

<p>MINUTES OF AN ORDINARY COUNCIL MEETING OF THE KOUGA MUNICIPALITY HELD AT THE KOUGA COUNCIL CHAMBER (JEFFREYS BAY UNIT) ON WEDNESDAY, 30 OCTOBER 2019 AT 10:00</p>

PRESENT: Councillors

H Bornman	(Speaker)
H Hendricks	(Executive Mayor)
B Williams	
D Benson	
F Baxter	
BF Rheeder	(Alderman)
B Dhludhlu	
L Vorster	
F Louw	
W Coenraad	
NS Botha	
R Jantjies	
T Jantjies	
WPD Gertenbach	
C August	
M Biko	
E Februarie	
V Vumazonke	
S Makasi	
M Peters	
P Oliphant	
A Mabukane	
P Nkwalase	
J Mayoni	
S Jujwana	

**Officials &
Municipal Manager**

C du Plessis	(Municipal Manager)
F Mabusela	(Acting Municipal Manager)
S Thys	(CFO)
V Felton	(Director: I&E)
K Moodley	(Director: Corporate Services)
N Machelesi	(Director: Community Services)
L Opperman	(Manager: Legal Services)
L Randall	(Media Liaison Officer)
M Rossouw	(Acting Manager: Administration)
B de Groot	(Committee Services)

1. **NOTICE OF MEETING**

The Speaker read the notice convening the meeting.

2. **OPENING AND WELCOME**

The Speaker welcomed everyone present to the meeting. Cllr R Jantjies was requested to open the proceedings with a prayer.

The Speaker welcomed DA Councillor, Cllr M Biko who was appointed in the place of Cllr D Nkomo who had resigned. Formal procedures took place on 2 October 2019 in the Office of the Speaker.

Cllr P Oliphant advised that the ANC Chief Whip had tendered his apology due to illness and that he was elected to stand as ANC Chief Whip for the duration of the Council meeting.

3. **WITH LEAVE OF ABSENCE**

Cllr F Campher
Cllr T Meleni
Cllr M Dayimani
Cllr C Matroos

4. **WITHOUT LEAVE OF ABSENCE**

None

5. **PRESENTATION**

None

6. **ACKNOWLEDGEMENTS, CONDOLENCES & CONGRATULATIONS**

Birthday Wishes

Cllr P Oliphant	6/9
Cllr F Louw	15/9
Cllr F Campher	13/10
Alderman Rheeder	5/11
Cllr A Mabukane	7/11
The Executive Mayor	18/11
Cllr B Williams	23/11
Cllr W Gertenbach	15/12
Cllr L Vorster	25/12

Cllr Mabukane advised that 6 local Patensie youth were employed by the Department Correctional Services.

7. **STATEMENTS OR COMMUNICATION BY THE SPEAKER**

The Speaker welcomed the newly appointed DA Councillor, Cllr M Biko.

The Speaker stated that complaints have been received that Councillors are interfering in the Administration of the Municipality and that he would not hesitate to take action against any Councillor who does not adhere to procedures. Matters of concern are to be raised with the Municipal Manager who will address such issues therefore Councillors are requested not to directly approach any official employed at the Municipality regarding council matters.

The Speaker thanked all Ward Councillors for their hard work and stated that the Ward Committees are functioning well. Ward Councillors are urged to involve the community in the IDP meetings which have commenced. The Speaker thanked all Ward Councillors in submitting their Ward Development Fund priorities for the respective areas.

8. **STATEMENTS OR COMMUNICATION BY THE EXECUTIVE MAYOR**

The Executive Mayor welcomed all present and congratulated Cllr M Biko on her appointment as a DA Councillor at Kouga Municipality.

The Executive Mayor stated that phase 1 of the plastic road (Woltemade Road) has been completed and mentioned that it's the first eco-friendly road in SA and as an innovative programme could result in the solution of road maintenance & infrastructure and an opportunity for job creation for the entire local community.

The Executive Mayor informed of the Climate Change Conference which took place between 9-11 October 2019 which proved very successful with the emphasis on the effect to reverse the effect of climate change.

Congratulations expressed to Directorate: Community Services for winning the award for the 2nd greenest Municipality which resulted in awarding Kouga Municipality an amount of R300 000.

The National Tourism Indaba was hosted – congratulations to Directorate: Local Economic Development & Tourism in securing the event.

In conclusion, the Executive Mayor advised that he had visited and congratulated Mrs Dora in person who had celebrated her birthday by turning 100yrs old and stated that she is well cared for by her family and children.

9. **REPORT BACK: SARAH BAARTMAN DISTRICT MUNICIPALITY REPRESENTATIVES**

Reports noted.

10. **REPORT BACK: INTERGOVERNMENTAL RELATIONS FORUM (IGR)**

Reports noted.

11. **REPORT BACK: MUNIMEC**

None

12. **DECLARATION OF INTEREST**

None

13. **STATUTORY MATTERS**

14. **REPORTS BY THE EXECUTIVE MAYOR**

15. **CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETINGS OF 30 JULY 2019**

15.1 Minutes of the Ordinary Council Meeting held on 30 July 2019

The minutes of the Ordinary Council meeting held on 30 July 2019 were confirmed and accepted.

Proposed: B Rheeder

Seconded: R Jantjies

15.2 Minutes of the Special Council Meeting held on 15 August 2019

The minutes of the Special Council meeting held on 15 August 2019 were confirmed and accepted.

Proposed: F Louw

Seconded: N Botha

15.3 Minutes of the Ordinary Council Meeting held on 29 August 2019

The minutes of the Ordinary Council meeting held on 29 August 2019 were confirmed and accepted.

Proposed: B Rheeder

Seconded: F Baxter

16. **MATTERS DEALT WITH IN TERMS OF DELEGATED AUTHORITY BY THE EXECUTIVE MAYOR**

(The reports by the Executive Mayor, in terms of the provisions of Section 63 of the Local Government Municipal Systems Act, 32 of 2000, on matters dealt with by the Executive Mayor in terms of delegated authority as detailed in the Minutes to be noted).

16.1 **MINUTES OF PREVIOUS MAYORAL COMMITTEE MEETING**

Minutes of the Mayoral Committee meeting held on 7 October 2019 were noted.

17. **MINUTES AND REPORTS OF COMMITTEES OF THE COUNCIL**

17.1 **MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

Dealt with under the Confidential Section of the Agenda

17.2 **KOUGA AUDIT COMMITTEE**

Reports noted.

18. **MATTERS FOR DISCUSSION**

19. **REPORTS BY THE OFFICE OF THE MUNICIPAL MANAGER**

19/10/MM1 COUNCIL RESOLUTIONS FOR 29 AUGUST 2019

Resolved (30 October 2019)

1. That the updated Actions Sheets reflecting resolutions of the Council meeting held on 30 October 2019 be noted.
2. That all Directorates submit full status feedback/progress reports on outstanding matters as contained in the Action Sheets.

19/10/MM2 COMPARATIVE CALL CENTRE REPORT ON SERVICE DELIVERY REQUESTS JULY 2018 TO JUNE 2019

Resolved (30 October 2019)

1. That the report on the Comparative Call Centre Service Delivery Requests July 2018 – June 2019 be noted.
2. That service delivery departments study the trends and develop strategies to mitigate the most common issues.

19/10/MM3 QUARTERLY MEDIA REPORT – APRIL TO JUNE 2019

Resolved (30 October 2019)

1. That the media report for the period April to June 2019 be noted.

19/10/MM4 INSTITUTIONAL PERFORMANCE REPORT: 2019/20 FINANCIAL YEAR: PERIOD 1 JULY 2019 TO 30 SEPTEMBER 2019

Resolved (30 October 2019)

1. That the content of the Quarter 1 Institutional Performance Report on the implementation of the 2019/20 Service Delivery and Budget Implementation Plan for the period 1 July 2019 to 30 September 2019 be noted.

19/10/MM5 AMENDMENT BY-LAW ON THE STANDING RULES AND ORDER FOR THE MEETINGS OF COUNCIL AND ALL ITS COMMITTEES BY-LAW

Resolved (30 October 2019)

1. That the item be withdrawn and referred to the Rules & Ethics Committee meeting to be held on 15 November 2019 for discussion.

19/10/MM6 BIGGEST SURFBOARD WORLD-RECORD ATTEMPT

Resolved (30 October 2019)

1. That the project to manufacture the world's biggest surfboard locally in Jeffreys Bay as part of the municipality's drive to establish Kouga as the "Events Capital of South Africa", be supported.

20. REPORTS BY THE EXECUTIVE MAYOR

20.1 REPORTS BY THE CHAIRPERSON: FINANCE

19/10/F2 MONTHLY BUDGET STATEMENTS FOR THE PERIOD JULY 2019 TO SEPTEMBER 2019 AND FINANCIAL STATE OF AFFAIRS OF THE MUNICIPALITY AS AT 30 SEPTEMBER 2019 (2019/20 FINANCIAL YEAR)

Clr Williams pointed out that the collection rate had dropped which currently stands at 85%. All avenues will to be looked at to increase the collection rate.

Resolved (30 October 2019)

1. The Executive Mayor notes the Municipal Manager's report on the monthly budget statements, in accordance with Section 71(1) of the Municipal Finance Management Act.

2. The Executive Mayor's report on the implementation of the budget and the financial state of affairs of the municipality, in accordance with Section 52(d) of the MFMA be noted.
3. The monthly budget statements be accordingly submitted to Provincial Treasury as stipulated in Section 71(1) of the MFMA.

19/10/F3 BUDGET AND TREASURY: WITHDRAWALS FROM MUNICIPAL BANK ACCOUNT FOR THE QUARTER ENDED 30 SEPTEMBER 2019

Resolved (30 October 2019)

1. That the withdrawals that were made in terms of section 11(1) (b) to (j) of the MFMA for the quarter ended 30 September 2019, be noted.
2. That the report accordingly be submitted to the Provincial Treasury and the Auditor-General as stipulated in Section 11(4) (b) of the MFMA

19/10/F4 CONFIRMATION OF PRIOR FINANCIAL YEARS' AUDITED OUTCOMES: 2019/20 BUDGET

Resolved (30 October 2019)

1. That Council notes the updated version 6.3 of the A Schedule, supporting the 2019/20 Budget.
2. That the updated version 6.3 of the A Schedule, supporting the 2019/20 budget, accordingly be submitted to National Treasury and Provincial Treasury.

20.2 REPORTS BY THE CHAIRPERSON: CORPORATE SERVICES

19/10/CORP2 COMPARATIVE REPORT ON THE WARD DEVELOPMENT FUND FOR 2017/18 AND 2018/19 FINANCIAL YEAR

Cllr Vumazonke raised concern with regards to the priority lists submitted per Ward and mentioned that expenditure on the capital budget in terms of requirements in the respective Wards needs to be addressed and expedited.

Cllr Februarie stated that the play parks were approved and that the procurement and appointment of services providers needs to be ward based to assist SMME's. He also requested that all SCM requirements must therefore be made available to ward based SMME's to determine whether they meet the criteria as set out by SCM.

Cllr Mabukane stated that approved projects in the respective Wards need to be addressed as a matter of urgency as Ward Councillors receive pressure from the community in terms of implementation of projects.

The Executive Mayor stated that the procurement of service providers for projects in the Wards is currently in the 1st phase which and could up to 6 months to finalise services. He also mentioned that services providers outside Kouga will not be given preference unless the required services cannot be provided locally.

Resolved (30 October 2019)

1. That the comparative report on the Ward development fund for 2017/18 and 2018/19 financial year be noted.
2. That Ward Councillors note their respective available capital and operational budgets.

19/10/CORP10

REPORT ON ASSESSMENT OF MUNICIPAL ADMINISTRATION BUILDINGS AND COUNCILLOR OFFICES

Resolved (30 October 2019)

1. That the report on the assessment of Municipal administration buildings and Councillor offices be noted.
2. That consideration be given to allocating additional funds in the adjustments budget.
3. That an urgent Ward Committee Forum meeting be arranged to discuss the content of the report as well as matters of concern in all Wards.

Proposed: Cllr Hendricks

Seconded: Cllr A Mabukane

20.3 **REPORTS BY THE CHAIRPERSON: INFRASTRUCTURE & ENGINEERING**

19/10/I&E1 **DROUGHT FUNDING: PROGRESS WITH BOREHOLE DEVELOPMENT AND WATER CONSERVATION AND DEMAND MANAGEMENT PROJECTS**

Director: Infrastructure & Engineering advised that the drilling contractors were appointed in terms of the list provided by the Department of Water and Sanitation. Professionals are appointed to determine where the aquifer is for successful drilling of boreholes. He also mentioned that the reservoir is in Hankey, water is purified in the Gamtoos Valley which feeds to the Hankey reservoir. Contractors are appointed with a Scope of Work which is a procurement requirement.

Resolved (30 October 2019)

1. That the report on the progress on the implementation of drought relief funds be noted.
2. That it be noted that an updated report on the Drought Funding will be submitted to the Portfolio Committee meeting to be held in November 2019.

19/10/I&E8 DEPARTMENT OF WATER AND SANITATION PROVINCIAL MASTER PLAN: KOUGA MUNICIPAL WATER SERVICES AUTHORITY (WSA) WATER SERVICES MASTER PLAN

Resolved (30 October 2019)

1. That the water and sanitation project list as included in the WSA Water Services Master Plan be adopted.

19/10/I&E9 WATER CONSUMPTION: HIGHEST USERS

Resolved (30 October 2019)

1. That the item be dealt with under the confidential section of the agenda.

20.4 REPORTS BY THE CHAIRPERSON: COMMUNITY SERVICES

19/10/CS6 RABIES EDUCATION AND AWARENESS CAMPAIGN

Resolved (30 October 2019)

1. That the report on Rabies education and awareness campaign be noted.
2. That the Kouga Animal Management Committee be established, be supported.
3. That the program for September 2019, be supported
4. That the item be placed on the agenda of the first meeting of the newly approved Kouga Animal Management Committee (KAMC) and the matter be managed on that platform.
5. That the first meeting of KAMC's date be scheduled and published and intended role players be invited.

6. That Rabies Education and Awareness Campaign continue as an ongoing drive in Kouga area, be supported.
7. That all Councillors in respective Wards become involved in the Rabies Education and Awareness Campaign.

19/10/CS9 HUMANSDORP LANDFILL SITE SHORT, MEDIUM- AND LONG-TERM INTERVENTIONS WITH REGARDS TO HEALTH AND SAFETY ASPECT

Resolved (30 October 2019)

1. That the report regarding short, medium- and long-term interventions for the animals on the Humansdorp be noted.
2. That funds be considered in the adjustment budget to fence the Humansdorp Landfill Site or alternative funding be sourced through the Department of Environment.

19/10/CS11 UPDATE REPORT ON THE ST FRANCIS BAY SPIT, ROCK REVETMENTS

Resolved (30 October 2019)

1. That the Planned activities be noted and supported.
2. That additional Funds (681 742.25) be considered during the adjustment budget in October 2019 for additional work needed, be supported.

19/10/CS12 FIRE HYDRANT SERVICE & MAINTENANCE PROGRAM

Resolved (30 October 2019)

1. That the report for the service and maintenance program for the fire hydrants be noted.
2. That a follow up report be submitted after the conclusion of the service and maintenance program.
3. That the relevant Directorates assist with the actual repairs arising from the program, as previously done, be supported.
4. That the relevant Directorate attend to Council's public amenities at the Cove area in St Francis Bay by either upgrading or removing such facilities for the prevention of a fire risk, be supported.

19/10/CS13 CUSTODIANSHIP: KRUISFONTEIN SPORTS FIELD

Resolved (30 October 2019)

1. That Council considers the approval to grant custodianship to the Kruisfontein United Rugby Club, an Eastern Cape Premier League competitor club, for the Kruisfontein Sports Field as a pilot project for a period of 9 years and 11 months, be supported.
2. That a Service Level Agreement be drawn up between Council and the Kruisfontein United Rugby Club, to clarify the roles and responsibilities, including the conditions on which such custodianship is granted, be supported.
3. That the custodianship initiative be communicated to Ward 4, 5 and 15 residents through a Public Participation Process, be supported.
4. That it be noted that a legally recognised Sporting Body is to be established in Kouga and that the Kruisfontein United Rugby Club be affiliated to such controlling Body.

Proposed: Cllr Hendricks

Seconded: Cllr Gertenbach

19/10/CS15 REPORT ON THE INTEGRATED COASTAL MANAGEMENT PLAN

Resolved (30 October 2019)

1. That progress regarding the Integrated Coastal Management Programme (CMPR) be noted.
2. That the 30day Public Participation Process be supported.
3. That once the Coastal Management Programme has been approved by the MEC, it be submitted to Council for approval as the Integrated Coastal Management Programme for Kouga Municipality and the recommendations be implemented.

20.5 REPORTS BY THE CHAIRPERSON: PLANNING AND DEVELOPMENT

19/10/PD2 MONTHLY PROGRESS REPORT ON HUMAN SETTLEMENTS GRANT FUNDED PIPELINE PROJECTS

Resolved (30 October 2019)

1. That the report on the human settlements grant funded projects be noted.

19/10/PD3 SELLING OF 98 HIGH WATER TABLE HUMAN SETTLEMENT ERVEN – KRUISFONTEIN

Resolved (30 October 2019)

1. That the alienation of the 98 erven in Kruisfontein, be supported.
2. That the selling price of R8 000 per erf, be supported.
3. That the sale of these erven be advertised for input from the public.
4. That the people currently occupying erven be given first option to buy the erf that they are occupying.
5. That these erven be sold voetstoots with the following recommendations by SRK Consulting included in the Deed of Sale should the owner wish to build a brick house:-
 - *Individual erven need to be box cut and compacted to the recommended founding depth and graded towards the stormwater network;*
 - *A layer of coarse river sand and/or gravel (± 100mm in thickness) to be placed at the base of the box cut to act as a preferential flow path for ground water seepage;*
 - *A subsoil drain (at the lowest point of the erf) to be installed and connected to the stormwater network to remove excess groundwater seepage from the site; and*
 - *The finished floor level of the house should be at least 2 brick courses above the level of the road if the site is level; otherwise two brick courses above the highest ground level on the site."*
6. That all proceeds from the sale of the 98 high water table erven be ringfenced for projects namely the upgrading of gravel roads to paved roads.

19/10/PDT5 TEMPORARY APPROVAL TO DERMACATE A SECTION OF PORTION 125 OF THE FARM ESTATE KLEIN ZEEKOEI RIVER NO.335 FOR NUTRITIONAL COMMUNITY VEGETABLE GARDEN IN PARTNERSHIP WITH VICTORY 4 ALL KING'S COLLEGE and JEFFERY'S BAY WINDFARM

Resolved (30 October 2019)

1. That Council grants approval to demarcate a portion of land (1ha) on portion 125 of the Farm Estate Klein Zeekoei River No. 335: Ocean View for the purpose of a Nutritional vegetable garden as per proposal from King's College.

2. That it be noted that this is not a permanent approval and does not rescind any previous Council Resolutions taken on this land parcel including Council resolutions (**13/07/IPD** and **19/02/PDT**).
3. That a Land Use Application be submitted to Town Planning Department for Temporary Departure of a period not exceeding 5 years.
4. That the Accounting Officer enters into a Memorandum of Understanding / Agreement with the Victory for All Trust (King's College) pertaining the approval granted and applicable conditions, including but not limited to the validity period of the agreement (not exceeding 5 years).
5. That a community meeting be arranged by the beneficiary of the land in order to provide information regarding to Community Vegetable Garden in Partnership with Victory 4 All King's College and Jeffery's Bay Windfarm Project.

Proposed: Cllr Hendricks

Seconded: Cllr August

19/10/PDT6 LAND SWOP OF HANKEY ERVEN 668,680,681&682 OWNED BY W&M KLEYN BOERDERY (PTY)LTD FOR PORTION OF ERF 17, HANKEY OWNED BY THE KOUGA MUNICIPALITY

Proposal 1 – (Cllr P Oliphant)

1. That the Public Participation Process be conducted to advise the community of the proposed land swop to determine whether the proposal is supported by the community.

Proposal 2 –Alderman B Rheeder)

2. That the recommendation as submitted be approved as the Public Participation Process will commence in terms of Section 14 in compliance with the MFMA.

The matter was put to the vote

Proposal 1

In favour	=	9
Not in Favour	=	16

Proposal 2

In Favour	=	16
Not in Favour	=	9

That it be noted by majority of vote, that Council: -

Resolved (30 October 2019)

1. That Council approve the land swap between W&M Boerdery (PTY) Ltd and Kouga Municipality:

Erf 668 Hankey South:	851m ²	Business 1
Erf 680 Hankey South:	914 m ²	Residential 1
Erf 681 Hankey South:	960 m ²	Residential 1
Erf 682 Hankey South:	897 m ²	Residential 1
TOTAL	3622 m²	

FOR

Portion of Erf 17 Hankey as indicated on the attached map.

2. That a Sect 14 process as stipulated in the Municipal Finance Management Act 2005 be adhered to before the transfers are effected.
3. That W&M Boerdery will be responsible for the layout plan, architectural drawings, sub-division, rezoning, registration and all other related costs incurred in respect of erven for their workers.
4. That the extent of the land to be subdivided for swap from Erf 17 should be equivalent to the combined erven to be transferred to Kouga Municipality i.e. (3622 m² in size).
5. That W&M Boerdery be responsible as the applicant, for all other necessary approvals from the Department of Agriculture and other authorities, as may be required for changes in land use.
6. That Kouga Municipality carries the cost of the transfers of the 4 erven to be registered to Kouga Local Municipality.

20.6 **REPORTS BY THE CHAIRPERSON: LOCAL ECONOMIC DEVELOPMENT & TOURISM**

19/10/LED&T3

LOCAL ECONOMIC DEVELOPMENT FORUM MEETING

Resolved (30 October 2019)

1. That the report on the meeting of the Local Economic Development Forum, be noted.

19/09/LED&T7

**SPONSORSHIP REQUEST BY KOUGA MULTI ARTS COUNCIL FOR
DOG UNIT GROUP TO ATTEND THE SHUKUMA DANCE FESTIVAL IN
PORT ELIZABETH**

Resolved (30 October 2019)

1. That the sponsorship to the Kouga Multi Arts Council, be approved.
2. That the Kouga Multi Arts Council submit an expenditure report to Kouga Municipality.

19/10/LED&T8

**BUILDING INCLUSIVE GREEN MUNICIPALITIES: ANNUAL PLANNING
WEEK AT FEDERATION OF CANADIAN MUNICIPALITIES IN
TORONTO, ONTARIO FROM 17 -28 JANUARY 2020**

Resolved (30 October 2019)

1. That the trip to Canada from 17 -28 January 2020 be approved.
2. That the following Officials be authorized to represent the Kouga Municipality on the proposed trip.

Ms. FF Mabusela (BIGM Coordinator)
Mr. V Yake (LED Officer – BIGM Secondary
Coordinator)

3. That the payment of daily S&T as determined by Council policy and guided by SARS foreign subsistence daily allowance, be approved.

**GRANT IN AID APPLICATIONS PROCESS FOR 2019/2020
FINANCIAL YEAR**

Resolved (30 October 2019)

1. That the Grant- in- aid allocations of **R 2, 092,550.00** recommended by the Gran-in aid committee as follows, be approved:

ORGANISATION	GRANT ALLOCATION AS PER GRANT IN AID COMMITTEE RECOMMENDATION	FUNDING DEPARTMENT
HUMANSDOR MUSEUM	R 275 000.00	Planning, Dev & Tourism
SPCA ASSISI	R 170 000.00	Community Services
SOUL POINT ADVENTURES	R 30 000.00	Planning, Dev & Tourism
ST FRANCIS ANIMAL RESCUE	R 80 000.00	Community Services
KOUGA LOCAL TOURISM ORGANISATION	R 1 437 550.00 (Winterfest excluded from allocation granted)	Planning, Dev & Tourism
JBAY ANIMAL RESCUE	R 100 000.00	Community Services
OASIS RADIO STATION	Held in abeyance pending the additional support documents to be received in respect of previous year's grant-in-aid allocation.	Planning, Dev & Tourism
KOUGA FM RADIO STATION	Held in Abeyance until Grant in Aid Committee receive Lease Agreement between Kouga FM and Kouga Local Municipality for Kouga Cultural Centre.	Planning, Dev & Tourism
TOTAL	R 2, 092,550.00	

19/10/LED&T10

RE: CORRECTION / RETIFICATION ON GRANT IN AID APPLICATIONS ITEM FOR 2018/2019 FINANCIAL YEAR

Resolved (30 October 2019)

1. That Council Resolution dated 30 October 2018 **be corrected** to read as follows:

“That Kouga Grant in aid allocations to the following organisations be approved:

ORGANISATION	GRANT ALLOCATION AS PER RECOMMENDATIONS
JBay Animal Welfare	R 100 000.00
National Sea Rescue Institute	R 120 000.00
Humansdorp Museums Association	R 120 000.00
Kouga Local Tourism Organisation	R 897 000.00 + R1, 300 000.00
Oasis Radio Station	R 156 208.00
Mighty Men Conference - Eastern Cape	R 100 000.00
TOTAL	R 2 793 208.00

21. **MATTERS FOR INFORMATION**

21.1 **FINANCE**

19/10/F1 **REVENUE: WRITE-OFF OF PRESCRIBED DEBT**

Resolved (30 October 2019)

1. That the item be withdrawn and be referred to the Bad Debts Committee for discussion.

21.2 **CORPORATE SERVICES**

19/10/CORP3 **HR REPORT FOR JUNE 2019**

Resolved (30 October 2019)

1. That the monthly HR report be noted.
2. That the statistics and monitoring movement on a monthly basis, be noted.
3. That the improvement in HR based on the year assessment, be noted.

4. That each Directorate report on measures they will put in place to reduce the abuse of overtime and submit a report to their respective Portfolio Committees in November 2019.
5. That the purchasing a mini bus/kombi for use by the Office of the Mayor, which will also be used as a pool vehicle for other departments, be supported.

19/10/CORP4

TRAINING REPORT: ROADS CONSTRUCTION TRAINING

Resolved (30 October 2019)

1. That the Training Report: Roads Construction Training be noted.
2. That the leading department make the necessary tools and equipment available to the roads team in order for them to conduct their work as per the training with proper monitoring of repairs.

19/10/CORP5

MONTHLY REPORT FOR THE CORPORATE SERVICES DIRECTORATE: ADMINISTRATION SECTION

Resolved (30 October 2019)

1. That the monthly report for July 2019, be noted.
2. That a list of adverts that appeared in the local and regional newspaper, be tabled at the next Portfolio Committee Meeting.
3. That an analysis report on official printing as well as non-essential printing be submitted to the Portfolio Committee meeting.

19/10/CORP6

SDBIP REPORT AS AT 31 JULY 2019

Resolved (30 October 2019)

1. That progress on the SDBIP as at 31 July 2019 be noted.

19/10/CORP7

REPORT: PROVINCIAL PUBLIC PARTICIPATION ROUND TABLE FORUM

Resolved (30 October 2019)

1. That the current Terms of Reference/Memorandum of Understanding between the Municipality and COGTA, upon receipt, be reviewed.

19/10/CORP8

TRADITIONAL CIRCUMCISION WINTER SEASON REPORT: JUNE-JULY 2019

Resolved (30 October 2019)

1. That the report on the Traditional Winter Season of 2019, of Kouga Municipality be noted,
2. That the Kouga Initiation Forum together with the Speaker's Office, establish a Working Initiation Committee in all 13 areas.
3. That a certain level of monitoring and support from the Environmental Health Section, be provided.

19/10/CORP9

LEGAL OPINION - ONLINE MEDIA ADVERTISING ON THE JBAY NEWS PLATFORM

Resolved (30 October 2019)

1. That the legal opinion be noted.
2. That Notices not be advertised on the Jbay News electronic platform.

19/10/CORP11

FURNITURE EXPENDITURE FOR THE NEW HR OFFICE

Resolved (30 October 2019)

1. That the report on the expenditure on the furniture for the new HR office be noted.

21.3 **INFRASTRUCTURE & ENGINEERING**

19/10/I&E2 ACTIVITIES FOR THE PERIOD 1 JULY 2019 UP TO 16 AUGUST 2019: CALL OUTS

Resolved (30 October 2019)

1. That the report on activities for the period of 1 July to 16 August 2019: Call Outs, be noted.
2. That a report on a schedule programme for the repairing of gravel roads be tabled at the Portfolio Committee meeting.

19/10/I&E3 RE: PROGRESS ON GRANT FUNDING (MIG & EPWP)

Resolved (30 October 2019)

1. That the closing report on the Grant Funding (MIG & PWP) be noted.

19/10/I&E4 DAY TO DAY OPERATIONS OF THE FLEET SECTION WHICH RESIDES UNDER INFRASTRUCTURE & ENGINEERING DURING THE PERIOD OF JULY 2019

Resolved (30 October 2019)

1. That the Day to Day Operations of the Fleet Section which Resides Under Infrastructure & Engineering During the Period of July 2019 be noted and accepted.
2. That the outcomes of the investigation regarding the truck that fell over while off-loading building sand be tabled at the next Mayoral Committee.
3. That the Speaker intervenes in the investigation regarding the Councillor's involvement in the matter.

19/10/I&E5 INTRODUCTION OF A DRAFT BY-LAW: ELECTRICITY SUPPLY BY-LAW

Resolved (30 October 2019)

1. That the report be withdrawn and be resubmitted once the by-law has been workshopped.

19/10/I&E6 REPORT: ELECTRICAL MAINTENANCE REPORT

Resolved (30 October 2019)

1. That the report on electrical maintenance, be noted.
2. That a mutual drive by Kouga Municipality and the SAPS regarding illegal electrical connections initiated as a way forward to investigate measures to institute legal action against offenders, be supported.

19/10/I&E7 RE: MIG GRANT FUNDING SPLIT

Resolved (30 October 2019)

1. That the report of the MIG Grant Funding split, be noted.

21.4 COMMUNITY SERVICES

19/10/CS1 MONTHLY REPORT COMMUNITY SERVICES: JULY 2019

Resolved (30 October 2019)

1. That the monthly report of Community Services Directorate for July 2019 be noted.
2. That it be noted that a full status report on the Kouga fleet will be submitted to the Portfolio Committee to be held in November 2019.
3. That a report on all spaza shops per area in Kouga be compiled to indicate whether they are compliant with prescribed legislation, be submitted to the Portfolio Committee meeting to be held in November 2019
4. That a full report indicating strategic law enforcement measures to be put in place regarding the control and monitoring of all taxi operation in Kouga area be submitted to the Portfolio Committee meeting to be held in November 2019.

19/10/CS2 DRINKING WATER QUALITY REPORT JUNE 2019

Resolved (30 October 2019)

1. That the report on the drinking water quality for Kouga Municipality be noted

19/10/CS3 DRINKING WATER QUALITY REPORT JULY 2019

Resolved (30 October 2019)

1. That the report on the drinking water quality for Kouga Municipality be noted.

19/10/CS4 DIPPING & DEWORMING FOR DOGS & CATS REPORT: JUNE 2019

Resolved (30 October 2019)

1. That the report on the Dipping & Deworming of cats and dogs within Kouga Municipality be noted.

19/10/CS5 SCHOOLS FOOD SAFETY & HYGIENE PROGRAMME REPORT: 11 – 13 JUNE 2019

Resolved (30 October 2019)

1. That the report on food safety and hygiene programme for food handlers in schools within the Kouga Municipality be noted.

19/10/CS7 UPDATE REPORT ON OYSTER BAY DUNE REHABILITATION

Resolved (30 October 2019)

1. That the report on Oyster Bay dune rehabilitation be noted.
2. The opening of Slang River mouth be noted.

19/10/CS8 PROGRESS REPORT ON WHEELIE BIN DISTRIBUTION

Resolved (30 October 2019)

1. That the progress report regarding the 240l wheelie bin roll out be noted.
2. That more trucks be fitted with lifting mechanisms, be supported.
3. That additional funds to be considered during the 2019/2020 adjustment budget for further roll out to other areas, be supported.
4. That the Portfolio Councillor and the Manager: Environmental Management engage with respective business stakeholders regarding financially viable options regarding refuse bins in the Humansdorp CBD area.

19/10/CS10 REPORT ON KOUGA BOAT LAUNCHING SITES

Resolved (30 October 2019)

1. That the item be withdrawn and that a revised report be submitted to the Portfolio Committee meeting to be held in November 2019.

19/10/CS14 PROGRESS REPORT ON THE IMPLEMENTATION OF THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (SDBIP) AS AT 31 JULY 2019

Resolved (30 October 2019)

1. That the progress report on the progress with regards to the on the implementation of the SDBIP as at 31 July 2019 be noted.

21.5 REPORTS BY THE CHAIRPERSON: PLANNING AND DEVELOPMENT

19/10/PD1 TOWN PLANNING PROGRESS REPORT: 1 JULY TO 31 JULY 2019

Resolved (30 October 2019)

1. That the content in the Town Planning progress report be noted.

19/10/PD4 PROGRESS REPORT ON THE IMPLEMENTATION OF THE SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (SDBIP) AS AT 31 JULY 2019

Resolved (30 October 2019)

1. That the SDBIP progress report for month July and August 2019, be noted.

21.6 LOCAL DEVELOPMENT & TOURISM

19/10/LED&T1 EVENTS APPLICATION FOR PERIOD JULY 2019

Resolved (30 October 2019)

1. That the events approved by the Events Committee on 5 July 2019, be noted.

19/10/LED&T2

**KOUGA SUPPLIER DAY FOR SMME'S IN RENEWABLE ENERGY
1 AUGUST 2019**

Resolved (30 October 2019)

1. That the Kouga Supplier Day that took place on 1 August 2019, be noted.

19/10/LED&T4

**THE LOCAL ECONOMIC DEVELOPMENT STRATEGY STEERING
COMMITTEE**

Resolved (30 October 2019)

1. That the report of the LED Strategy Steering Committee Meeting, be noted.

19/10/LED&T5

**NATIONAL TOURISM INFORMATION AND MONITORING
SYSTEM(NTIMS) DATA COLLECTION PROJECT**

Resolved (30 October 2019)

1. That the report on data collectors, be noted.
2. That the Councillor training that took place on 1 August 2019, be noted.

19/10/LED&T6

KOUGA BUSINESS RETENTION AND EXPANSION

Resolved (30 October 2019)

1. That the committee notes the progress report of the Business Retention and Expansion programme.

21. **CLOSURE**

The Speaker thanked all present for their valuable input and moved onto the confidential section of the agenda.

The meeting closed at 13:20 for In Committee discussions.



H BORNMAN
SPEAKER

12 December 2019

DATE