NATIONAL TREASURY (NT)

MONTHLY REPORT - FINANCE MANAGEMENT GRANT (FMG) - DIVISION OF REVENUE ACT (DoRA)

Note - Must be saved in - 012 - 345 5745 086 651 5417 & emailed to fmg@treasury.gov.za. The Municipality is required to confirm receipt by calling 012 315 5387/5888

Note - Fields highlighted in yellow should be completed. Other fields are automated and reserved for comments. The Municipality is required to provide comments and explanations for variation where necessary.

Name of Municipality	EC 108 Kouga
Financial Year	2019/20
Month	M07 January

Section A: Previous Financial Year

Financial Management Grant Received and Expenditure Incurred	2018/19	Rand	Comment
Total FMG received		1 770 000.00	
Total FMG Expenditure		1 770 000.00	
FMG unspent		0.00	Note - If funds committed, follow process for rollover of funds. Please note that this should not be a negative amount.
FMG unspent and returned to the National Revenue Fund		0.00	Note - This should only be unspent FMG funds returned to the National Revenue Fund or taken off equitable share
Total FMG unspent as at end of financial year		0.00	Note - This should be funds that are approved by NT as rollover

Section B: Current Financial Year 2019/20

Financial Management Grant Received and Expenditure Incurred	Rand	Comment
Total FMG received for current financial year	1 770 000.00	
Total unspent FMG approved for rollover (Refer to Section A, A15)	0.00	
Total FMG received	1 770 000.00	
Total spent year -to-date (See last months return - Section B, A31)	604 793.73	Please note for July's return, this amount would be 0.

Total spending this month	56 556.91	Aggregate spending from previous months	Total spending to date	Allocation as per support plan	Allocation Unspent	Comment
• Interns Stipend/Salary and Training	56 556.91	497 506.54	554 063.45	697 [illegible]	[illegible]	
• Training in support of Minimum Competency Regulations		187 267.19	187 267.19	187 267.19	0.00	
• Towards strengthening capacity in Budget and Treasury Office (BTO) internal audit and audit committee		0.00	0.00		0.00	
• Expenditure Upgrading and Maintenance of Financial Systems and Media		0.00	0.00	120 732.14	120 732.14	
• Preparation and timely submission of Annual Financial Statements by audits		0.00	0.00		0.00	
• Support implementation of corrective actions to address audit findings		0.00	0.00		0.00	
• Preparation and Implementation of Financial Recovery Plans		0.00	0.00		0.00	
• Address shortcomings identified in the FMCMM assessment report		0.00	0.00		0.00	
• Support the implementation of the financial misconduct regulation and promote consequence management		0.00	0.00		0.00	
• To strengthen financial governance and oversight as well as functioning of MPAC		0.00	0.00		0.00	
Total FMG spent	56 556.91	684 773.73	741 330.64	1 [illegible]	1 [illegible]	
Percentage spent	37.38					
Total FMG unspent for current financial year	1 108 649.36					**Note - AO/MM must return any unspent FMG allocations not approved for rollover to the National Revenue Fund**

Section C: (Current Financial Year)

The municipality is required to compile and submit the FMG Support Plan to the National Treasury by 7th April, prior to the commencement of the new financial year and any amendments thereafter, within 30 days

Performance Information: Institutional	Yes/No	Number	CFO Acting Yes/ No	Name of CFO	MM Acting (Yes/No)	Name of MM
Appointment of appropriately skilled CFO consistent with the competency regulations	No		Yes	Shalen Abrahams	No	C. Du Plessis
Appointment of appropriately skilled Senior Financial Managers in the BTO	Yes	1				
Appointment of appropriately skilled Internal Audit personnel	Yes	2				
Appointment of appropriately skilled SCM personnel	Yes	4				
Number of interns appointed		9				

Section D: (Current Financial Year)	Audit Outcome	Audit Outcome							
Performance Information: Audit Outcomes	**2017/18**	**2018/19**	**Audit Action Plan in place (Yes/ No)**	**Audit Action Plan Implemented (Yes/No)**	**Total number of items on Audit Action**	**Number of items completed on the Audit Action Plan**	**Number of items outstanding on the audit action plan**	**Planned completion date**	
Audit Outcome achieved	Unqualified with findings	Unqualified with findings	Please report on the previous year audit action plan until the audit action plan for the new year is developed						There are still 0 questions you have not answered in this section!
Audit Action Plan			No	No	0	0	0	30-Jun-19	There are still 0 questions you have not answered in this section!

Performance Information: Financial Management Capability Maturity Module (FMCMM)	Development of an action plan to address the shortcomings identified in FMCMM and ratio assessment report	Modules and ratios that the municipality will be addressing	Total number of items on the FMCMM and ratio Action plan	Number of items completed on the FMCMM and ratio Action Plan	Number of items outstanding on the FMCMM and ratio action plan	Planned completion date	
Did the municipality develop an action plan to address the shortcomings identified in the FMCMM and ratio assessment report	Yes	Module 1 to 21	203	31	172	30-Jun-19	There are still 0 questions you have not answered in this section!
The FMCMM action plan must be submitted to NT by 30 September and a progress report on implementation of the plan on a quarterly basis thereof							

Performance Information: Internal Audit Units (IA) and Audit Committees (AC)	Yes/No	Outsourced Co- Sourced Inhouse	No of Resolutions and recommendations	Number Implemented	Number Outstanding	
Internal Audit Unit Established	Yes	Inhouse				There are still 0 questions you have not answered in this section!
Audit Committee Established	Yes	Inhouse				There are still 0 questions you have not answered in this section!
Resolutions and recommendations of IA			0	0	0	There are still 0 questions you have not answered in this section!
Resolutions and recommendations of AC			0	0	0	There are still 0 questions you have not answered in this section!

Performance Information: Disciplinary boards	Established Yes/No	Functional Yes/No	How many times did they meet this month	What were the resolutions taken (Send copies of the resolutions)	
Is the disciplinary board established and functional	No	No	n/a	n/a	There are still 0 questions you have not answered in this section!

Confirmation & Authorization from the Accounting Officer & Chief Financial Officer or Delegatee

Name of the Chief Financial Officer - [illegible] Signature - S. Abrahams Date - 14/02/2020

Name of the Accounting Officer - C. Du Plessis Signature - [illegible] Date - 14/02/2020

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REPUBLIC OF SOUTH AFRICA

Financial Management Grant (FMG) Support Plan

EC108

Kouga

2019/20 Financial Year

Strengthen capacity and upskill officials in the **Budget and Treasury Office (BTO), Internal Audit and Audit Committees**

Activities	*Completion date*	*Amount*
Total		R0

At least five interns in local municipalities and three interns in metropolitan and district municipalities must be appointed over a multi-year period. Municipalities must submit a plan for the retention of skills developed through the internship programme

Activities	*Completion date*	*Amount*
Interns' Stipend/Salary and Training		*R852 000*
Total		R852 000

Acquisition, upgrade and maintenance of financial management systems to produce multi- year budgets, in-year reports, Service Delivery and Budget Implementation Plans, Annual Financial Statements, annual reports and automated financial management practices including mSCOA

Activities	*Completion date*	*Amount*
SAMARAS HR Module		*R720 733*
Total		R720 733

Support the training of municipal officials in financial management **towards attaining the minimum competencies**

Activities	*Completion date*	*Amount*
Finance Staff Training		*R197 267*
Total		R197 267

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Financial Management Grant (FMG) Support Plan
EC108
Kouga
2019/20 Financial Year

Support the **preparation and timely submission of quality annual financial statements for audits.** Technical support to municipalities must include the transfer of skills to municipal officials		
Activities	*Completion date*	*Amount*
Total		R0

Support **implementation of corrective actions to address root causes/audit findings in municipalities that received adverse and disclaimer opinions**		
Activities	*Completion date*	*Amount*
Total		R0

The **preparation of a financial recovery plan** and the implementation thereof ,where appropriate		
Activities	*Completion date*	*Amount*
Total		R0

Implementation of **financial management reforms** and **address shortcomings identified in** the Financial Management Capability Maturity Model **(FMCMM) Assessment report**		
Activities	*Completion date*	*Amount*
Total		R0

Support the implementation of the **financial misconduct regulations** and **promote consequence management** to **reduce UIF&W** incurred by municipalities		
Activities	*Completion date*	*Amount*
Total		R0

Allocation as per DoRA	R1 770 000
Total as per Support Plan	R1 770 000
Difference	R0

Municipal Manager

14/02/2020
Date

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National Treasury
REPUBLIC OF SOUTH AFRICA

FINANCIAL MANAGEMENT GRANT CASH FLOW PROJECTION

FOR THE FINANCIAL PERIOD: 1 JULY 2019 TO 30 JUNE 2020

	2019						2020						
ACTIVITIES	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
Strengthen capacity and up skill officials in the Budget and Treasury Office (BTO), Internal Audit and Audit Committees													**R0**
At least five interns in local municipalities and three interns in metropolitan and district municipalities must be appointed over a multi-year period. Municipalities must submit a plan for the retention of skills developed through the internship programme	R86 865	R77 215	R70 651	R56 897	R58 811	R57 287	R74 079	R74 079	R74 079	R74 079	R74 079	R74 079	**R852 000**
Acquisition, upgrade and maintenance of financial management systems to produce multi- year budgets, in-year reports, Service Delivery and Budget Implementation Plans, Annual Financial Statements, annual reports and automated financial management practices, including										R720 733			**R720 733**
Support the training of municipal officials in financial management towards attaining the minimum competencies			R158 767	R38 500									**R197 267**
Support the preparation and timely submission of quality annual financial statements for audits. Technical support to municipalities must include the transfer of skills to municipal officials													**R0**
Support implementation of corrective actions to address root causes/audit findings in municipalities that received adverse and disclaimer opinions													**R0**
The preparation of a financial recovery plan and the implementation thereof ,where appropriate													**R0**
Implementation of financial management reforms and address shortcomings identified in the Financial Management Capability Maturity Model (FMCMM) Assessment report													**R0**
Support the implementation of the financial misconduct regulations and promote consequence management to reduce UIF&W incurred by municipalities													**R0**
TOTAL	**R86 865**	**R77 215**	**R229 418**	**R95 198**	**R58 811**	**R57 287**	**R74 079**	**R74 079**	**R74 079**	**R794 812**	**R74 079**	**R74 079**	**R1 770 000**

I _____ , the Municipal Manager of _____ Municipality certify that the content of this support plan is to my knowledge a true representation of the intended utilisation of the Financial Management Grant for the 2019/20 financial year.

_____ 14/02/2020

Municipal Manager Date: