

**MINUTES OF A VIRTUAL SPECIAL COUNCIL MEETING OF KOUGA MUNICIPALITY HELD  
ON MONDAY, 7 FEBRUARY 2022 AT 10:03**

**PRESENT: Councillors**

B Williams	(Speaker)
Ald H Hendricks	(Executive Mayor)
H Bornman	(Deputy Executive Mayor)
D Benson	
B Dhludhlu	
T Jantjes	
W Gertenbach	
H Murray	
R Foley	
F Heystek	
C August	
M Biko	
M van Niekerk	
J Alexander	
L Maree	
S Ruth	
P Oliphant	
M Yali	
V Gunuza	
K Ndzelani	
N Ntshota	
N Ntengwane	
V Zana	
E Mbuqu	
W van der Linde	
M Valgee	

**Officials &  
Municipal Manager**

C du Plessis	(Municipal Manager)
K Moodley	(Acting Director: Infrastructure & Eng)
M Rossouw	(Acting Director: Corporate Services)
F Mabusela	(Director: PDT)
N Machelesi	(Director: Community Services)
R Lorgat	(CFO)
D De Jager	(HR Manager & Acting: Deputy MM)
M Basson	(Senior Media Liaison Officer)
A Jonck	(Manager: Office of the Mayor)
A Koegelenberg	(Manager: PMS)
L Opperman	(Manager: Legal Services)
N Zode	(Committee Officer)
M Julius	(Committee Clerk)

1. **NOTICE OF MEETING**

The Speaker read the notice convening the meeting and advised that in terms of the amended Directions on Municipal Operations and Governance and in terms of Section 27(2) of the Disaster Management Act, 2002, that a virtual Special Council Meeting will be held using the zoom platform.

2. **OPENING AND WELCOME**

The Speaker welcomed those present and Cllr T Jantjes opened with a prayer.

3. **ABSENT WITH LEAVE**

Cllr L Nkilishane

4. **ABSENT WITHOUT LEAVE**

Cllr M Dayimani

Cllr M Mbandana

5. **PRESENTATIONS**

6. **ACKNOWLEDGEMENTS, CONDOLENCES & CONGRATULATIONS**

none

7. **STATEMENTS OR COMMUNICATION BY THE SPEAKER**

The Speaker stated that he did not have a statement.

8. **STATEMENTS OR COMMUNICATION BY THE EXECUTIVE MAYOR**

The Executive Mayor stated that he did not have a statement.

9. **DISCLOSURE OF INTEREST**

10. **STATUTORY MATTERS**

11. **MATTERS DEALT WITH IN TERMS OF DELEGATED AUTHORITY BY THE EXECUTIVE MAYOR**

*(The reports by the Executive Mayor, in terms of the provisions of Section 63 of the Local Government Municipal Systems Act, 32 of 2000, on matters dealt with by the Executive Mayor in terms of delegated authority as detailed in the Minutes to be noted).*

12. **REPORTS BY THE EXECUTIVE MAYOR**

12.1 **REPORTS BY THE OFFICE OF THE MUNICIPAL MANAGER**

**MID-YEAR INSTITUTIONAL PERFORMANCE REPORT: 2021/22**  
**FINANCIAL YEAR: PERIOD 1 JULY 2021 TO 31 DECEMBER 2021**

The Executive Mayor tabled the report and stated that it would be handled by Cllr S Ruth.

The Speaker stated that Cllr Ruth had requested that the Municipal Manager table the report.

The Municipal Manager introduced the item and read the recommendations.

Cllr V Zana recommended that the SDBIP clearly reflect what had been done in each ward. It was also recommended that there be a workshop on the report to ensure that new Councillors were knowledgeable on its contents.

The Speaker stated that this was the reason for a Monitoring & Evaluation Portfolio Committee. It would closely monitor the SDBIP and ensure that it became a ward-based document. He agreed with the Councillor on the matter but requested that this inclusion be taken into consideration in future due to time constraints.

He asked if Cllr Zana was comfortable to approve the report within its current format with the understanding that Monitoring & Evaluation would ensure that there was an SDBIP aligned to a ward-based budget going forward.

Cllr B Dhludhlu requested that officials address typos within the report before the report was published.

The Speaker asked that the Municipal Manager follow up to ensure the removal of all minor grammatical errors.

Cllr W Gertenbach on the revenue mentioned on page 9 and 10, the percentage revenue was 57.08% in first table and then 56.74%. The reason for the difference was due to the first column excluding capital transfers and contributions but second column included these amounts.

**Resolved (7 February 2022)**

1. That the content of the Mid-year Institutional Performance Report on the implementation of the 2021/22 Service Delivery and Budget Implementation Plan for the period 1 July 2021 to 31 December 2021 be noted.
2. That all areas of underperformance be discussed at the level of Portfolio Committees to determine corrective actions to ensure that the required targets are achieved by the end of the financial year.

The Municipal Manager presented the item and indicated that the reference to unforeseen circumstances within the resolutions referred to the possible impact of Covid-19 on future scheduling.

Cllr Zana requested clarity on recommendation 6.4 indicated on page 91, which authorised the Mayor to amend the IDP Process Plan in the event of unforeseen circumstances.

The Speaker responded that as the Municipal Manager had indicated the resolution was included as a precaution for a fifth Covid-19 wave.

The Municipal Manager further explained that the resolution was included as a precaution.

Cllr Ruth on the Community Participation section of the plan, appealed to all Councillors and Ward Committees to begin preparing for inputs for first phase of community consultation and public participation.

There would be two phases of public participation. For the current IDP, it was broadly recognised that work was being done under extreme circumstances. A draft would be presented and thereafter extensive work would be done on it before meeting the final deadline for the IDP at the end of May.

The first phase of public participation would include workshopping for Ward Committees, whereby Kouga's regions would be split into three Saturdays starting on the 19<sup>th</sup> of February. Someone from District would provide workshopping on what had to be included in the IDP and input required from Wards. A session would be included on ward input.

She stated that Councillors would agree that the first phase would not be sufficient. There would be surveys in all Councillor offices, a WhatsApp number where inputs could be submitted and notices on website etc. Social Media would be used to gather additional input. This would be the first phase of input and it would be used to understand the broad areas of need within wards.

In April, there would be a full month of public and community participation and the aim was to get on the ground with the Executive and Directors. Councillors were encouraged to take the cohort to their areas of concerns would and hear the needs of the forgotten voices. It was acknowledged that the first phase of public participation was short but it would be enhanced in April.

If there were still additions required after the final IDP, it could be amended during the IDP review period in September/October 2022.

The Municipality was determined to get a solid IDP that was linked to the Budget and could track budget to wards with good indicator within the SDBIP that could be tracked at performance level. There was commitment to do everything possible within the short period available. She would appreciate if Councillors committed attention to this within the first phase.

The Speaker urged Councillors to assist the process and attend workshops together with their Ward Committees.

Cllr Zana appreciated the IDP process plan but requested a session with the Speaker, Executive Mayor and Chief Whip, as he felt that recommendation 6.4 had to be discussed further.

The Speaker responded that the meeting would be scheduled.

The item was unanimously approved.

#### **Resolved (7 February 2022)**

1. That Council approves the **Amended** IDP Process Plan for the 2022/23 financial year in accordance with Section 29(1) of the Municipal Systems Act, No 32 of 2000.
2. That the **Amended** Process Plan be published on the municipal website and municipal notice boards within 10 days after adoption by the Council.
3. That the Amended Process Plan be submitted to EC-COGTA and Provincial Treasury within 10 days after adoption by the Council.
4. That Council authorizes delegated authority to the Executive Mayor to further amend the 2022/2023 IDP Process Plan in the event of unforeseen circumstances.

### **13. REPORTS BY THE EXECUTIVE MAYOR**

#### **13.1 REPORTS BY THE CHAIRPERSON: CORPORATE SERVICES**

##### **22/02/CORP11 DELEGATION TO ATTEND THE SALGA NATIONAL CONFERENCE**

The Executive Mayor tabled the item for Corporate Services which would be handled by Cllr Jantjes.

Cllr Jantjes introduced the item for approval and highlighted its financial implication.

He requested that a recommendation 4.3 be included which indicated that the Executive Mayor be given delegated authority to amend the list of delegates in the case of unforeseen circumstances.

Cllr Zana stated that there had to be provision for an additional delegate from the opposition, particularly the majority opposition, to attend. Provision had to be made to allow other political parties to attend.

The Speaker indicated that all Councillors would be able to attend via the virtual platform as it was hybrid-conference. He further added that according to SALGA only three delegates could attend.

Cllr Zana stated that the ANC maintained that someone from the opposition had to attend physically and provisions for this had to be made.

The Speaker stated that this was a counterproposal.

The Executive Mayor stated that this was the trend for Provincial Conference where senior political leadership were required to attend. This trend that attendance be reserved for senior politicians, who were full time Councillors, was being followed for the National Conference. In terms of Troika and Quad, it would be best to send the initially proposed delegation.

Cllr Zana thanked the Executive Mayor and stated that the matter would be taken up further.

#### **Resolved (7 February 2022)**

1. That Council endorse Deputy Executive Mayor, Cllr H Bornman as the voting delegate on behalf of Kouga Local Municipality.
2. That the attending three-person delegation be made up of: the Executive Mayor, Alderman H Hendricks; Deputy Executive Mayor, Cllr H Bornman; and Speaker, Cllr B Williams.
3. That the Executive Mayor be granted delegated authority to amend the approved list of delegates and the voting delegate in the event of unforeseen circumstances.

#### 14. **CLOSURE**

The Speaker thanked all present for their valuable input.

The meeting closed at 11:34



10 March 2022

---

**B WILLIAMS**  
**SPEAKER**

---

**DATE**

---