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CONTACT PERSON

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VALUATION APPEAL FORM

GV	:
SUP	:
OBJECTION NR:	
FINALE DATE FOR OBJECTION:	

FORM B: BUSINESSES

LOGGING of an Appeal, **AFTER an objection was unsuccessful**, against a matter reflected in or omitted from the valuation roll or supplementary valuation roll for the period.....

COMPLETE IN PRINT: (complete a separate form for each entry to object)

ERF NR/ UNIT NR	
TOWN / SCHEME NAME	
SUBURB	

<u>OFFICE USE:</u>	
Date of Appeal hearings :	Week:
Valuation as on roll : R	
Reviewed Value : R	

IMPORTANT INFORMATION

- ❖ If you are **NOT** the person who submitted the appeal, but have been appointed to represent the appellant, **then a SIGNED POWER OF ATTORNEY OR RESOLUTION** must be included with **office stamp as proof of the representatives appointment.**
- ❖ The valuation office accepts no responsibility for any information not included by the appellant. Applicants must please attach valid reasons, motivating their objection.
- ❖ **Please note** that any objections must focus on the valuation and not on the amount payable for rates and taxes
- ❖ Sectional title units must be completed in section 4, and not in section 2.
- ❖ Forms without Annexures as required will be invalid
- ❖ Owners are requested **NOT TO POST THE OBJECTIONS** unless no alternative is available in which case the envelope needs to be **CLEARLY MARKED** "Attention: Marinda vd Merwe / Wendy Jonkers - Valuation office".
- ❖ Appeal forms can be sent **PER E-MAIL OR FAX** see details above.
- ❖ If you have not received an Appeal number, your Appeal will be invalid.
- ❖ Appeal received **after closing** date will be invalid.
- ❖ An Appeal against the valuations will only be **valid if an objection was submitted** and processed with an objection number.
- ❖ Owners are advised to submit additional information concerning the appeal and not the same as in the objection.

SECTION 1 : OBJECTORS INFORMATION

1.1. Objector is the owner

<p>A. NAME AND SURNAME</p>	A.
<p>B. IDENTITY NUMBER</p>	B.
<p>C. NAME OF CC.TRUST OR COMPANY</p>	C.
<p>D . REGISTRATION NR OF CC. TRUST OR COMPANY</p>	D.
<p>E. TELEPHONE NR</p>	E. Home:
<p>F. EMAIL ADDRESS (PLEASE PRINT!!)</p>	Work :
<p>G. CELL NR</p>	F.
<p>H. STREET ADDRESS</p>	G.
<p>I. POSTAL ADDRESS</p>	H.
	I.

1.2. OTHER OBJECTORS

1.2.1. Objector is neither the owner nor the representative

<p>A. NAME OF OBJECTOR</p>	A.
<p>B. ID NUMBER</p>	B.
<p>C. NAME OF COMPANY, CC OR TRUST</p>	C.
<p>D. REGISTRATION NUMBER OF COMPANY, CC OR TRUST</p>	D.
<p>E. TELEPHONE NUMBER OF CONTACT PERSON</p>	E. Home:
<p>F. E-MAIL ADDRESS OF CONTACT PERSON (PRINT)</p>	Work :
<p>G. POSTAL ADDRESS OF CONTACT PERSON</p>	F.
<p>H. SIZE OF PROPERTY</p>	G.
<p>I. STREET ADDRESS OF PROPERTY</p>	H.
<p>J. MUNICIPAL ACCOUNT NUMBER</p>	I.
	J.

2.2. Objector is the Municipality

A. NAME OF MUNICIPALITY	A.
B. ERF NUMBER	B.
C. AREA	C.
D. TELEPHONE NUMBER	D.
E. TELEPHONE NUMBER OF CONTACT PERSON	E. Home: Work :
F. EMAIL ADDRESS OF CONTACT PERSON	F.
G. STREET ADDRESS OF PROPERTY	G.
H. SIZE OF PROPERTY	H.
I. MUNICIPAL ACCOUNT NUMBER	I.

1.3. Authorised Representative of the Appellant

(Proof of Authorisation must be attached)

A. NAME OF OWNER	A.
B. NAME OF REPRESENTATIVE	B.
C. CAPACITY	C.
D. POSTAL ADDRESS	D.
E. TELEPHONE NUMBER OF CONTACT PERSON	E. Home: Work :
F. CELL NR	F.
G. EMAIL ADDRESS (Please Print)	G.

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SECTION 2 : PROPERTY DETAILS. (For sectional titles see Section 4)

Undeveloped Property

YES		NO	
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<p>A. PROPERTY STREET ADDRESS</p> <p>B. EXTEND OF PROPERTY</p> <p>C. MUNICIPAL ACCOUNT NR</p> <p>D. NAME OF BOND HOLDER (If any)</p> <p>E. REGISTERED AMOUNT OF BOND</p> <p>Provide full details of all servitudes, road proclamations or other endorsements</p> <p>F. SERVITUDE NR</p> <ul style="list-style-type: none"> • AFFECTED AREA • IN FAVOUR OF • FOR WHAT PURPOSE • WAS COMPENSATION PAID • AMOUNT 	<p>A.</p> <p>B. M².....</p> <p>C.</p> <p>D.</p> <p>E. R</p> <p>F.</p> <p>m².....</p> <p>.....</p> <p>.....</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 50px; text-align: center;">YES</td> <td style="width: 50px;"></td> <td style="width: 50px; text-align: center;">NO</td> <td style="width: 50px;"></td> </tr> </table> <p>R.....</p>	YES		NO	
YES		NO			

SECTION 3 : DESCRIPTION OF BUILDINGS (Not for sectional titles)
 (Information to be supplied by means of annexures as follows)

A. TENANTS : ANNEXURE A

NAME OF TENANT	SIZE	RENTAL (EX. VAT)	ESCALATI ON OF RENTAL	OTHER CONTRABUTIONS	TERM OF LEASE	START DATE

B. SCHEDULE OF EXPENSES INCLUDING MUNICIPAL, ADMINISTRATION, INSURANCES, SECURITY ETC. : ANNEXURE B

C. STATEMENT OF INCOME & EXPENDITURE FOR PREVIOUS FINANCIAL YEAR : ANNEXURE C

D. PRIMARY USE : **EXTEND:**

SHOPS	m ²	
OFFICES	m ²	
WORKSHOPS	m ²	
STORE	m ²	
OTHER	m ²	
OTHER	m ²	
OTHER	m ²	

E. DETAILS OF EXCLUSIVE USE AREAS

GARAGE	YES		NO	
CARPORT	YES		NO	
OPEN PARKING	YES		NO	
STORE ROOM	YES		NO	
GARDEN	YES		NO	
OTHER	YES		NO	
OTHER	YES		NO	
OTHER	YES		NO	

F. OUTBUILDINGS EXTEND

A. NUMBER OF GARAGES	A.
B. CARPORTS	B.
C. OTHER	C.

G. FENCING

TYPE	FRONT		BACK		SIDE 1		SIDE 2	
HEIGHT	FRONT		BACK		SIDE 1		SIDE 2	

H. GENERAL CONDITION OF PROPERTY

GOOD	AVERAGE	POOR

I. OTHER CHARACTERISTICS (Attached additional information)

SECTION 4 : SECTIONAL TITLE UNITS (Separate Form for each unit)
 (Information to be supplied by means of annexures as follows)

4.1. TENANTS : ANNEXURE D

NAME OF TENANT	SIZE	RENTAL (EX. VAT)	ESCALATION OF RENTAL	UNIT NR	TERM OF LEASE	START DATE

4.2. SCHEDULE OF EXPENSES INCLUDING MUNICIPAL, ADMINISTRATION, INSURANCES, SECURITY ETC. ANNEXURE E

4.3. STATEMENT OF INCOME & EXPENDITURE FOR PREVIOUS FINANCIAL YEAR : ANNEXURE F

4.4. MONTHLY LEVY TO BODY CORPORATE R.....

4.5. DETAILS OF EXCLUSIVE USE AREAS

GARAGE	YES		NO	
CARPORT	YES		NO	
OPEN PARKING	YES		NO	
STORE ROOM	YES		NO	
GARDEN	YES		NO	
OTHER	YES		NO	
OTHER	YES		NO	
OTHER	YES		NO	

SECTION 5 : IF YOUR PROPERTY IS CURRENTLY ON THE MARKET OR HAS BEEN ON THE MARKET FOR THE LAST 3 YEARS

A. PLACED BY THE OWBER ON THE MARKET	YES		NO	OFFER RECEIVED	DATE
				R	
B. ESTATE AGENCY	YES		NO	OFFER RECEIVED	DATE
				R	

CONTACT DETAILS OF ESTATE AGENCY

AGENCY NAME	
TEL/ CELL	

SECTION 6: PARTICULARS AS REFLECTED IN THE VALUATION ROLL

A. DESCRIPTION OF PROPERTY	
• ERF NR	
• SECT NR	
• SECTION NAME	
• AREA/TOWN	
B. CATEGORY (As on valuation roll)	
C. STREET ADDRESS	
D. MARKET VALUE AS ON VALUATION ROLL	
E. REQUESTED VALUE	
F. PROPERTY DETAILS	OWNER: CO-OWNER:

SECTION 7: DECLARATION BY OBJECTOR

Attention is hereby drawn to Section 42(2) of the Act which states that where any document, Information or particulars not provided when required in terms of sub Sec 42(1) of the Act and the owner concerned relies on such document, information or particulars in appeal to an Appeal Board, the Appeal Board may make an order as to cost in terms of section 70 of the Act If the Appeal Board is of the view that the failure to provide any such document, information or particulars has placed an unnecessary burden on the function of the Municipal Valuer or the Appeal Board.

I/we _____ hereby declare that the information and particulars supplied are true and correct.

DATE:

YEAR	DAY	MONTH	Signature:

OFFICIAL USE

SECTION 8 : DECISION OF THE MUNICIPAL VALUER

ERF NO, UNIT NO, FARM NO:	
FARM NAME AND FARM DISTRICT	
CATEGORY	
MARKET VALUE R	
EXTENT M2	
OWNER	
MUNICIPAL VALUER DECISION (SEE ATTACHED OUTCOME)	
MUNICIPAL VALUER: DDP VALUERS	
DATE OF VALUATION	
DATE OF OBJECTION	
DATE REASON REQUESTED	
DATE OF APPEAL	

SECTION 9 : NOTIFICATION OF OUTCOME

VALUATIONS ADJUSTED	GV/SUP : R	ADJSUTED: R	FINAL VALUE: R
OBJECTOR/ APPELANT NOTIFIED	YES	NO	
OWNER NOTIFIED	YES	NO	

MUNICIPAL OFFICIAL	NAME:
CAPACITY	

FORM B – BUSINESS - APPEAL

SIGNATURE	
DATE	