

ENQUIRIES: C. GROENEWALD

REF. NO: 25-26 /SCM Q1 REPORT

To: National Treasury
Provincial Treasury
Sarah Baartman District Municipality

From: Municipal Manager: Kouga Municipality

Date: 10 October 2025

Supply Chain Implementation Report:

Kouga municipality herewith submit the 1st quarterly report for the 2025-2026 Financial year incorporating the Supply Chain implementation activities for a period starting 1 July 2025 and ending 30 September 2025.

Report is done in line with SCM Regulation 6(3) & (4).

The 1st Quarterly Supply Chain Management Report is attached as **Annexure A**.

Yours in Service Delivery.

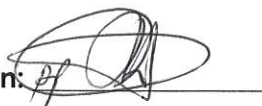
Report Approved by
Chief Financial Officer: R. Lorgat



Report Endorsed by
Municipal Manager: Mr. C. du Plessis



Report Endorsed by
Kouga Municipality: Executive Mayor: Mr. Borman



“Annexure A”:- QUARTERLY REPORT

A. Compliance and Reporting

1. National Treasury Centralised Supplier Database

The municipality is registered on the National Treasury Centralised Supplier database, with the supplier number **MAAA0214163**. The centralised database and the Municipal Supply Chain Database are used to vet companies that are doing business with the municipality, in checking their compliance for doing business with the state.

2. Bid Committees

The committees mentioned below are established and functioning in accordance with the SCM Policy

- Bid Specification Committee (BSC)
- Bid Evaluation Committee (BEC)
- Bid Adjudication Committee (BAC)

The number of meetings held for the 4th quarter is reflected in Tables below:

Table 2a: Bid Specification Meetings:

No. of meetings held in July 2025	Cancelled
4 (Formal Tenders)	None
3 (Informal Tenders)	None
No. of meetings held in August 2025	Cancelled
6 (Formal Tenders)	None
0 (Informal Tenders)	None
No. of meetings held in September 2025	Cancelled
10 (Formal Tenders)	None
6 (informal Tenders)	None

Table 2b: Bid Evaluation Meetings

No. of Meetings held in July 2025	Cancelled.
13 (Formal Tenders)	4
21 (Informal Tenders)	0
No. of Meetings held in August 2025	Cancelled
14 (Formal Tenders)	6 (4) (Chairperson: M. Mangembe and Project manager: J du Toit not available) (2) (Chairperson: A Botha not available)
9 (Informal Tenders)	0
No. of Meetings held in September 2025	Cancelled
30 (Formal Tenders)	2 (Item Rep: M Els-Gerber not available) (Chairperson: S. Grootboom not available)
3 (Informal Tenders)	None

Table 2c: Bid Adjudication Committee Meetings

No. of Meetings held in July 2025	Cancelled
3	1- Postponed due to Council Meeting
No. of Meetings held in August 2025	Cancelled
3	1- Cancelled- Technical advisor not present
No. of Meetings held in September 2025	Cancelled
4	None

2- Training: Supply Chain/Stores Section

There was no formal training session held during this quarter.

There was no formal training sessions held during the month of September 2025. An Introductory Awareness session was held for Strategic Procurement in East London on 10 September 2025 attended By Manager SCM and Senior Accountant: Demand Management.

3- Monthly / Weekly Reports

Weekly reports are submitted to the Chief Financial Officer.

Monthly Deviation reports are submitted in terms of the SCM policy for the procurement of goods and services.

Monthly reports are submitted through the Chief Financial Officer to the various committees and where required, to Council. These reports are submitted in terms of Paragraph 6 of the Supply Chain Policy.

4- SCM Policy Implementation changes

There was no policy changes implemented for the period.

Eastern Cape Provincial Treasury circulated a guideline for Panel appointments which will be adopted within the supply chain policy once approved by National Treasury. The guideline was sent to assist Municipalities due to high cases of audit findings within the province. Internal Memorandum was circulated for deviation on 12 August 2025.

Standard Operating Procedure for Requisition process with draft template memo for use of suppliers outside Kouga Municipal Boundaries and requisition checklist was circulated 16 September 2025

5- Advertisements

The following table reflects the thirteen (13) informal tenders (7day notice) and the twenty-eight (28) formal tenders (competitive bids) advertised for the period.

Informal tenders

Tender Notice	Tender Description	Date of Advertisement
Notice 142 of 2025	Review of Annual Financial Statements for the 2024/2025 Financial Year	4 July 2025
Notice 144 of 2025	Complete Engine Overhaul of Isuzu FTR 800 Engine on Skip Truck CMX 729 EC	11 July 2025

Notice 145 of 2025	Supply and Delivery of Two new Complete Engines, Services and Suspension Parts for Nissan NP 200 Vehicles	22 July 2025
Notice 162 of 2025	Supply, Delivery and Off-loading of various tools and equipment for roads and stormwater	1 August 2025
Notice 163 of 2025	Various Stores Requirement: Supply, Delivery and Off-loading of Pre-printed paper	4 August 2025
Notice 164 of 2025	Various Stores Requirement: Supply, Delivery and Off-loading of Consumables	4 August 2025
Notice 175 of 2025	Supply, Delivery and Off-loading of Toilet paper and toilet tissue Jumbo Rolls	8 August 2025
Notice 210 of 2025	Information Technology Maturity Assessment of Kouga Local Municipality	9 September 2025
Notice 211 of 2025	Appointment of A Service Provider for The Implementation, Operation, Support and Maintenance of an Advanced Traffic Contravention Management System	16 September 2025
Notice 215 of 2025	Supply, Delivery and Offloading of Electricity Tools for Compliance	12 September 2025
Notice 225 of 2025	Supply and Delivery of Disaster Relief Items for Kouga Fire and Disaster Management	23 September 2025
Notice 229 of 2025	Complete Engine Overhaul of a Nissan Ud 90 Engine	26 September 2025
Notice 230 of 2025	Supply, Delivery & Offloading of Festive Lights	26 September 2025

Formal tenders

Tender Notice	Tender Description	Date of Advertisement
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Notice 151/2025 Contract S1	Supply, Delivery and Offloading of Disinfectant Dip for a Period of Three (3) Years	18 July 2025
Notice 151/2025 Contract S2	Supply, Delivery and Offloading of Various Electrical Meters for a Period of Three (3) Years	18 July 2025
Notice 152/2025	Supply And Delivery of One (1) New 7000l Water Tanker for the Fire Department	18 July 2025
Notice 153/2025	Appointment Of Panels of Service Providers for Body Refurbishments, Complete Engine Overhauls, Vehicle Repairs and Preparation of Vehicles for Their Annual COF Tests for A Period of One (1) Year	23 July 2025
Notice 154/2025	Appointment Of a Professional Service Provider to Develop an Environmental Management Framework for Kouga Local Municipality	23 July 2025
Notice 157/2025	Appointment of a Service Provider for a Period of 36 Months to Develop Estuarine Management Plans in Terms of the Integrated Coastal Management Act and Estuarine Protocol and an Estuary Mouth Management Plan in Terms of the EIA Regulations	30 July 2025
Notice 160 of 2025	Various Stores Requirement: Supply, Delivery and Off-loading of Road Marking Paint for a period of three (3) years	4 August 2025
Notice 168 of 2025	Appointment of Professional Service Provider to provide Security Services for a period of three years	8 August 2025
Notice 169 of 2025	Appointment of a service provider for ad hoc prevention of land invasion, informal settlement growth and illegal occupation of land within the Kouga local municipality for a period of twelve (12) months	8 August 2025
Notice 172 of 2025	Appointment of Suitably Qualified Professional Service Provider to Supply, Delivery, Construction and Commissioning of an Integrated	8 August 2025

	Energy Arbitrage & Peak Shaving 2.5 Mw/5 MWH Battery Energy Storage System at the St Francis Load Centre One 1 - 22/11kv Substation	
Notice 166 of 2025 Contract F1/2025	Supply and delivery of Sem grader cutting edges, retainer plates, digging tips for bell, bull new Holland and Komatsu TLB's and miscellaneous parts for falcon f50/150 tractor drawn bush cutters until 30th of June 2026	13 August 2025
Notice 166 of 2025 Contract F2/2025	Supply and delivery of various vacuum sewerage suction pump parts and vacuum exhauster pumps until the 30 June 2026	13 August 2025
Notice 167 of 2025	Rates tender for the Photovoltaic (PV) Generation and Battery Energy Storage System (BESS) for a period of 12 months	18 August 2025
Notice 166 of 2025 Contract F3/2025	Supply and delivery of various batteries until the 30th of June 2026	20 August 2025
Notice 166 of 2025 Contract F4/2025	Supply and delivery of Bell TLB 315SL,4X4 Parts until 30 June 2026	20 August 2025
Notice 189 of 2025	Appointment of a Service Provider to render Advertising Services in print media for a period of three years	27 August 2025
Notice 191 of 2025	Various Stores Requirement: Supply, Delivery and Off-loading of Black Refuse Bags for a period of three (3) years	27 August 2025
Notice 188 of 2025	Facilitation of Various Training Programmes for a Period of Three Years	4 September 2025
Notice 190 of 2025	Supply And Delivery of Specialized PPE For Electrical and Associated Workers Clothing and Footwear	4 September 2025
Notice 212 of 2025	Appointment Of Built Environment Professionals for The Establishment of Two Panels of Consultants for A Period of Thirty-Six (36) Months	11 September 2025

Notice 213 of 2025	Supply, Delivery and Offloading of Branded Promotional Items for a Period of One (1) Year	11 September 2025
Notice 218 of 2025 Contract C&WS1/2025	Various Civil & Water Services Requirements: Part 1 Hiring of High -Pressure Jetting Trucks	11 September 2025
Notice 218 of 2025 Contract C&WS2/2025	Various Civil & Water Services Requirements: Part 1 Hiring of Suction Tankers	11 September 2025
Notice 219 of 2025	Supply, Delivery and Offloading of Engineering Aggregate Within the Kouga Area for a Period of Three (3) Years	19 September 2025
Notice 220 of 2025	Appointment of a Contractor for the Rehabilitation and Reseal of Roads in St Francis Bay, Cape St Francis and Oyster Bay in the Kouga Local Municipal Area- Phase 2	22 September 2025
Notice 224 of 2025 Contract C&WS4/2025	Various Civil & Water Services Requirements: Part 2 Supply, Delivery and Offloading of concrete kerbs, various precast units for a period of Three (3) years	25 September 2025
Notice 224 of 2025 Contract C&WS5/2025	Various Civil & Water Services Requirements: Part 2 Supply, Delivery and Offloading of Concrete Poles and Street name plates including road signage for a period of Three (3) years	25 September 2025
Notice 221 of 2025	Appointment Of a Contractor for the Rehabilitation and Reseal of Roads in Humansdorp, Hankey, Loerie, Patensie	29 September 2025

	and Thornhill, In the Kouga Local Municipal Area- Phase 3	
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6- Tender Clarification Meetings.

The table below reflects the clarification meetings held during this period.

Tender Notice	Tender Description	Date of Meeting
Notice 144 of 2025	RFQ: Complete Engine Overhaul of Isuzu FTR 800 Engine of a Skip Truck CMX729EC	18 July 2025 (contact)
Notice 151 of 2025	Supply, Delivery and Offloading of various electrical meters for a period of three (3) years	30 July 2025 (virtual)
Notice 154 of 2025	Appointment of professional service provider to develop Environmental Management Framework for Kouga Local Municipality	31 July 2025 (virtual)
Notice 153 of 2025	Appointment of a panel of service providers for Body Refurbishments, complete Engine Overhauls, Vehicle Repairs and Preparation of Vehicles for their annual COF tests for a period of one (1) year	1 August 2025 (virtual)
Notice 157 of 2025	Appointment of a service provider for a period of 36 months to develop estuarine management plans in terms of the integrated coastal management act and estuarine protocol and an estuary mouth management plan in terms of the EIA regulations	7 August 2025 (virtual)
Notice 168 of 2025	Appointment of Professional Service Provider to provide Security Services for a period of three years	15 August 2025 (virtual)
Notice 172 of 2025	Appointment of Suitably Qualified Professional Service Provider to Supply, Delivery, Construction and Commissioning of an Integrated Energy Arbitrage & Peak Shaving 2.5 Mw/5 MWH Battery Energy Storage	19 August 2025 (virtual)

	System at the St Francis Load Centre One 1 - 22/11kv Substation	
Notice 169 of 2025	Appointment of a service provider for ad hoc prevention of land invasion, informal settlement growth and illegal occupation of land within the Kouga local municipality for a period of twelve (12) months	20 August 2025 (virtual)
Notice 167 of 2025	Rates tender for the Photovoltaic (PV) Generation and Battery Energy Storage System (BESS) for a period of 12 months	27 August 2025 (virtual)
Notice 189 of 2025	Appointment of a Service Provider to render Advertising Services in print media for a period of three years	5 September 2025 (virtual)
Notice 188 of 2025	Facilitation of Various Training Programmes for a Period of Three Years	15 September 2025 (virtual)
Notice 190 of 2025	Supply And Delivery of Specialized PPE For Electrical and Associated Workers Clothing and Footwear	16 September 2025 (virtual)
Notice 190 of 2025 (Erratum)	Supply And Delivery of Specialized PPE For Electrical and Associated Workers Clothing and Footwear	26 September 2025 (virtual)
Notice 212 of 2025	Appointment Of Built Environment Professionals for The Establishment of Two Panels of Consultants for A Period of Thirty-Six (36) Months	22 September 2025 (virtual)
Notice 213 of 2025	Supply, Delivery and Offloading of Branded Promotional Items for a Period of One (1) Year	23 September 2025 (virtual)
Notice 218 of 2025	Various Civil & Water Services Requirements: Part 1 Contract C%WS 1/2025 Hiring of High -Pressure Jetting Trucks Contract C&WS 2/2025 Hiring of Suction Tankers	26 September 2025 (virtual)
Notice 219 of 2025	Supply, Delivery and Offloading of Engineering Aggregate Within the Kouga Area for a Period of Three (3) Years	29 September 2025 (virtual)

7- Seven Day Notices (Price Quotations) Awarded

The tables below reflect the Seven (7) informal notice was awarded and One notice where no bids was received for the period.

Notice & Description	Service Provider	Date Of Award	Amount/ Cancelled	Workdays- Completion of Evaluation
Notice 133/2025 Emergency Complete Engine Overhaul of an Isuzu FTR 80 Engine of a Sanitation Truck DNH 308 EC	Phakamisa Fleet Services (Pty) Ltd	03 July 2025	R162 725.00	3 Working Days
Notice 142/2025- Review of Annual Financial Statements of KLM for 2024/25 Financial Year	Altimax (Pty) Ltd	22 July 2025	R34 500.00	4 Working Days
Notice 144/2025 Complete Engine Overhaul of Isuzu FTR 800 Engine of a Skip Truck CMX 729 EC	Phakamisa Fleet Services (Pty) Ltd	1 August 2025	R145 475.00	3 Working Days
Notice 145/2025 Supply and Delivery of Two (2) New Complete Engines, Service and Suspension Parts for Nissan NP 200 Vehicles	Zamo Systems (Pty) Ltd t/a Zan Auto	14 August 2025	R208 436.52	16 Working Days

Notice & Description	Service Provider	Date Of Award	Amount/ Cancelled	Workdays- Completion of Evaluation
Notice 162/2025- Supply, Delivery and Offloading of Various Tools and Equipment for Roads and Stormwater	Premier Pipe Supply (Pty) Ltd Bay-Con (Pty) Ltd	3 Sept 2025	Various Rates	15 Working Days
Notice 163/2025- Supply, Delivery and Offloading of Preprinted Paper	Cassim ZM t/a Cassim's	21 August 2025	Various Rates	3 Working Days
Notice 164/2025- Supply, Delivery and Offloading of Consumables	Bay-Con (Pty) Ltd Cassim's Premier Pipe Supply (Pty) Ltd	2 Sept 2025	Various rates	14 Working Days
Notice 210/2025- Information Technology Maturity Assessment of Kouga Local Municipality	N/A No bids Received	N/A	N/A	N/A

8- **Competitive bids Awarded/ Cancelled for the Period**

The tables below reflect the eleven (11) competitive bids awarded and three (3) cancellations was done for the period.

Notice & Description	Service Provider	Date Of Award	Amount/ Cancelled	Workdays Completion of Evaluation
Notice 92 of 2025: Refurbishment of All Four Steel Wheels	Phakamisa Fleet Services (Pty) Ltd	10 July 2025	R 494 500.00	10 Working days

on a Landfill Compactor				
Notice 59 of 2025: Loerie Sewer Pump Station Upgrade and New Rising Main	LRC Civils CC	10 July 2025	R 4 838 929.75	25 Working days
Notice 116 of 2025: Electrification of 200 Houses (Phase 3) at Ocean View in Jeffreys Bay (DMRE WORK 2025/26): Specification No. G/10677/E	MDL George (Pty) Ltd	17 July 2025	R 4 930 184.78	14 Working days
Notice 82 of 2025: High Mast Flood Light Installations During 2025/26 to 2026/27 in Kouga Municipal Area	VE Reticulation (Pty) Ltd	17 July 2025	R 11 288 626.55	21 Working days
Notice 84 of 2025: Appoint a professional service provider to assemble a multi-disciplinary team of professionals to conduct a full feasibility study and develop a business plan together with conceptual designs for Erf 5481, 5480, 5479, 5478, 873 and 8825 Jeffreys Bay	Urban-Econ Development Economists (Pty) Ltd	25 August 2025	R598 000,00	38 Working days
Notice 1 of 2025-Panel 2 Appointment of two panels of contractors for the ad-hoc repair, replacement, upgrading and building maintenance (panel 2) in the	Cancelled	22 August 2025	n/a	n/a

Kouga area for a period of three years				
Notice 60 of 2025 Upgrading of Gravel Roads in Kouga Municipality -Phase 2	Investorex 28 Pty Ltd t/a GS Civils	2 September 2025	R24 509 204.47	51 Working days
Notice 48 of 2025 Supply and implementation of a remote automated meter reading system with meter audits and bulk meter installation for a period of three (3) years for Kouga Municipality	Cigicel (Pty) Ltd	4 September 2025	Rates based	85 Working days
Notice 120 of 2025 Appointment of a contractor for the rehabilitation and reseal of roads in Jeffreys Bay and Paradise Beach in the Kouga Local Municipal area	Scribante Construction EC (Pty) Ltd	4 September 2025	R 59 736 301.85	27 Working days
Notice 1 of 2025- Panel 1 Appointment of two panels of contractors for the ad-hoc repair, replacement, upgrading and Civil Engineering Services	-Kayalihle Trading CC -Orie Dynamic Trading t/a Miyanda Construction -Gravity Projects and Services (Pty) Ltd -Tainama Civils (Pty) Ltd -Enzel 186 cc t/a Enzel Civils -Zhemveloh Enterprise (Pty) Ltd	12 September 2025	Panel- projects to be costed on request	133 Working days

	-Aqua Transport and Plant Hire (Pty) Ltd -Imvu Construction Group (Pty) Ltd -Startime/ MMD Civils JV -NTC General Trading (Pty) Ltd -Vitsha PM Consultants CC t/a Vitsha Civils -Route 17 CVE Trading and Projects t/a CVE Civils (Pty) Ltd -Ibala Consulting (Pty) Ltd -MKJ 360 (Pty) Ltd -All Fired Up Construction and Projects CC -Vitsha Trading (Pty) Ltd			
Notice 126 of 2025 Supply, implementation, monitoring and provision of managed services for cybersecurity for a period of three (3) years to Kouga Local Municipal area	Gracol Solutions (Pty) Ltd	12 September 2025	Rates based	25 Working days
Notice 152 of 2025 Supply And Delivery of One (1) New 7000l Water Tanker for the Fire Department	Sky Metro Equipment (Pty) Ltd	19 September 2025 2025	R 1 598 126.25	8 Working days

Notice 168/2025: Appointment of a professional service provider to provide K9 security services for a period of 3 years	Cancelled	19 September 2025	n/a	4 Working days
Notice 154 of 2025: Appointment of a professional service provider to develop an Environmental Management Framework for Kouga Local Municipality	Cancelled	19 September 2025	n/a	17 Working days

9. Variations/ Awarded for the Quarter

Notice & Description	Service Provider	Date Of Award	Amount/ Cancelled
RT57 Tender Refurbishment of All Four Steel Wheels on a Landfill Compactor	Komatsu South Africa (Pty) Ltd	10 July 2025	R 3 92 358.49
Variation: Notice 79 of 2025 Design and Implementation of the Augmentation of the Replacement of the Existing Water Main in Mimososa Street	MJM Consulting Engineers	16 July 2025	R 121 077.75
Variation: Hankey 990 Contract Variation on Consultant: Amount ringfenced for project specific contract-deviation of Rudcor Engineering- refer Dev no: 23-24/ CW40	JG Afrika (Pty) Ltd	6 August 2025	R 245 140.47
Variation: Notice 110/2024: St Francis Bay Groundwater	Imvu Construction Group (Pty) Ltd	12 September 2025	R 1 057 299.59

Development of Three Boreholes.			
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10. Termination of Contracts

Description	Service Provider	Project Manager	Notice of Termination	Terminated/ Cancelled	Reason for Termination	Resolution
Notice 96/2024 Construction of Civil Services in Donkerhoek, Humansdorp (202 erven)	Tainama Civils / Banoyolo JV	J du Toit/ M Els-Gerber	08-Jul-25	Terminated	Default of Contract	N/A
Notice 169/2024 Supply and Delivery of Branded Promotional Items for a Period of 12 Months	Decha Enterprise (Pty) Ltd	M. Basson	31-Jul-25	Terminated	SLA not signed	N/A
Notice 169/2024 Supply and Delivery of Branded Promotional Items for a Period of 12 Months	Vukunjonge Trading	M. Basson	31-Jul-25	Terminated	SLA not signed	N/A

11. Section 36 Deviations in terms of SCM Policy

The total deviation value for the first quarter amounted to **R18 720 553.17** as follows:

- July deviations amounted to **R 12 560 426.28**
- August deviations amounted to **R 2 164 416.22**
- September deviations amounted to **R 3 995 710.67**

DIRECTORATE	AMOUNT
Civil and Water Services	R 15 105 345.74
Electro-Mechanical Services	R 90 889.30
Community Services	R 25 857.75
Office of DMM	R 3 498 460.38

Finance and Economic Development	R	0.00
Planning and Development	R	0.00

**REFER TO DETAILED BREAKDOWN PER MONTH:
TABLE 11A, 11B and 11C BELOW**

12. Progress – Requisitions Report

Please note: that the total below excludes the purchases done through the inventory section.

Table 12a

MONTHLY SCM REQUISITIONS REPORT FOR THE MONTH ENDED 31 JULY 2025					
DIRECTORATE	TOTAL NUMBER OF REQUISITIONS RECEIVED	TOTAL NUMBER OF REQUISITIONS FINALISED WITHIN 5 DAYS	TOTAL NUMBER OF REQUISITIONS NOT FINALISED WITHIN 5 DAYS	REASONS - BY SCM	REASONS - BY USER DEPARTMENT
Civil and Water Services	44	42	2	0	Query not resolved (2)
Community Services	44	43	1	0	Budget Exceeded (1)
Office of DMM	82	79	3	Inclusive of Weekends (2)	Query not resolved (1)
MM & Mayor	17	17	0	0	0
Electro-Mechanical: Electrical -	5	5	0	0	0
Electro-Mechanical: Fleet Workshop	173	173	0	0	0
Finance & Economic Development	49	47	2	0	Budget (2)
Planning & Development	13	13	0	0	0
TOTALS	427	419	8	2	6

Table 12b

MONTHLY SCM REQUISITIONS REPORT FOR THE MONTH ENDED 31 AUGUST 2025					
DIRECTORATE	TOTAL NUMBER OF REQUISITIONS RECEIVED	TOTAL NUMBER OF REQUISITIONS FINALISED WITHIN 5 DAYS	TOTAL NUMBER OF REQUISITIONS NOT FINALISED WITHIN 5 DAYS	REASONS - BY SCM	REASONS - BY USER DEPARTMENT
Civil & Water Services	28	24	4	Delayed Approval CFO (1)	Rejected awaiting response from End user (3)
Community Services	62	59	3	0	Rejected awaiting response from End User (3)
Office of DMM	74	71	3	Waiting For Approval CFO (3)	0
Mm & Mayors	11	11	0	0	0
Electro - Mechanical: Electrical	30	20	10	Waiting For Approval CFO (3) Weekend Inclusive (5)	Awaiting response from End user (2)
Electro - Mechanical: Workshop	40	39	1	Inclusive Of Weekend (1)	0
Finance & Economic Development	40	34	6	Delayed By SCM Practitioner (3) Weekend Inclusive (1)	Rejected awaiting response from End user (2)
Planning & Development	12	10	2	0	Rejected awaiting response from End user (2)
Totals	297	272	29	17	12

Table 12c

MONTHLY SCM REQUISITIONS REPORT FOR THE MONTH ENDED 30 SEPTEMBER 2025

DIRECTORATE	TOTAL NUMBER OF REQUISITION S RECEIVED	TOTAL NUMBER OF REQUISITIONS FINALISED WITHIN 5 DAYS	TOTAL NUMBER OF REQUISITIONS NOT FINALISED WITHIN 5 DAYS	REASONS - BY SCM	REASONS - BY USER DEPARTMENT
Civil & Water Services	77	65	12	Delayed By SCM Practitioner (2), Delayed by MM (1) Weekend Inclusive (6) Waiting for Approval (1)	Rejected awaiting response from End-user (2)
Community Services	60	52	8	Delayed Approval (1) Waiting Approval (4) Weekend Inclusive (1)	Rejected awaiting response from End user (2)
Office of DMM	106	83	23	Delayed Approval SCM Manager (3) Weekend Inclusive (5) Delayed Approval MM (1) Waiting for Approval (2)	Rejected awaiting response from End user (12)
MM & Mayors	12	12	0	0	0
Electro - Mechanical: Electrical	25	23	2	Weekend Inclusive (1) Waiting for Approval (1)	0

Electro - Mechanical: Workshop	96	91	5	Delayed By SCM Practitioner (2) Waiting for Approval (3)	0
Finance & Economic Development	53	47	6	Delayed by SCM practitioner (1) Delayed Approval MM (1) Delayed Approval (2) Weekend Inclusive (1)	rejected awaiting response from End user (1)
Planning & Development	6	6	0	0	0
Totals	435	379	56	39	17

13. Report on the Balance of Stock at hand at Stores for the period.

This tables below shows movement of stock the Stores Section has received from various suppliers as procured by Stores Section and stock issued to various directorate for the period dated 1 July 2025 to 30 September 2025.

Table 13a

STOCK BALANCING REPORT/ INVENTORY RECON JULY 2025						
DATE	BALANCE		ISSUES	RECEIPTS	JNL/RETURN	BALANCE
01/07/2025	24,272,005.75					24,272,005.75
02/07/2025	24,272,005.75					24,272,005.75
03/07/2025	24,272,005.75					24,272,005.75
04/07/2025	24,272,005.75					24,272,005.75
07/07/2025	24,272,005.75					24,272,005.75
08/07/2025	24,272,005.75					24,272,005.75
09/07/2025	24,272,005.75	50	447,394.84			23,824,610.91
10/07/2025	23,824,610.91	19	98,285.49		700.63	23,727,026.05
11/07/2025	23,727,026.05	6	31,755.42			23,695,270.63

14/07/2025	23,695,270.63	30	313,613.43		7,689.12	23,389,346.32
15/07/2025	23,389,346.32	16	138,364.32	94,667.65	446.99	23,346,096.64
16/07/2025	23,346,096.64	11	93,072.71			23,253,023.93
17/07/2025	23,253,023.93	9	87,020.94			23,166,002.99
18/07/2025	23,166,002.99	10	30,794.81		927.58	23,136,135.76
21/07/2025	23,136,135.76	16	192,228.42		4,100.98	22,948,008.32
22/07/2025	22,948,008.32	19	284,697.86	170,560.50	517.70	22,834,388.66
23/07/2025	22,834,388.66	7	116,201.59	242,667.74		22,960,854.81
24/07/2025	22,960,854.81	5	41,908.47		1,349.97	22,920,296.31
25/07/2025	22,920,296.31	17	201,997.86	142,330.00	254.82	22,860,883.27
28/07/2025	22,860,883.27	8	119,775.13		3,556.80	22,744,664.94
29/07/2025	22,744,664.94	13	166,187.84	117,121.50	1,619.62	22,697,218.22
30/07/2025	22,697,218.22	21	352,083.74			22,345,134.48
31/07/2025	22,345,134.48	9	71,685.55		996.58	22,274,445.51
		266	2,787,068.42	767,347.39	22,160.79	

Table 13b

STOCK BALANCING REPORT/ INVENTORY RECON- AUGUST 2025						
DATE	BALANCE		ISSUES	RECEIPTS	JNL/RETURN	BALANCE
01/08/2025	22,274,445.51	9	45,149.54	273,677.36		22,502,973.33
04/08/2025	22,502,973.33	13	101,037.48			22,401,935.85
05/08/2025	22,401,935.85	0				22,401,935.85
06/08/2025	22,401,935.85	0				22,401,935.85
07/08/2025	22,401,935.85	0				22,401,935.85
08/08/2025	22,401,935.85	17	499,383.96	175,545.94	150.70	22,078,248.53
11/08/2025	22,078,248.53	12	245,218.84			21,833,029.69
12/08/2025	21,833,029.69	16	116,888.09	44,275.00	(153,869.66)	21,606,546.94
13/08/2025	21,606,546.94	11	138,283.77	129,954.23	2,038.79	21,600,256.19
14/08/2025	21,600,256.19	13	30,870.79			21,569,385.40
15/08/2025	21,569,385.40	9	111,942.88	36,298.00	12,683.12	21,506,423.64
18/08/2025	21,506,423.64	15	85,316.13		60.99	21,421,168.50
19/08/2025	21,421,168.50	11	64,368.37	4,800.00		21,361,600.13
20/08/2025	21,361,600.13	10	69,937.75			21,291,662.38
21/08/2025	21,291,662.38	14	103,443.60	173,476.80		21,361,695.58
22/08/2025	21,361,695.58	9	38,110.21		1,219.40	21,324,804.77
25/08/2025	21,324,804.77	12	67,314.66	86,118.44		21,343,608.55
26/08/2025	21,343,608.55	5	6,167.75	615,325.56	1,618.45	21,954,384.81
27/08/2025	21,954,384.81	7	77,394.05	3,200.00		21,880,190.76
28/07/2025	21,880,190.76	6	36,257.74			21,843,933.02
29/07/2025	21,843,933.02	7	66,961.28	52,959.20	6,660.21	21,836,591.15
		196	1,904,046.89	1,595,630.53	(129,438.00)	

Table 13c

STOCK BALANCING REPORT/ INVENTORY RECON- SEPTEMBER 2025						
DATE	BALANCE		ISSUES	RECEIPTS	JNL/RETURN	BALANCE
01/09/2025	21,836,591.15	9	105,064.88	296,359.40		22,027,885.67
02/09/2025	22,027,885.67	13	63,904.23			21,963,981.44
03/09/2025	21,963,981.44	17	159,824.75			21,804,156.69
04/09/2025	21,804,156.69	11	129,087.03	504,540.00	740.00	22,180,349.66
05/09/2025	22,180,349.66	7	34827.94	13120		22,158,641.72
08/09/2025	22,158,641.72	17	91,124.73	150,629.00	16.35	22,218,162.34
09/09/2025	22,218,162.34	12	166,081.25		246.48	22,052,327.57
10/09/2025	22,052,327.57	16	32,617.35	376,557.54	104.34	22,396,372.10
11/09/2025	22,396,372.10	11	196,447.33	35,800.00		22,235,724.77
12/09/2025	22,235,724.77	13	23,367.26		6,870.38	22,219,227.89
15/09/2025	22,219,227.89	9	55,002.92			22,164,224.97
16/09/2025	22,164,224.97	15	46,401.01	358,744.82		22,476,568.78
17/09/2025	22,476,568.78	11	169,772.46		4,956.88	22,311,753.20
18/09/2025	22,311,753.20	18	172,083.16	787,500.06		22,927,170.10
19/09/2025	22,927,170.10	14	118,424.53	11,351.14		22,820,096.71
22/09/2025	22,820,096.71	15	141,794.63	147,214.68	1,052.02	22,826,568.78
23/09/2025	22,826,568.78	12	81,743.90		7,136.60	22,751,961.48
24/09/2025	22,751,961.48	5				22,751,961.48
25/09/2025	22,751,961.48	10	18,631.78			22,733,329.70
26/09/2025	22,733,329.70	16	153,236.62			22,580,093.08
29/09/2025	22,580,093.08	9	41,888.94	615,190.00	3,084.47	23,156,478.61
30/09/2025	23,156,478.61	11	57,783.84	10,720.00		23,109,414.77
		271	2,059,110.54	3,307,726.64	24,207.52	

14. SCM Management component for 01 July 2025 – 30 September 2025.

The section operated for the 1st quarter with a total staff complement of 11 permanent staff members, 3 interns, 2 EPWP workers and 9 vacancies.

Below details depicts the detail of the officials:

- Mrs. C. Groenewald- Manager Supply Chain Management

SUPPLY CHAIN MANAGEMENT	STORES
Mrs. N. Goeda (Permanent)	Mr. E. Felix (Permanent)
Ms. A. Smith (Permanent)	Mr. Delaino Domingo (Permanent)
Ms. A. Gorden (Permanent)	Mr. D. Volontiya (Permanent)
Ms. N. Mandeka (Permanent)	Mr. F. Msolo (Permanent)
Ms. A. Lloyd (Permanent)	Mr. M. Cmile - EPWP Programme (started 11 September 2025)

Ms. A. Kolyt (Permanent)	Mr. K. Bulelani- EPWP Programme (started 11 September 2025)
Ms. S. Malusi (SCM Intern)	
Mr. R. Matthee (SCM Intern)	
Mrs. U. Sukata (Intern-Finance started 1 September 2025)	

**TABLE 11A
DEVIATIONS - JULY 2025**

DEV NO:	DATE RECEIVED	DIRECTORATE	SECTION	SUPPLIER	SUPPLIER LOCAL	NATURE OF GOODS/ SERVICE	VALUE	DATE OF REQUEST ON FORM	DATE APPROVED BY MM	SECTION 36 REF	NOTES
25-26/ CWS1	10-Jul-25	Civil & Water Engineering Services	PMU Unit	Lektratek	No	Kwanomzamo Wastewater Treatment Works: Appointment Contractor: Completion of Works	R7 362 410,04	01-Jul-25	16-Jul-25	S36 (1)(a)(i)	Req No: 170371 Order No: 243402
25-26/ CWS2	21-Jul-25	Civil & Water Engineering Services	PMU Unit	LRC Civils	No	Seekoei Estuary Causeway Reconstruction: Appointment of Contractor for Emergency Repairs to Seekoei Estuary using MDRG Re-instatement of full scope of work	R1 931 327,85	15-Jul-25	22-Jul-25	S36 (1)(a)(i)	Req No: 176102 Order No: 243511
24-25/ DMM1	25-Jul-25	Office of DMM	Administration	Bambelela Property Development	Yes	Approved Deviation: 24-25 Fin Year: Approved Rental of Office space for 3 years-(Rental-July 2025)	R466 669,77	28-Jun-24	12-Jul-24	S36 (1)(a)(v)	Req No: 174356 Order No:
24-25/ DMM1	28-Jul-25	Office of DMM	Administration	Bambelela Property Development	Yes	Approved Deviation: 24-25 Fin Year: Approved Rental of Office space for 3 years. Rental for 6months indicated in next column	R2 800 018,62	28-Jun-24	12-Jul-24	S36 (1)(a)(v)	Req No: 174394 Order No: 243705
25-26/ DMM1	24-Jul-25	Office of DMM	Legal	CW Malan Jeffreys Bay	Yes	Legal Services: Van der Westhuizen & Others, MEC CoGTA (Oliphant), MEC CoGTA (Petersen) and Freddie van Rooyen	R0,00	23-Jul-25	28-Jul-25	S36 (1)(a)(v)	n/a
25-26/ DMM2	24-Jul-25	Office of DMM	Legal	Billett and Gouws	Yes	Legal Services: Papiesfontein Evictions, Papiesfontein Criminal Matters, Labour	R0,00	23-Jul-25	28-Jul-25	S36 (1)(a)(v)	n/a

					Investigation: R Petersen V Phelan, Lavens					
TOTAL						R12 560 426,28				

**TABLE 11B:
DEVIATIONS - AUGUST 2025**

DEV NO:	DATE RECEIVED	DIRECTORATE	SECTION	SUPPLIER	SUPPLIER LOCAL	NATURE OF GOODS/ SERVICE	VALUE	DATE OF REQUEST ON FORM	DATE APPROVED BY MM	SECTION 36 REF	NOTES
25-26/ DMM 3	24-Jul-25	Office of DMM	Information Technology	Online Innovations	No	Hosting of Municipal Website- Fees	R 2 277,00	23-Jul-25	01-Aug-25	S36 (1)(a)(v)	Req No: 172039 Order No: 243772
25-26/ DMM 2	31-Jul-25	Office of DMM	Legal	Billett and Gouws	Yes	Approved Deviation on Legal Services- Papiesfontein Eviction, Papiesfontein Criminal matters, labour Investigation, R Petersen vs Phela. Lavens: MAT1144/CNT44 (INV01-2084)	R 17 608,00	23-Jul-25	28-Jul-25	S36 (1)(a)(v)	Req No. 169478 Order No. 243753

25-26/ DMM 1	12-Aug- 25	Office of DMM	Legal	CW Malan Jeffreys Bay	Yes	Approved deviation on Legal Services Van der Westhuizen and others, MEC CoGTA (Oliphant), MEC CoGTA (Petersen) and Freddy van Rooyen. (Transaction value spent reported in next column	R 25 561,70	23-Jul-25	28-Jul-25	S36 (1)(a)(v)	Req No. 169483 Order No.2439 81
25-26/ DMM 4	26-Aug- 25	Office of DMM	Administrati on	Bambelela Property Developme nt	Yes	Approved Deviation: 25-26 Fin Year: Servicing air conditioning units on a 6 monthly basis, ad hoc repairs and maintenance of air conditioning units, including replacement if required, as per SLA. Transaction value spent reported in next column	R 47 437,50	26-Aug- 25	27-Aug-25	S36 (1)(a)(v)	Req No. 169918 Order No. 244217
25-26/ CWS3	31-Jul-25	Civil & Water Engineering Services	Water Services	Sains Agencies	No	Calibration of operational monitoring of water testing equipment	R 16 339,20	28-Jul-25	05-Aug-25	S36 (1)(a)(i) d	Req No. 170390 Order No. 243810

25-26/ CWS4	12-Aug- 25	Civil & Water Engineering Services	Water Services	Northfield Engineering (Pty) Ltd	No	Emergency repair and installation of a clarifier stilling drum at the Jeffreys Bay Wastewater Treatment Works	R 965 568,64	30-Jul-25	15-Aug-25	S36 (1)(a)(i) e	Req No. 170548 Order No. 244025
25-26/ CWS5	19-Aug- 25	Civil & Water Engineering Services	PMU Unit	JG Afrika Pty Ltd	No	Additional site supervision and indirect cost due to delay in completion of Construction: Hankey 990 Phase 2	R 592 678,18	18-Aug- 25	22-Aug-25	S36 (1)(a)(v)	Req No. 176119 Order No. 244537
25-26/ CWS6	21-Aug- 25	Civil & Water Engineering Services	Water Services	Internation al Metal Processing (Pty) Ltd t/a IMP	No	Emergency Repairs had to be done to Jeffreys Bay Boreholes 1 and 13 because of damaged infrastructure.	R 80 971,04	13-Aug- 25	25-Aug-25	S3 (1) (a) (i) d	Req No. 170397 Order No. 244162
25-26/ CWS7	25-Aug- 25	Civil & Water Engineering Services	PMU Unit	Zutari (Pty) Ltd	No	Approved Deviation Reinstatement of remainder of additional indirect costs for the Kwanomzamo WWTW Upgrade in the 25/26 financial year	R 415 974,96	22-Aug- 25	27-Aug-25	S36 (1)(a)(v)	Req No: 176115 Order No: 244292
						TOTAL	R 2 164 416,22				

**TABLE 11C:
DEVIATIONS - SEPTEMBER 2025**

DEV NO:	DATE RECEIVED	DIRECTORATE	SECTION	SUPPLIER	SUPPLIER LOCAL	NATURE OF GOODS/ SERVICE	VALUE	DATE OF REQUEST ON FORM	DATE APPROVED BY MM	SECTION 36 REF	NOTES
25-26/ EM 1	27-Aug-25	Electro-Mechanical	Mechanical	Flagt Electric CC t/a Flash Electrical	Yes	Emergency Repairs to 1x8.3kw DAB Pump for Seagrades Canal Road, St Francis Bay	R 32 910,13	07-Aug-25	04-Sep-25	S36 (1)(a)(i)	Req No: 162174 Order No: 244351
25-26/ EM 2	27-Aug-25	Electro-Mechanical	Mechanical	Flagt Electric CC t/a Flash Electrical	Yes	Emergency call out to Loerie Pumpstation to supply and installation of Spares	R 54 513,14	18-Aug-25	04-Sep-25	S36 (1)(a)(i)	Req No. 162176 Order No.244352
25-26/ EM 3	27-Aug-25	Electro-Mechanical	Mechanical	Flagt Electric CC t/a Flash Electrical	Yes	Emergency call out for Vergenoeg pumpstation to do a fault finding and replace timers and wiring	R 3 466,03	18-Aug-25	04-Sep-25	S36 (1)(a)(i)	Req No. 162177 Order No. 244353

25-26/ CWS 8	05-Sep-25	Civil & Water Engineering Services	Water Services	QPoint Group (Pty) Ltd	No	Approved Deviation-Rated Contract: Sampling, transportation, analysis and preparing certificates of analysis of all samples taken at the Water and Waste Water Treatment works throughout Kouga Local Municipality. Transaction value spent reported in next column	R 687 599,78	30-Jun-25	09-Sep-25	S36 (1)(a)(v)	Req No. 170572 Order No. 244649
25-26/ CWS 9	08-Sep-25	Civil & Water Engineering Services	Water Services	Northfield Engineering (Pty) Ltd	No	Emergency replacement of Sea Vista water tower pumps	R 112 367,54	08-Sep-25	09-Sep-25	S3 (1) (a) (i)	Req No. 170944 Order No. 244419
23-24 /CW40	15-Sep-25	Civil & Water Engineering Services	PMU Unit	Rudcor Engineering	No	23-24 Approved deviation: Appointment of a contractor for the construction of internal streets and stormwater infrastructure for Hankey Housing Development (Phase 2). Total Deviation amount- R17677321,20 Amount paid reflected in next column	R 2 940 108,51	01-Mar-24	14-Mar-24	S36 (1)(a)(i)	Req No. 176154& 176155 Order No. 244598, 244599

25-26/ DMM2	11-Sep- 25	Office of DMM	Legal	Billelt and Gouws	Yes	Legal Services- Approved deviation: Papiesfontein Eviction, Papiesfontein Criminal matters, labour Investigation, R Petersen vs Phela. Lavens (MAT1130/CNT44 INVO01-2119)	R 37 007,85	23-Jul-25	28-Jul-25	S36 (1)(a)(v)	Req No. 176607 Order No. 244557
25-26/ DMM5	04-Sep- 25	Office of DMM	Human Resources	Vocation Staffing Solutions (Pty) Ltd	No	Recruitment Agency: Headhunting Services for critical vacancy	R 92 000,00	27-Aug- 25	11-Sep-25	S36 (1)(a)(v)	Req No. 160713 Order No. 244621
25-26/ DMM6	15-Sep- 25	Office of DMM	Information Technology	Sihara Group	No	AutoCAD License annual Software on boarding. 3 quotes could not be obtained.	R 9 879,94	08-Sep- 25	17-Sep-25	S36 (1)(a)(v)	Req No. 172062 Order No. 244623
25-26/ COMM1	03-Sep- 25	Community Services	Traffic Services	Fulcrum Technologies	No	Calibration and Servicing of VST equipment for roadworthy testing	R 25 857,75	04-Sep- 25	09-Sep-25	S36 (1)(a)(v)	Req No: 166828 Order No: 244418
TOTAL							R 3 995 710,67				