



KOUGA

local municipality

Good Governance through Service Excellence

ORDINARY COUNCIL MEETING SUPPLEMENTARY AGENDA (2)

Date : 29 May 2020

Time : 10:00

Venue : Virtual Meeting

KOUGA MUNICIPALITY (EC108)	UMASIPALA I-KOUGA (EC108)	MUNISIPALITEIT KOUGA (OK108)
<p align="center"><u>NOTICE CONVENING A MEETING</u></p>	<p align="center"><u>ISAZISO NGENTLANGANISO</u></p>	<p align="center"><u>KENNISGEWING VAN VERGADERING</u></p>
<p>NOTICE IS HEREBY GIVEN in terms of the amended Directions on Municipal Operations and Governance, in terms of Section 27(2) of the Disaster Management Act, 2002, that a virtual Ordinary Council Meeting will be held on</p>	<p>OKU KUKWAZISA malunga neZikhokelo ezilungisiweyo ekuSebenzeni koMasipala kunye noLawulo ngokweMigagqo yeCandelo lama 27(2) loMthetho woLawulo lweNtlekele ka 2002, ukuba kubanjwe intlanganiso ebonakalayo yesigqeba Ye khansile</p>	<p>KENNIS GESKIED HIERMEE ingevolge die gewysigde Aanwysings Vir Munisipale Bedrywighede En Bestuur, Ingevolge Artikel 27 (2) van die Wet op Rampbestuur, 2002, dat 'n virtuele raadsvergadering gehou sal word op</p>
<p><u>DATE:</u> 29 May 2020</p>	<p><u>UMHLA:</u> 29 UCanzibe 2020</p>	<p><u>DATUM:</u> 29 Mei 2020</p>
<p><u>TIME:</u> 10:00</p>	<p><u>IXESHA:</u> 10:00</p>	<p><u>TYD:</u> 10:00</p>
<p align="center"> <u>H. BORNMAN</u> SPEAKER</p>	<p align="center"> <u>H. BORNMAN</u> USOMLOMO</p>	<p align="center"> <u>H. BORNMAN</u> SPEAKER</p>

Councillors are required to comply with the Standing Rules and Orders of Council and all its Committees By-law as promulgated in the Provincial Gazette on 22 October 2018 No.4134 and applicable to this meeting of Council. Any person who willfully contravenes any provision of these rules shall be guilty of an offence and which contravention shall be dealt with in accordance with the disciplinary procedures for Councillors.

AGENDA

1. **MATTERS DEALT WITH IN TERMS OF DELEGATED AUTHORITY BY THE EXECUTIVE MAYOR**

(The reports by the Executive Mayor, in terms of the provisions of Section 63 of the Local Government Municipal Systems Act, 32 of 2000, on matters dealt with by the Executive Mayor in terms of delegated authority as detailed in the Minutes to be noted).

2. **REPORTS BY THE MUNICIPAL MANAGER**

20/05/MM6 2020/21 Draft IDP Review Of The 5 Year IDP (2017/2022)

3. **REPORTS BY THE PORTFOLIO CHAIRPERSONS**

3.1 **REPORT BY THE PORTFOLIO CHAIRPERSON: FINANCE**

20/05/F20 Medium Term Revenue And Expenditure Framework (MTREF) - Budget For
2020/21 To 2022/23 Financial Years

Pages 9-10

4. **CLOSURE**

Distribution list:

Executive Mayor
Speaker
Mayoral Committee Councillors
Municipal Manager
All Directors & Relevant Managers
Legal Services
Media Liaison Officer
Committee Services

REPORTS BY
THE
MUNICIPAL
MANAGER

KOUGA MUNICIPALITY (EC 108)
ORDINARY COUNCIL MEETING
OFFICE OF THE MUNICIPAL MANAGER

DATE: 29 MAY 2020

ITEM NO.: 20/05/MM6

2020/21 DRAFT IDP REVIEW OF THE 5 YEAR IDP (2017/2022)

1. Introduction

The purpose of this report is to table the 2020/21 review of the 2017/22 Integrated Development Plan for consideration by Council.

2. Legislative requirements

Section 34 of the Local Government Municipal Systems Act, 32 of 2000 prescribes that:

“Annual review and amendment of integrated development plan – A municipal council -

(a) must review its integrated development plan –

- (i) annually in accordance with an assessment of its performance measurements in terms of section 41; and
- (ii) to the extent that changing circumstances so demand; and

(b) may amend its integrated development plan in accordance with a prescribed process.

3. Background

This report is the third (3rd) review of the 2017/22 Integrated Development Plan of the Kouga Municipality. The process started with the adoption of the IDP Process Plan on 30 July 2020, Council Resolution no. 19/07/MM2 which included all the different processes and timeframes to be followed. The process plan also made provision for compliance timeframes of the financial reporting cycles as well as performance management.

The IDP review for 2020/21 was informed by the following:

- The municipality's overall performance attained for the 2019/20 financial year as well as the mid-year performance for 2019/20 financial year;
- Comments from the MEC for Local Government and Traditional Affairs and other stakeholders; and
- Changing circumstances in the municipal area.

4. Community Involvement

According to the Local Government Systems Act, Act 32 of 2000, Section 16, a municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance by encouraging and create conditions for the local community to participate in the affairs of the municipality.

The municipality take cognizance of the importance of community participation and therefore schedule at least 2 rounds of public meetings in all wards and certain towns in the municipal area. The 1st round of meetings, according to the process plan, was held from 28 October 2019 to 26 November 2019.

There was a marked increase in the attendance of meetings by the public. However, ward 1 and ward 6 meetings did not take place. The meetings started at 18:00 at night and most of the meetings ended at 21:00. It is requested that councillors and management be visible at public meetings and encourages the community to attend the meetings that can make a difference in their lives and participation in decision making.

5. Meetings

The following meetings were held and attended held during the 1st three phases of the IDP process:

- 3 Ward Based Planning Workshops
- 1 round of Public Meetings
- 2 District Consultative Meetings
- 1 District Representative Forum Meeting
- 1 Strategic Planning Session
- 1 IGR Meeting
- 2 Budget Meetings
- 1 IDP Assessment

The IDP Manager also attended an IDP Workshop in Bisho on 30 January 2019. The annual IDP Assessment was held at the Mpekweni Holiday Resort from 1 – 2 August 2019. The municipality again a scored a **HIGH** rating in all 5 KPA's for the 2nd review of the 2017-2020 IDP Review. The assessment is a very exhausting exercise and it is very important that a delegation accompany the IDP Manager to the annual assessment.

6. Consideration of matters raised at public meetings

There is an overall misconception by the public regarding funding and implementation of projects which should be addressed in the 2nd round of public meetings. The general matters raised at the public participation meetings were mainly of the slow progress in basic service delivery, housing and job creation. An effort should be made to attend to at least one priority per year in each ward so that the community may have more faith in municipal governance.

7. Priorities per ward

A consolidated ward priority list of all 15 Wards were presented at the strategic planning session held on 13 March 2020. The priority list was presented in order to consider the inputs of the community for the 2020/21 budget process.

8. Recommendation

- 8.1 That the **Final IDP for the year 2020/2021** of the 2017/22 Integrated Development Plan, in terms of the provisions of Section 25 of the Local Government Municipal Systems Act 32 of 2000, be approved
- 8.2 That the **Final IDP for the year 2020/2021** document be submitted to the MEC and relevant stakeholders within 10 days of acceptance by Council.
- 8.3 That the **Final IDP for the year 2020/21** be published on the municipal website within 10 days of acceptance by the Council.

Item prepared by

:

The Manager: IDP



Approved by

:

The Municipal Manager



REPORTS BY
THE
PORTFOLIO
CHAIRPERSON:
FINANCE

KOUGA LOCAL MUNICIPALITY (EC108)**ORDINARY COUNCIL MEETING****FINANCE****DATE: 29 MAY 2020****ITEM NO: 20/05/F20****MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) - BUDGET FOR 2020/21 TO 2022/23 FINANCIAL YEARS**1. Introduction

The purpose of the report is to table the Medium-Term Revenue and Expenditure Framework (MTREF) – Budget for the 2020/21 – 2022/23 financial years to the Council.

2. Recommendation

2.1. That the Executive Mayor recommends that the Council, by resolution taken by the majority of its full number, and in terms of Section 30(2) of the Local Government: Municipal Structures Act No. 117 of 1998 (as amended), read in conjunction with Section 16 of the Local Government: Municipal Finance Management Act, Act 56 of 2003, approves the 2020/21 – 2022/23 Annual Budget, as set out in the following tables:

- a) Consolidated Budget Summary [Table A1]
- b) Budgeted Financial Performance (revenue and expenditure by standard classification); [Table A2]
- c) Budgeted Financial Performance (revenue and expenditure by municipal vote); [Table A3]
- d) Budgeted Financial Performance (revenue by source and expenditure by type); [Table A4]
- e) Multi-year and single year capital appropriations by municipal vote and standard classification and associated funding by source. [Table A5]

2.2. That the budgeted financial position, budgeted cash flows, cash-backed reserves/accumulated surplus, asset management and basic service delivery targets be noted as set-out in the following tables:

- a. Budgeted Financial Position; [Table A6]
- b. Budgeted Cash Flows; [Table A7]
- c. Cash backed reserves and accumulated surplus reconciliation; [Table A8]
- d. Asset management; [Table A9]
- e. Basic service delivery measurement. [Table A10]

2.3. That the tariffs be increased as follows, with effect from 1 July 2020:

Property rates	5.25%
Water	8.1%
Sanitation	7%
Refuse	7%
Electricity (average increase in electricity income)	6.25%
Environmental Management Fee	0%

a) Indicative tariffs for 2021/22 and 2022/23 will be increased as follows:

	<u>2021/22</u>	<u>2022/23</u>
Property rates	6.5%	6.5%
Water	8.1%	8.1%
Sanitation	8%	8%
Refuse	8%	8%
Electricity (average increase in electricity income)	5.2%	8.9%
Environmental Management Fee	0%	0%

Item prepared by : **The Manager: Budget & Treasury**

Item approved by : **The Chief Financial Officer**

Item endorsed by : **Municipal Manager**

Item noted by Portfolio Chairperson