

**MINUTES OF A VIRTUAL SPECIAL COUNCIL MEETING OF KOUGA  
MUNICIPALITY HELD ON THURSDAY, 5 OCTOBER 2023 AT 08:00**

**PRESENT: Councillors**

H Bornman	(Executive Mayor)
Ald B Williams	(Speaker)
Ald D Benson	
B Dhludhlu	
T Jantjes	
W Gertenbach	
H Murray	
S Ruth	
F Heystek	
R Foley	
C August	
G Stuurman	
M Biko	
M van Niekerk	
J Alexander	
L Maree	
P Oliphant	
M Yali	
K Ndzelani	
V Gunuza	
B Human	
E Mbuqu	
N Ntengwane	
W van der Linde	
V Zana	

**Officials &  
Municipal Manager**

C du Plessis	(Municipal Manager)
D de Jager	(Deputy Municipal Manager)
L Opperman	(Manager: Legal Services)
R Lorgat	(Chief Financial Officer)
N Machelesi	(Director: Community Services)
C de Kock	(Director: Civil and Water Services)
T Madatt	(Acting Director: Electro-Mechanical Services)
E Goliath	(Manager: Public Participation)
K Minnaar	(Chief of Staff)
M Basson	(Manager: Communications)
D Klopper	(Office Administrator: Office of the Speaker)
M Rossouw	(Manager: Administration & Auxiliary Services)
M Julius	(Senior Admin Officer: Committees)
C Prinsloo	(Legal Officer)
N Mazibuko	(Acting Committee Officer)
L Cronjé	(Committee Clerk)

1. **NOTICE OF MEETING**

The Speaker read the notice convening the meeting in terms of Section 19 of the Local Government: Municipal Systems Act, 2000 (Act No.32 of 2000) that a Special Council Meeting will be held virtually.

2. **OPENING AND WELCOME**

The Speaker welcomed all those in attendance and asked Ald Benson to open the proceedings with a prayer.

3. **ABSENT WITH LEAVE**

L Nkilishane

4. **ABSENT WITHOUT LEAVE**

N Ntshota  
M Mbandana  
M Valgee  
W Petersen

5. **PRESENTATIONS**

None

6. **ACKNOWLEDGEMENTS, CONDOLENCES & CONGRATULATIONS**

The Speaker extended congratulations to Cllr Biko on her wedding and expressed well wishes for her and her husband's future together.

7. **STATEMENTS OR COMMUNICATIONS BY THE SPEAKER**

None

8. **STATEMENTS OR COMMUNICATIONS BY THE EXECUTIVE MAYOR**

None

9. **DISCLOSURE OF INTEREST**

None

10. **STATUTORY MATTERS**

None

11. **MATTERS DEALT WITH IN TERMS OF DELEGATED AUTHORITY BY THE EXECUTIVE MAYOR**

*(The reports by the Executive Mayor, in terms of the provisions of Section 63 of the Local Government Municipal Systems Act, 32 of 2000, on matters dealt with by the Executive Mayor in terms of delegated authority as detailed in the Minutes to be noted).*

12. **REPORTS BY THE OFFICE OF THE MUNICIPAL MANAGER**

23/10/MM1 **APPROVAL TO APPOINT AN ACTING INCUMBENT IN THE VACANT POSITION OF DIRECTOR: PLANNING AND DEVELOPMENT**

Cllr Human expressed his support of the acting appointment and requested that the Curriculum Vitae (CV) of incumbents be included as part of the item for all appointments to ensure that appointees hold the necessary expertise for executing duties.

He further expressed his concerns on the remarks made by the Department of Cooperative Governance and Traditional Affairs (CoGTA) surrounding the consecutive acting appointment of Ms Opperman and appreciated that Ms Opperman will devote her full attention to the legal affairs of the Municipality.

Furthermore, he acknowledged the Municipality's progress in resolving challenges within the Planning and Development department.

Cllr Zana noted that the process of filling the vacancy was not without its challenges and appreciated that Ms Opperman can once again devote her full time to legal matters. Additionally, he wished the new acting director well and emphasised the importance of the Planning and Development department to the Institution.

He concurred with Cllr Human's request for a CV to accompany an item for prospective appointments.

Cllr Yali enquired if the Municipality received concurrence for Ms Opperman to assume an acting role exceeding three months.

The Deputy Municipal Manager clarified that a meeting was held with the Officials from the MEC to discuss the organogram following the submission of a letter requesting approval for Ms Opperman's acting appointment extension. During the meeting, the MEC verbally confirmed that the extension for the appointment is approved and that a formal letter of appointment would be forwarded to the Municipality. However, the letter was not received timeously.

The item was unanimously approved.

**Resolved (5 October 2023)**

1. That the Council approves the acting appointment of Mr. Lawrence Ramakuwela, Manager Town Planning, to act in the vacant position of Director: Planning and Development for a three-month period effective 5 October 2023.

13. **CLOSURE**

The meeting closed at 08:22

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13/11/2023

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**ALD B WILLIAMS**

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**DATE**

**SPEAKER**

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