

Transaction Requirements
Driving Licence Testing Centre

Learners licence test booking:

LL1 form (blue)

R213

ID

2 photos

Proof of address (Affidavit from the person in whose name the proof of address is if it is not the applicant)

MC (medical certificate) if applying for first time and older than 65 years

Day of Learners licence test:

R69

ID

Driving licence test booking – light motor vehicle:

DL1 form (green)

R294

ID

2 photos

Learners licence certificate

Proof of address (Affidavit from the person in whose name the proof of address is if it is not the applicant)

Day of driving licence test:

R216

ID

Learners licence

Driving licence test booking – heavy motor vehicle:

DL1 form (green)

R345

ID

2 photos

Learners licence certificate

Proof of address (Affidavit from the person in whose name the proof of address is if it is not the applicant)

Day of driving licence test:

R216

ID

Learners licence

Driving licence renewal:

DL1 form (green)

R216

ID

1 photo (unless temporary driving licence required) then 2

Proof of address (Affidavit from the person in whose name the proof of address is if it is not the applicant)

Note: If a person applies before or on the expiry date of the driving licence card they have a three month grace period from the date of expiry of the card on condition that they keep the expired card and application receipt with them when driving. No need to apply for a temporary driving licence.

Temporary driving licence:

DL1 form (green)

R96

ID

2 photos

Note: An eye test will be performed

Professional driving permit renewal:

Applicants must go to doctor before day of application
(Form MC available at driving licence testing centre)

PD1 form (yellow)

MC form (medical certificate) (white)

R216 – card

R108 – Prdp

ID

1 photo

Dangerous goods training certificate (if applicable)

Proof of address (Affidavit from the person in whose name the proof of address is if it is not the applicant)

When they have submitted their application they will receive a document with a reference number to pay a R100 fee for their fingerprints to Afiswitch at any bank. It is very important that they use the specific reference number supplied.

Note: If a person applies before or on the expiry date of the professional driving permit they have a four month grace period from the date of expiry of the professional driving permit on condition that they keep the expired professional driving permit and application receipt with them when driving. No need to apply for a temporary driving licence.

Acceptable identification:

RSA ID

RSA temporary ID

Valid RSA passport

Traffic register number certificate

Proof of address:

It is only required once off

You only have to verify again if you have moved from your previously verified address

Licensing of motor vehicles and payment of fines:

Banking details:

Kouga Municipality
FNB account: 5254 0033 504
Branch code: 210515
Amount applicable

Licensing of motor vehicles:

Humansdorp registering authority reference number:

6666666_ _ _ _ _ traffic

If licence number is ABC123EC the reference would be 6666666123abctrffic

Hankey registering authority reference number:

7777777_ _ _ _ _ traffic

If licence number is ABC123EC the reference would be 7777777123abctrffic

Note:

- No /, other characters or spaces to be used in reference
- Please do any electronic payment well in advance of the expiry of any grace period applicable to avoid unnecessary penalty fees
- Email proof of payment to rminnaar@kouga.gov.za

Reference numbers for fines:

V51 notices: 51_ _ _ _ _ 630trafficfin
Leave out the V before the 51

341 notices: 10_ _ _ _ _ 630trafficfin

Camera notices: 80_ _ _ _ _ 63trafficfin
Leave out the HU before the 80 and the 0 in 630

Note:

- No /, other characters or spaces to be used in reference
- Please do any electronic payment well in advance of the expiry of any grace period applicable to avoid unnecessary penalty fees
- Email proof of payment (handwritten notices) to psmith@kouga.gov.za, adubruyn@kouga.gov.za
- Email proof of payment (camera notices) to kouga@tmtservices.co.za