

SECTION A: EXECUTIVE SUMMARY

MAYORAL MESSAGE

STATE OF KOUGA

In Kouga, the demographers claim an approximate 2,8% growth rate in population, with notable unemployment at approximately 29, 7% of the 51 837 economically active population, which is more than the 26% of 2007. This has been made worse by the fact that over the past years formal economies such as fishing, mining and trade have been shedding jobs and many workers are retrenched and jobless. Furthermore, every year thousands of new job seekers (the vast majority of them youth) join the multitude of unemployed.

Employment is most dependent on the tertiary sector that contributes about 57% of the total economy, whilst secondary and primary sectors contribute about 20,6% and 22,4 % respectively. It is worth noting that Kouga has a growing fixed capital stock compared with other municipalities in Cacadu, growing exponentially and is now at 25% compared to 17% of 1996. With unemployment growing, it is clear why Kouga has produced annually about 2% of the post graduate, approximately 2% degrees, 3% diplomas and 12 % Matriculants from the 87, 91% school going age.

KEY CHALLENGES

Amongst other things at Kouga we experience some challenges with optimal effective Land Use Management to redress the imbalances, for sustainability and prosperous growth towards addressing issues of poverty, unemployment and building sustainable growing economies. To that effect we still have rural areas with deprived economies and infrastructure that augment poor conditions and not strategically linked to lucrative development nodes. The unlocking of access to strategic land, lack of solid strategic partnerships for rural development and land reform, linkage of rural nodes with economic nodes for rural economic nodes is a priority for Kouga. It is our intention to build sustainable economies that can increase the level of decent employment and alleviate poverty.

We realise and acknowledge that extra effort has to be made to build better and more responsive governance; democratisation of the state and society and consistencies to ensure that communities are at the centre of development and change of the institution to reflect diversity.

The capacity of bulk infrastructure, its maintenance and upgrade is a serious concern for Kouga. Technically the capacity is either depleted with no life span or inadequate to sustain existing demand or accommodate the new developments. Kouga which is the so called Eastern Cape 'Johannesburg', has no approach to tackle high influx of indigent migrants who impact on this infrastructure, escalating housing demand and affluent private developments. *Critically so the Environmental Impact Assessment important as it, has some effect on stalling development, project implementation?*

We have unfortunately inherited a budget that is incongruently unaligned to our constituency and institutional needs and demands. This then leads to lack of Spatial Based Budget aligned to IDP priorities as informed by the communities. Madam speaker the budget to implement IDP capital projects, show about 82% dependence on internal reserves, sale of immovable capital assets, which in all instances



Figure 1: Executive Mayor: Councillor Booï Koerat

The HIV/Aids death related incidences are also not improving and crime statistic are consistent throughout the years. Roads infrastructure including storm water drainage, Sport and recreation facilities, Water & Sanitation, Human Settlement Commonages and Increased electrical access have been identified as key issues by the communities

we never realised. Insufficient credible esteemed, institutional human resource and capacity does have an impact on service delivery. Skills Development needs that are not aligned with service delivery strategic needs will not lead us to the intended destination.

The Strategic Destination for the next five years and beyond i.e. our Vision for Kouga is to be a harmonious, equitable, prosperous, and a safe area for all with culturally inclusive sustainable livelihoods. I then am proud to pronounce our Shared Vision 2030 as:

Kouga, a safe, equitable, and harmonious home, with prosperous and sustainable livelihoods for all its people.

This Vision will be realised through effective and efficient service delivery, harnessing environmental assets sustainably, inclusive governance and stakeholder participation and a better life for the people derived from legislation and shared values for a better life. It is then **our mission** as Kouga:

To create a better life for its people by providing effective and efficient service delivery, enabling the sustainable harnessing of its environmental assets, supported by inclusive governance and stakeholder participation, derived from the shared values of its people and its legislated mandate.

It's our charge then madam speaker to be honesty, transparent, accountable, people centred, professional, consistent, accessible, equitable and focusing on people first where this value chain will be instilled in all municipal council and officials.

With the five year term entrusted to us by our communities it is our strategic goal to:

provide quality municipal infrastructure and social services which consistently improves to meet the community needs and which enables the aspirations of Kouga people. Efforts to ensure maintenance, rehabilitation and expansion of basic, economic and ecologically friendly infrastructure are our main objective and a priority focus.

Yes of course we cannot ignore our local economy as it has positive repercussions on improved livelihood. We therefore intend to embark upon endeavours that possibly grow inclusive economy for decent employment and poverty reduction. This will then be realised by creating an enabling environment for lucrative trade and investments, facilitate support for local enterprises and cooperatives towards prosperity. Yes our rural communities are our priority we intend to facilitate for sustainable vibrant, equitable, economic rural communities, agrarian reforms, and increased land tenure reforms by building value chain prosperous agri-villages with sustainable access to affordable diverse food. Looking at our strengths we realise we can do more if we ensure improvement in the quality and innovation of human capabilities in creative industries as arts, culture, heritage and sports that are economically beneficial. Kouga will soon be the global competitive tourism destination.

We will never realise the above without focusing on our team. We intend to build a professional, people-centred, human resource and administrative services for Kouga citizens, staff and Council. We prioritise for a transformed and effective local government system with improved institutional performance, accelerate institutional transformation, increase skills capacity and strengthen monitoring & evaluation. We therefore strive for development oriented public service and inclusive citizenship, good governance for an efficient and transparent administration, accountable to its people with improved robust public participation, improved internal and external communication and strengthened intergovernmental relations.

Development does not happen in a vacuum. If we don't apply spatial and environmental rationale principles to development, it can stall development. We therefore want to ensure differentiated approach to municipal spatial planning with balanced environmental sustainable developmental prospects. The burst of the informal settlements is a concern – we intend to facilitate for fair inclusive integrated safe and clean human settlements. Whilst developing Kouga as a spatially equitable municipal area, maximising the potential benefits of its environmental assets in a sustainable and prosperous manner for all our people is our priority.

You might say five years is a long time - how will all this be realised. We intend to be smart and realise the above by having integrated financial planning and management, building institutional capacity to achieve good governance for a clean administration can make it possible. Complying with laws, regulations and policies and realising financial viability by 2014 and beyond we will increase our revenue reserves through revenue generation by debt collection and accurate billing. The revenue generated it is our intention to at least most priorities in this IDP m priorities that are informed by community priority needs. It goes without saying that the Municipal Infrastructure Grant has huge contribution. We are looking forward to realise the fruits of MISA as an identified MISA flagship, Energy Renewal Project, Sarah Bartmann Development Projects and others. These lucrative projects as earmarked by our National Government, Parastals and Private Sectors, are interventions which will surely change the face of Kouga, the employment opportunity and poverty levels in Kouga. Together really : WE CAN DO MORE.

I. FORMULATION PROCESSES :PROCESES IN CONTEXT

I.1 BACKGROUND AND LEGAL CONTEXT

The municipalities are mandated in the South African Constitution (108 of 1996), White Paper on Local Government and other legislative and policy frameworks to be developmental in their approach and activities. For municipalities to be developmental, Integrated Development Planning (IDP) tool have been identified as an imperative tool that can advance the municipalities to fulfilling the developmental mandate. The IDP is a municipal strategic planning tool according to the Municipal Systems Act (Act 32 of 2000) that supersedes all plans. It is a management tool that is participatory in nature and integrates all sectors, such as; spatial, environmental, economic, infrastructure, social, institutional, etc. The IDP further integrates fiscal strategies that are essential to support the optimal allocation of scarce resources by sectors, curbing wasteful expenditure and perpetual spending patterns across the population in a manner that provides for sustainable growth, equity and the empowerment of the poor and the marginalized. In fulfilling the developmental role outlined in Section 154 of the Constitution, council is expected to structure and manage its administration, budget and planning processes to give priority to the basic needs of the community. Therefore, the value of an IDP is embedded in the formulation of focus plans that are based on community-based priorities

According to Section 25 (1) of the Municipal Systems Act, the municipalities are mandated to within a prescribed period after the first of its elected term adopt a single inclusive strategic plan for their 5-year term of office. An IDP process has to be produced for the formulation of these 5-year strategic plans. In compliance with the legislative framework, herein is the formulation of the fourth generation of IDP, Kouga IDP 2012 to 2017. To support the implementation of the IDP, the Municipal Systems Act, 32 of 2000 requires municipalities to monitor and evaluate performance in terms of IDP

I.2 APPROACH TO FORMULATION

This IDP has been formulated using the process plan that was adopted by council on the 28 September 2011

The process Plan formulated has been guided by the following:

- i) Provincial IDP Assessment Framework
- ii) Cacadu District Municipal IDP Framework Plan
- iii) National Guidelines
- iv) New information that has been Gazetted

The Figure 2 reflects a flow chart below demonstrates the key elements considered for the process planning.

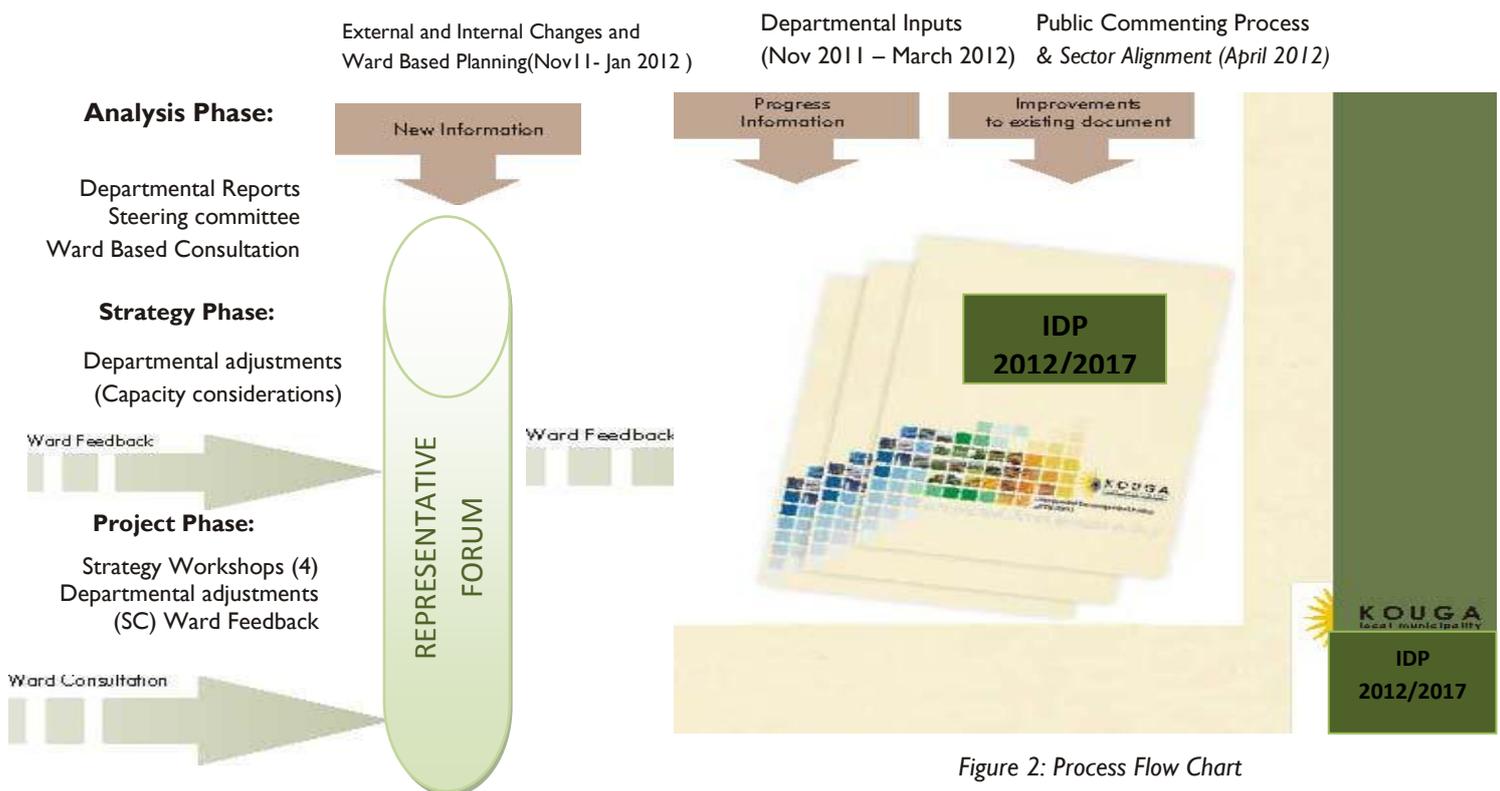


Figure 2: Process Flow Chart

FORMULATION PROCESS FOCUSED ON THE FOLLOWING:

- The Community Based Plans held during 17 Nov-15 Dec 2011
- Areas that were identified as gaps during the Provincial Assessment. 16-20 April 2012
- Ongoing programmes as per performance of the previous cycle.
- Areas that were identified as gaps during the IDP & Budget Public commenting process of 18 April – 16 May 2012.

THESE AREAS INCLUDED:

- Consideration and enhancement of communication and public participation approach
- Financial management to finance IDP needs
- IDP/Budget and PMS alignment constraints
- Improving clear cut alignment of departmental operational

- Institutional Development Priorities
- Improving the strategic nature of Strategic Objectives
- Improved demonstration of the Spatial Development Aspect that ensures institutional capacity for IDP delivery
- Improved consideration of Community issues in Project Register as received through Community Based Plans with
- Improved demonstration on how the institution strategize distribution of its Free Basic Services to the Indigent
- Increase attention and mainstreaming of cross cutting development dimensions with specific reference to LED and HIV/AIDS
- Enhance prioritisation of the needs of the vulnerable groups: children, youth, women, elderly, people with disabilities and the poor.

The Departmental Reports Focused On:

- Identification of what has been achieved in 2010/2011 financial year in terms of IDP strategic level targets, capacity, projects and spending to form baseline.
- Identification of financial alignment problems existing between allocations and expectations reflected in the IDP
- Improvement of the extent to which the IDP content can guide performance contracts
- New information that has emerged within the relevant service delivery area (new needs, new difficulties, new opportunities, changing environmental issues)
- Legal compliance issues in the department as well as strategic guidelines/targets from national or provincial government that is relevant to the service delivery of the department
- Service level agreements / section 78 and other shared responsibilities with other agencies such as CDM / Provincial Departments
- Endeavours employed to secure inter-governmental co-operation with other municipalities, with CDM, with Provincial or National Departments
- New Departmental Priorities for 2012/17
- Changes or additions to the existing IDP (2011/12) which forms for the new IDP Baseline
- Offer executive summary of any new or reviewed) sectoral plan (e.g. SDF, WSDP, IWMP etc) that is relevant to the department and can offer the IDP new information that should be considered. This refers to those not. already included in the IDP or that need to be adjusted in the IDP due to a formulation process.
- Below is an tabula illustration of processes followed in formulation of IDP for 2012 to /2017.

I.3 PROCESS SCHEDULE IN CONTEXT

PROCESS ACTIVITY PLAN

ACTIVITIES	Date	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
PLANNING PHASE: INCLUDES DEVELOPING REVIEW SCHEDULES AND REVIEW INSTITUTIONS FOR REVIEW													
Consider CDM Framework Plan and prepare process plan accordingly.	8 Aug'11												
Consultation regarding the process plan with the steering committee ,	08- 12 Aug '11												
Adoption by Council the IDP/Budget process schedule process plan SDF, LED & Tourism review plan	29 Oct '11												
Advertise on Adopted process schedule	3 Nov '11												
Advertisement and consultation on the formulated process plan with community	15 Nov' 11												

ANALYSIS PHASE :

The process where internal and external analysis of available and credible information to determine the status quo , Institutional performance including Powers & Functions and mandatory performance Indicators; the planning and physical environment; Settlements, Population figures; Socio-economic characteristics; Social infrastructure.; Physical infrastructure & backlogs; Economy.; Institutional analysis (departments, staffing, income, financial constraints & potential).; Access to social services; Vulnerability to Disaster

ACTIVITIES	Date	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Establishment of Area/ Ward based Rep Forum Members	3 Nov '11												
Development of Community Based Plans	17 Nov - 15 Dec'11												
Collating of data , new information, performance status quo, delegation framework, demographic data	17 Nov'11 03 Feb '12												
Review process of the LED Strategies focused on Commonage , Fishing Strategy, Rural Development	Dec '11 Jun '12												

DEVELOPMENT STRATEGIES:

Includes the review and formulation of the Development Priorities, Vision, objectives & strategies to meet the objectives. The link between priority issues and key development strategies has to be made

ACTIVITIES	Date	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Crafting of Goals, Drafting Institutional indicators, Strategy and Project Identification	12-13 Mar 12												
Consultation with department on areas for review of development strategies	12-13 Mar'12												
Consultation with departments on performance status quo information	12-13 Mar'12												
Steering Committee to discuss strategic development areas and linking CBP	12-13 Mar'12												

PROJECTS : Includes projects register , clear indication of funding source, relevant financial years; to strategies, objectives, priorities, project management plan, implementation projects linked

ACTIVITIES	Date	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Discussion of project priorities and budget alignment in line with consolidate development priorities	2-9 Mar '12												
Consideration of CBP desired outcomes and community inputs and map up priorities in a Steering Committee Meeting	2-9 Mar '12												
Confirmation of issues and mapping of feasible priority issues with councillors and Budget Alignment	Mar '12												
Refinement of core priority projects and budget alignment by the steering committee.	Mar '12												

INTEGRATION

Includes the review of the action plan and the review of Sector Plans as well as Integrated Operational Strategies

ACTIVITIES	Date	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Integration of operational plans (CIP, SDF, LED strategy , Audit report, Risk Management, etc)	Feb '12												
IGR Integration of Sector departmental programmes &projects	Feb '12												
Final alignment of IDP / Budget / PMS : Development of Institutional Score Card / SDBIP by the Steering Committee	April Jun '12												
Integration of strategies as recommended by the community during public participation process	12- 13 Mar 12												

APPROVAL:

Mayoral , council and community approving the strategic development plan for the coming year

ACTIVITIES	Date	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Noting of the draft IDP/Budget for further public participation by mayoral committee and Council	27 Mar '12												
Noting of the draft IDP/Budget for further public participation by mayoral committee and Council	28 Mar '12												
21 week days Community consultation – table IDP and budget in all wards with a day session with Rep Forum members prior the ward session	18 April 16 May '12												
Steering Committee consider and incorporates community Stakeholders input into IDP for adoption	28 May '12												
Mayoral Committee note for adoption the IDP for 2009/2012 financial years	30 May '12												
Tabling of Kouga Priorities for consideration and Sector Related information raised by the communities during public participation	29 May '12												
Council adopts and approves IDP for 2012/2017 financial years	31 May '12												

Table I: Process Action Plan

I.4 INDICATIVE TOOLS FOR THE FOLLOWED PROCESSES

Over and above the legislative context as highlighted above, there are National, Provincial and District wide guiding policies and frameworks that exist, which the Kouga Local Municipality took into account during its operations and the formulation process. The guiding policies and frameworks of each sphere of government are invariably interlinked in their objective to attain sustainable development, the primary components of which are highlighted below.

- **National Policy Directive – The National Spatial Development Perspective (NSDP)**
During the initiation of the IDP planning process a framework was presented to the IDP steering committee and the subsequent Representative Forum meeting that outlines the policy framework to inform the local IDP.
- **Millennium Development Goals (MDG)**
Formulate approach focused on revising the approach and commitment in addressing education, matters and poverty
- **Medium Term Strategic Framework (MTEF)**
Formulate focused on how the planning and resource allocation across all spheres of government, in line with the National Strategic Priorities as identified by the community can be ascertained
- **Accelerated Shared Growth Initiative of South Africa (ASGISA)**
The intention was to see how Kouga can strategically contribute into 15% unemployment reduction and halving poverty by 2014 in line with the National Targets.
- **Provincial Growth Development Strategy (PGDS)**
Other National and provincial matters that are discussed and incorporated in the IDP include:
 - Improved Service Delivery (Batho Pele) Principles
 - National Strategic Framework for Water Services
 - Expanded Public Works Programme
 - HIV/AIDS Programme
 - Breaking New Ground – Housing Policy

I.5 INSTITUTIONAL ARRANGEMENTS

Role players for the development of a 2012/2013 to 2016/2017 financial years IDP document have been increased due to the nature of the engagement and intensive participation required for this new development.

Steering Committee

The IDP Steering Committee consisted of all municipal councillors and officials in senior management. This included the Executive Mayor, portfolio councillors, Ward Councillors, Municipal Managers, Directors, Managers and Supervisors, Community Development Workers and representatives from organised labour. These Representatives were identified as key stakeholders

Representative Forum

The Representative Forum consisted of Executive Mayor as the Chairperson, Speaker, chief whips, ward and portfolio councillors. Municipal Manager, Directors, IDP manager, CDWs, ward committee members, interest and civic groupings such as rate payer's organisations, NGOs, CBOs, business forum and Sector Departments etc.

In response to the MEC's comments received during the IDP hearings the composition of the Representative Forum, it is worth noting

that not only was the Forum constituted of community leaders, ward committees, pressure or organised groups etc., but there was also the involvement of regional sector departments and municipal entity representatives.

Below is the composition of the structural arrangement that formulated this IDP document

Institutional Arrangement Roles and Responsibilities

	Role player	Composition	Roles and Responsibilities
INTERNAL ARRANGEMENT	Council	Ward councilors , portfolio councilors, councilors of all political parties in the institution	Ultimate decision-making body. Responsible for the overall management, co-ordination and monitoring of the process and drafting of the IDP review
	Executive Mayor	Directly responsible for all IDP processes	Oversees IDP processes. Ensures that IDP guides strategic planning and implementation of municipal operations
	Municipal Manager	Directly responsible for the IDP, though delegated down to directorate and down to section	To drive, coordinate all IDP strategic processes for integrated municipal operations. Ensures commitment by participants
	IDP Manager	Facilitator and driver of all processes	Assist Municipal Manager in driving processes. Ensures institution compliance to all related rules and regulations
	IDP Steering Committee	Nominated by the MM and confirmed by the Mayor, ward & portfolio councilors, chief whips, senior staff directors and managers, IDP management, CFO , CDWs	To support the IDP official and ensure full participation of relevant stakeholders in strategic planning and implementation
EXTERNAL ARRANGEMENT	IDP/Budget Ward Based Representative Forum	Constituted by the Executive Mayor, ward and portfolio councilors, MM, Directors, And at ward level : All ward committee members , one or two representatives from the Civil associations, CBOs, NGOs , Pressure groups, Political parties , Vulnerable / Special Groups Representatives , ward CDW	Promotes and ensures community involvement in the IDP process, and ensures the proper consultation and participation of constituencies throughout the development planning activities
	Kouga / Regional IDP/Budget Representative Forum	Regional level: two reps: Ward Committee , Civil Associations, Political parties , CBO, NGOs Vulnerable / Special Groups Representatives, all CDWs	
	Sector department meetings (IGR)	Relevant government departments, planning professionals/facilitators, Municipality, PIMSS Centre	Ensures alignment of all strategies and programmes of the three spheres of government for economic, effective, and efficient delivery

Table 2: Institutional Arrangement Roles

I.6 PROCESS OF ENGAGING STAKEHOLDER FOR PARTICIPATION

It has been realized that the public participation is not yet yielding the expected results. The IDP office using the questionnaire to assess the quality of the Public Participation Process focused on the following framework:

- An assessment of the representation in ward committees
- Identification of groups currently not represented
- Assessment of form, demographic, geographic representation or attendance at IDP meetings
- The role of CDW in contributing ward-based information to the IDP process
- Progress in terms of the establishment of ward based plans that can inform and support the IDP process
- Expectations with regard to the role of ward councilors to ensure successful ward interactions during the IDP process
- An assessment of the procedure that clarifies:
 - how communities will be informed of meetings
 - the minimum notice period for meetings
 - documentation and distribution of meeting results
 - how communities will be informed of who is represented on the ward committee meetings
 - in what IDP phase the ward committees will be approached and what the purpose of this engagement will be in terms of the review process
- Assessment of the functioning of the Representative Forum

Identified planned for execution by June 2009 is a capacity building workshop on IDP and Budget related matters for all ward Based Representative Forum Members.

The institution steering committee paid special attention to the involvement of stakeholders including other Government departments and agencies during:

- The collection of new information
- The strategic dialogues conducted during the strategy phase
- Department of Agriculture
- Department of Social Development
- Department of Education
- Department of Health
- Department of Public Works
- Disaster Management CDM
- DGHL- Housing & Public Participation section
- IGR Planning and Development section
- OTMP
- M&E

I.7 COMMUNITY BASED PLANNING

The IDP conducted a Community Based Planning(CBP) in all 15 wards between 17 November 2011 and 15 December 2011. This was done in order to promote community participation and influence on Municipal Planning processes. The data collected from CBP has been incorporated into the IDP and is an influential to Strategic Planning. The community outlined Service Delivery areas that the municipality must concentrate on for the 5year period.

I.8 SECTORAL ALIGNMENT

Kouga Municipality strongly realizes that engagement and integration of Provincial and National programmes are a necessity in terms of efficient and effective Service Delivery. The Strategic dialogues created a platform of constructive engagement around issues of mutual interest. Kouga Municipality is committed in ensuring that sector departments are included in our IDP Review process in order to further our vision and developmental goals. This commitment is based on the legal requirement of ensuring that Kouga fulfills our legislative mandate and the principles of intergovernmental relations. Some of the critical engagement issues were identified during the ward committee discussions and community meetings are discussed in detail in the following Analysis Section.

I.9 PUBLIC PARTICIPATION AND COMMUNITY INPUTS

Guided by the legislation, the Kouga Municipality, has undertaken the process of consulting its main stakeholders, the community before adopting the IDP and Budget for the coming financial year, the public participation process that started 18 April to 16 May 2012. Section 29 of the Municipal Systems Act No.32 of 2000 instructs and makes provision that municipalities must develop a culture of representative and participatory governance. It is in this regard that Kouga Municipality has committed itself to creating an enabling environment for optimal public participatory governance. Furthermore, as Kouga Municipality, our commitment to the Batho Pele principles compels us to strive relentlessly in ensuring that the people are always first in the functioning and governance of the municipality. Subsequently a ward based public participation engagement

I.10 MEC / DPLGTA ASSESSMENT COMMENTS AND MUNICIPAL RESPONSE

MEC assessment comments for Municipal Consideration and for IDP Incorporation	Available data considered in the IDP	Departmental consideration to be formulated by departments to enable IDP to incorporate
SPATIAL DEVELOPMENT		
applicable tools to address environmental challenges (namely, a protected area management plan, a soil degradation management plan, a biodiversity management plan, an environmental management framework, an integrated waste management plan, an air quality management plan, a strategic environmental assessment and/or a coastal management plan)?	None	The municipality to develop a Integrated Environmental Management with Coastal Management Plan. The following is are to be taken into consideration: <ul style="list-style-type: none"> - protected area management plan, - a soil degradation management plan, - a biodiversity management plan, - an environmental management framework, - an air quality management plan, - a strategic environmental assessment and/or - a coastal management plan
Does the Municipality use its resources in a sustainable manner?		A need to develop Environmental Management Plans Environmental Management Plan
SERVICE DELIVERY AND INFRASTRUCTURE PLANNING GENERAL		
Has a holistic and comprehensive (all sectors) infrastructure delivery plan been developed.	None	The municipality to develop the Comprehensive Infrastructure Delivery Plan. MISA have been asked to develop Comprehensive Infrastructure Development Plan
Is there a % of municipal budget used for infrastructure	Final own revenue allocation have not been finalized for IDP to consider	The Budget and departments to indicate
Are there any other sources of revenue (if applicable)		The municipality should indicate other sources of revenue
Do the planned capital projects require EIAs and licenses/ legal requirements, if so have they been catered for	All Projects require EIA and they have been costed as such and have been incorporated as such in the project register.	The departments needs to list all the projects that require EIA's separately

WATER		
a) Does the IDP integrate other sector programme's water requirements and specially address the impact on water planning. (i) Housing (ii) Agriculture (iii) Mining (iv) Tourism (v) Public Works programmes Forestry	Water Master Plan is mentioned. Please add the details to the IDP	
b) Is the water services programme financially viable w.r.t. Cost recovery, Metering and billing with an associated budget that is ring fenced?	None	Mentioned. Please provide a financial viability analysis
c) Are there specific references to the status of all contracting and licensing issues?	None	Department to collate and provide
SANITATION		
Does the municipality have a sanitation implementation plan in place?		The Municipality has requested MISA to assist in the development of the Sanitation Implementation plan
Does the municipality have the CAPEX Plan which indicates allocation for sanitation for the next three years?		None
Is there a plan to manage untreated effluent?	N/A: The municipality does not have untreated effluent, all effluent is being treated with WWTW.	
Is the sanitation service financially viable and is there a budget that is ring fenced?	None	Department to provide a financial viability analysis
Is the licensing/contractual arrangement i.r.o WWTW working?	None	Department to provide a financial viability analysis
ACCESS TO LAND AND HUMAN SETTLEMENTS DEVELOPMENT		
Is there a credible land asset register for the municipality,	None	Land Asset register still pending .
Control mechanisms for land invasion?	None	The municipality does have a land invasion policy but it is not yet adopted the department is still waiting for the adoption of the policy
Is there a plan to address land degradation and revitalization?	None	The municipality does not have a plan to address land degradation but the municipality is making use of the SDF that is in place. • Still need to develop a plan to address land revitalization
Is the IDP informal Settlements section aligned to the Migration Plan of the municipality?	None	The Municipality does not have Migration plan currently it is making use of the national housing code, Migration plan needs to be developed.
Is there a plan to address land degradation and revitalisation?	None	Support is needed from the relevant department
ROADS, TRANSPORT AND STORM WATER		
Is there a Roads Master Plan in place and budgeted for?		The Municipality has requested MISA for assistance to develop Roads Master Plan.
Is there an Integrated Transport Plan?		The Municipality has requested MISA for assistance to develop ITP.
Are the EPWP principles incorporated into the IDP?	New information agreement between the DPW and the Municipality will be the source document.	The municipalities have a signed agreement with department of Public Works.
Is there a Storm Water Management Plan in place?		budget provision has been made to develop the plan. Finalized plans & implementation strategies to be included in IDP review next year
WASTE MANAGEMENT SERVICES		
Is there a budget for Operations and maintenance being ring fenced for the above purpose?	Operational Budget incorporated .	

DISASTER MANAGEMENT AND FIRE SERVICES		
Has the disaster management centre conducted vulnerability and risk assessment?	Risk assessment conducted by Metro has been incorporated on Section B	The Vulnerability assessment was conducted by rural metro is incomplete . The municipality indicated that relevant document will be developed
Is the municipal Spatial Development Plan informed by vulnerability and risk assessment report.		SDF to consider and incorporate risk and vulnerability assessment report.
How is the disaster management centre managing high risk development?	New information IDP to consider.	The municipality is working together with National Building Regulation and Compliance with SANS all legislations are enforced with high risk developments W.R.T. fire.
Are disaster management by-laws adopted?		There are no by laws in place. Department to develop and formulate by-laws Currently the department is making use of the offence policy and to fine none complying with National Regulations, the department will revisit the Disaster management By laws in line with the disaster Management Act 57 of 2002 for amendments.
Are fire services tariffs developed, adopted, implemented and periodically reviewed?	To find out from CFO if there are any Tarrifs	
SAFE AND SECURE ENVIRONMENT		
Does the municipality have an integrated community safety forum?		To establish a forum that incorporates CPF, Neighborhood Watch and Cluster groups Fire ad Rescue, Traffics, Ambulances
Does the municipality have an integrated community safety plan?	Mentioned in IDP use of CPF and neighborhood watch municipality is needs more assistance from the departments in the municipality	Delt to develop Integrated Community Safety Plan
FINANCIAL PLANNING AND BUDGET		
Compliance		
a) Is there a financial plan which includes a budget projection for at least the next 3 years in line with section 26(h) of MSA and /or other Treasury requirements?	Part budget has been incorporated	
What is the Own revenue and grant usage for infrastructure investment	Repairs and Maintenance budget incorporated	CFO to finalize own revenue with department
To what extent are there linkages between the IDP and Budget?	None	Rome for improvement
What percentage of budgeted income was realised in the past two years, per category?	None	Budget to Finalise
LOCAL ECONOMIC DEVELOPMENT		
Has the municipality set targets for enterprise development support in terms of BBBEE, SMME and Cooperative programme?	Project Register SMME programme	To develop a Strategy to enterprise co-operative, BBBEE, SMME Strategy
GOOD GOVERNANCE: PUBLIC PARTICIPATION, LABOUR, IGR etc.		
a) Is there evidence of efforts aimed at Inter-municipal planning?		To be considered next in the review
b) Are there tools to assess the social impact of development interventions at community level?		Municipality to Develop tools to social impact assessment
INSTITUTIONAL ARRANEMENT		
a) Is there a council approved HR Plan / Strategy that responds to the long-term development plans of the municipality as reflected in the IDP? <i>Need to reflect a summary in the relevant section of the IDP – (Institutional Arrangements) whether the institution has a HR plan/Institutional Plan Also to reflect those areas covered in the plan. (Must have</i>	None	DLGTA to assist the KLM to develop the plan

<i>the plan readily available for assessments.)</i>		
b) Does the municipality show evidence that it has a recruitment, training and retention strategy for scarce skills? a) <i>This needs to be reflected in the relevant section of the IDP (brief summary) – (The HR Plan/strategy (institutional plan) must be readily available) (Must have a Council resolution)</i>	None	DLGTA to assist the KLM to develop the plan
c) Is there evidence of a succession plan especially for key positions? d) <i>This needs to be reflected in the relevant section in the IDP (brief summary) – (The HR Plan/strategy (institutional plan) must be readily available) (Must have a Council resolution)</i>	None	Municipality in Progress , once completed the IDP will consider in the next review process.

Table 3: Considered DPLGTA& MEC comments