



cooperative governance

Department:
Cooperative Governance
REPUBLIC OF SOUTH AFRICA

MUNICIPAL SYSTEMS IMPROVEMENT GRANT (MSIG)

ACTIVITY PLAN FOR 2012/13 FINANCIAL YEAR

SUBMITTED TO:

The Department : Cooperative Governance

NAME OF MUNICIPALITY AND DERMACATION CODE: KOUGA LOCAL MUNICIPALITY (EC108)

MUNICIPAL MANAGER: MR S FADI

TELEPHONE: 042 2002 200

FAX: 042 200 8606

E-MAIL: MM@KOUGA.GOV.ZA

Focus Areas Responsible Municipal Officials:

Implementation of Municipal Turn around Strategies:

Ms. T Woni

Tel: 042 2002 222

Cell: 082 895 1789

E-Mail: twoni@kouga.gov.za

Strengthening of the administration of Ward Participation Systems:

Ms. Colleen Dreyer

Tel: 042 2002144

Cell: 083 895 1805

E-Mail: cdreyer@ec108.org.za

Implementation of information systems that supports effective service delivery

Mrs.: V Blouw

Tel: 042 200 8517

Cell: 073 073 0720

E-Mail: vblouw@kouga.gov.za

Implementation of by-laws,policies and systems that support local government legislation:

Ms. Colleen Dreyer

Tel: 042 2002 144

Cell: 083 895 1805

E-Mail: cdreyer@kouga.gov.za

Explanatory Notes:

The Municipal Systems Improvement Grant (MSIG) is a conditional grant directed to selected Local and District municipalities. The purpose of the grant is to support municipalities in implementing new systems as provided in the Municipal Systems Act, Municipal Structures Act and other related local government policy and legislation so that they can carry mandated functions effectively.

The focus of MSIG varies year in year out considering the strategic priorities of government with regards to the implementation of the 5year Local Government Strategic Agenda. The focus of MSIG for 2012/13 will be on the following:

- Development and implementation of municipal turn around strategies
- Strengthening administrative systems for effective implementation of ward participation systems.
- Support interventions for municipal viability, management and improvement of municipal audit outcomes.
- Implementation of information systems that supports effective service delivery
- Development and implementation of by-laws, policies and/or systems that support local government legislations.

The approach is that the allocated amount to each receiving municipality is ring fenced to address the above priorities. As this is a conditional grant, in terms of the Division of Revenue Act, the municipality is required to submit monthly expenditure reports to **the CoG by the 10th working day of each and every month.**

Allocated amounts will be transferred to the municipality upon submission of an activity/business plan drafted in line with this prescribed format.

The signed activity/business plan must be faxed for the attention of **Mr Kenneth Mookeng at 012-336 5954** or e-mailed to msig@coqta.gov.za. Enquiries should be directed to 012-334 4927/4838/4884.

PART 1 – ACTIVITIES PLAN

MUNICIPAL SYSTEMS IMPROVEMENT GRANT (MSIG) PROJECT IMPLEMENTATION PLAN: 2012/13 FINANCIAL YEAR			
Section A: Development and Implementation of Municipal turn around strategies			
Activities	Success Indicator	Completion Date	Amount
Turnaround Program			200,000

Section B: Strengthening administrative systems for effective ward participation system			
Activities	Success Indicator	Completion Date	Amount
Public Participation Program			100,000

Section C: Support interventions for municipal viability and management			
Activities	Success Indicator	Completion Date	Amount
Municipal Audit Outcomes			300,000

Section D: Implementation of effective information systems that supports service delivery

Activities	Success Indicator	Completion Date	Amount
Job-evaluation system and training			100,000

Section E: Development and implementation of by-laws, policies and/or systems that support local government legislations.

Activities	Success Indicator	Completion Date	Amount
Development of finance policies & manual procedures			100,000

PART 2 – EXPENDITURE PLAN

Focus Area	2012						2013						Total
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	Jun	
Local Government Turn Around Strategy			50			50			50			50	200
Public Participation Program			25			25			25			25	100
Municipal Audit Outcomes			100	100	100								300
Job-evaluation system and training			100										100
Finance Policies and Manual Procedures							100						100
TOTAL			275	100	100	75	100		75			75	800

I _____ the Municipal Manager of _____ certify
that the content of this business plan is to my knowledge.

Municipal Manager:

Date: