area is a serious legal infringement that needs urgent attention, but as indicated above most of this can be rectified by simple solutions like conveyor belt hinges.
 - Many of the old steel streetlight poles in Paradise Beach are badly rusted, especially at ground level, where this results in the pole falling over. The integrity of these steel light poles needs to be assessed with a phase approach to repairs or replacement. Covers over the electrical connections on many of these poles are also badly rusted with exposed electrical connections

4. Water reticulation in Paradise Beach via Asbestos Cement pipes.

- The Municipal water reticulation in Paradise Beach is still via the old asbestos cement pipes. Outages due to ruptured pipes have increased significantly over the past few years. This being an indication that the pipes are possibly beyond their useful lifespan. Where ruptures/breakages occur, pipe samples need to be obtained and sent away for specialist analysis to verify the integrity of the pipe and cause of failure, and future planning. Funds need to be made available for these tests.

This issue however needs urgent attention as an enormous amount of water is lost due to leaks and pipe failures, at a time when water is scarce and ultimately a cost to the rate payer.

5. Environmental General

- **Removal and control of alien vegetation.** There are large areas in Paradise Beach that are Municipal owned greenbelt areas. These areas are presently overgrown with alien vegetation.
 - Some of these areas are inaccessible and therefore a huge risk in the case of a fire. The alien vegetation should be removed and access to the area by emergency vehicles investigated.
 - Many of the greenbelt areas and servitudes have pathways for people to access the beach area, much of which are overgrown. To reduce the risk of safety and security to the many users, these pathways should be opened up and cleared. This will further assist emergency services accessing the area when needed and reduce potential crime.
 - **Private properties.** More emphasis needs to be placed on forcing property owners to maintain their properties in accordance with the municipal bylaws, and further urgently remove alien vegetation. This will hugely assist in fire control.

6. Roads, Drainage and Traffic calming

- **Traffic calming.** Dawnview Crescent is a curved road with limited visibility, and is the only access to the Paradise Main Beach by pedestrians and vehicles. The limited pavement area means that all the pedestrians (many of which are children) need to walk in the road. This road is also for some reason used as a race track by many vehicles. To reduce the risk of an accident in this road speed humps are required.
- **Road condition.** Many of the roads in Paradise Beach are in a very poor condition and need urgent attention. To name but a few:-
 - Seebries, Water Main leaks and general damming of rain water due to the lack of drainage have created significant damage to the road in the area of 11 Seebries. Further East in front of Paradise Sands flats the road surface is breaking up badly.
 - Immergroen, around 14 Immergroen rain water dams up making the road impassable, drainage is required in that area

- Woodford, the road is generally in very poor condition and needs urgent attention
 - Tunmer, the road was damaged by previous damming in that area and needs attention.
 - We need to expand this list
- **Drainage.** A large drainage system was created in the South West area of Paradise Beach, (the Marina, Protea st area), some of which is a concrete drain. This drainage system was partially cleared a while back, but is again overgrown with alien vegetation and blocked. With heavy rains a large area could be flooded with significant property damage. This drainage system needs to be cleared, upgraded and properly reinstated
 - **Visibility.** Pavements need to be cleared where side roads enter the main roads, typically where like Hawaii, Gills etc. enter Harmonie. To enter the main road from the side road one needs to encroach into the main road to see any oncoming traffic, due to the lack of visibility. The residents have brought this to our attention due to the very high risk associated with this.

7. Fire risk and Control.

- **Fire Breaks.** Thankfully some fire breaks were recently created in the high fire risk areas of Paradise Beach, which have prevented catastrophic consequences with recent fires. These firebreaks need to be upgraded, maintained and kept clean, however more firebreaks are required to limit damage should we experience any future uncontrolled fires
- **Pavements.** Roads can be a very effective firebreak, but only if the pavements are kept clear of large alien vegetation. Part of Johan Muller has recently been cleared, however the rest of Johan Muller and pavements of the many other roads also need be cleared
- **Hydrants.** There are many underground fire hydrants in Paradise, however, inaccessible and many of which are also unknown. These hydrants need to be identified and upgraded due to the high fire risk in the area.

8. Paradise Beach Water Tower

- **Access Control.** Although access to the general water tower is controlled, access to the tower cat ladder needs to be controlled. Just because you have equipment on the tower does not give one the right to climb the tower at your leisure. Indemnity needs to be accepted by users.
An access permit system could be considered, and then to police this a camera with alarming and notification should be put in place. This can easily be linked to the PBNW camera system.
- **Cat Ladder.** The Cat Ladder installed to access the various levels of the water tower is badly rusted and needs urgent attention. A structural assessment needs to be carried out to determine the ladders integrity and repairs urgently carried out.
- **Communication System.** Many communication systems are installed on the water tower. It appears as if the number and possibly energy levels have got to

the point where uninterrupted, unhindered communication via the water tower is no longer possible.

ICASA should be consulted to assess the situation, however the ultimate solution would be to declutter, remove all users except for Municipal and Safety and Security.

9. Drop off point (Paradise Dump Site)

- The Paradise Beach drop off point needs to be reinstated. Residents and land owners are restricted when clearing their properties as no legal dumping facility is available other than Humansdorp. This results in either no clearing taking place, or garden refuse illegally dumped.
The original dump site is ideally situated and can be reinstated, but will require upgrading with new fencing, control persons cabin, policing cameras and bins etc.

10. General Signage

- General signage in all the gathering, parking and braai area in and around Paradise have deteriorated and should be upgraded and replaced.
- We have recently experienced people picnicking, braaiing and also camping in the parking areas.
 - Existing signage should be assessed and possibly upgraded or replaced
 - New signage prohibiting picnicking, braaiing, camping, fires and fireworks should be installed in the parking areas around Paradise.

11. The Lookout (old Paradise Ski boat Club)

- The Lookout now forms an integral part of the Safety and Security of the Paradise Beach community, as the control room for the CCTV monitoring system of the area is located within this facility.
Although the facility was repaired and upgraded the old original wooden windows in the building are beyond repair with severe wood rot. The only option is to replace the windows

From: Melvyn Bull <melvynbull9@gmail.com>
Sent: Wednesday, 10 June 2020 16:29
To: Colleen Dreyer <cdreyer@kouga.gov.za>
Subject: Draft Budget
Importance: High

Good day.

We live at 62 Leadwood Street, Wavecrest and for a number of years have been requesting that water born sewage be installed on the kloof side of Leadwood Street. The service is installed accross the road and from the lower cul de sac.

The current tanker service is unhealthy and not always reliable.

Please consider adding this infrastructure to the budget.

Would appreciate feedback.

Regards,
Mel and Barbara Bull.
0829261121

From: Tim Elliott <timothyelliott53@gmail.com>

Sent: Wednesday, 10 June 2020 12:36

To: Colleen Dreyer <cdreyer@kouga.gov.za>; Shukree Abrahams <sabrahams@kouga.gov.za>

Cc: Brenton Williams <finance@kouga.gov.za>

Subject: KOUGA BUDGET 2020/21

I note that the Kouga 2020/21 budget was posted on your website on 8th June and residents and stakeholders are invited to comment by 16th June. It is probably by chance that residents and stakeholders become aware of this document, which has a significant impact on their lives, and then only 8 days to "comment". Is this fair?

We are in the middle of Covid-19 with no clear indication as to when this pandemic will end. In many Municipalities across South Africa currently, it would appear that they have regarded themselves as immune from the economic and financial destruction which is far from over. Small and medium sized businesses in the private sector have closed and will never reopen. Pick a number, millions of people have lost their jobs. Thousands have had to take salary and wage cuts to hold onto their jobs and there will be no increases or bonuses this year and probably next year. And in the midst of all this, Municipalities plan and budget regardless. The only pertinent comment I could see that recognises Covid-19 was that your collections could drop to 85%. How was this percentage arrived at? I suspect the reality will be far worse!

Based on my corporate, real world, private sector background I list a few questions/comments. As I do so, I sense I am wasting my time but I do this for those many, many people in our community who will simply not be able to afford their payments to the Kouga Municipality for the Covid-19 related reasons listed above. Sadly, it is a fact of life in this country that citizens are largely at the mercy of the many arms of the Public Service with no meaningful voice.

1. How much time in the preparation of this budget was devoted to discussion/debate on how to REDUCE costs? What can we do without or do better at lower cost?
2. IDP 17. In the current and likely next 3 year economic and financial difficulties, how can this be justified? How will it be financed? Covid-19 is a game changer in the sense that WFH (Work from home) will be the new norm.
3. IDP 21. Concurrent with IDP 17, how can this expenditure be justified?
4. IDP 31. A total of almost R4m on new vehicles. An observation and comment from many in this community; if the current fleet were maintained properly and cleaned, there would be minimal need to incur expenditure of this magnitude. Vehicles would last longer.
5. There is reference to "General relief" applying for various categories of need until 30 June 2020. Does the Municipality have special insight into when Covid-19 will end?
6. "Rates rebate of additional R85,000 on the value of the property for pensioners will be effective 1 July 2020, based on the Tariff listing." What does this mean and how will ratepayers be notified?
7. Financial Performance. Revenue. The increases shown across Property rates, Water, Electricity, Sanitation and Refuse. How were these arrived at and was any thought given to the impact of Covid-19 on ratepayers and the inability of many to pay the increased cost?
8. Financial Performance. Expenditure. Employee related costs up 8.25%. Inflation at 4% and millions in the private sector taking salary/wage cuts and no increases in 2020. What is the justification? Similarly remuneration of Councillors up 4.5%.
9. Capital Budget. There are numerous items which raise a simple question; given the economic and financial hardship facing the country, which are absolutely essential? Those which fail this challenge should be shelved/delayed.
10. This is non budget related. The 2017-18 Auditor General report for Kouga shows a number of performance indicators in red (R). Two questions:
 - (1) Was this report posted on the Kouga Municipal website at the time of publication by the AG?
 - (2) Have these red flags been addressed/resolved?

This email and the content is based on being objective and seeking answers to questions of an entity which is accountable to all residents and stakeholders.
I look forward to receiving your response.

Regards
Tim Elliott