Province of the EASTERN CAPE PROVINCIAL TREASURY
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Municipality: Kouga Municipality
Demarcation Code: EC 108
Date: Mar-24

Item Number	Phase	Focus Area	Business Process	Sub-Process	Tasks /Activities	Responsibility		Start Date	Completion Date
1	**mSCOA Compliance**	**Governance and Institutional arrangements**	Corporate Governance	Document Management	**Steering Committee or dedicated structure reports progress and challenges to EXCO and Council at least on a quarterly basis**				
2	**mSCOA Compliance**	**System functionality**	Municipal Budgeting, Planning and Financial Modelling: (IDP driven, project based	Main Budget	*completed*	**Manager BTO**			
3	**mSCOA Compliance**	**System functionality**	Financial Accounting	General Ledger (Core Financials)	*Although completed in terms of system Functionality, the actuals are not aligning with the datastring*	**Manager BTO**		May-24	Jul-25
4	**mSCOA Compliance**	**System functionality**	Costing and Reporting	Cost Planning	*completed*	**Manager BTO**	na		
5	**mSCOA Compliance**	**System functionality**	Treasury and Cash Management	Cash Management	*completed*	**Manager BTO**	na		
6	**mSCOA Compliance**	**System functionality**	Procurement Cycle: Supply Chain Management, Expenditure Management, Contr	Supply Chain Management (SCM)	*in progress*	**CFO**		Jun-21	Dec-25
7	**mSCOA Compliance**	**System functionality**	Grant Management	Subsidies	*in progress*	**Manager BTO**		Jun-21	Dec-25
8	**mSCOA Compliance**	**System functionality**	Human Resource and Payroll Management	Payroll	*in progress*	**HR Manager**		Dec-23	Jun-25
9	**mSCOA Compliance**	**System functionality**	Land Use Building Control	Land use	*in progress*	**Planning Director**		Apr-24	Dec-25
10	**mSCOA Compliance**	**System functionality**	Valuation Roll Management	Valuation Roll Management	*completed*	**CFO**	na		
11	**mSCOA Compliance**	**System functionality**	Revenue Cycle Billing	Billing	*in progress*	**CFO**	N/S		
12	**mSCOA Compliance**	**System functionality**	Customer Care, Credit Control and Debt Collection	Credit Control	*in progress*	**CFO**	N/S		
13	**mSCOA Compliance**	**System functionality**	Full Asset Life Cycle Management including Maintenance Management	Asset Management					
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