

INTERNAL MEMORANDUM

ENQUIRIES:

EXTENSION:

TO: THE DIRECTOR SOCIAL SERVICES: MR. J. JANSEN

FROM: THE CHIEF SAFETY & SECURITY: MR. R. PRINSLOO

DATE: 01 DECEMBER 2015

Office closure

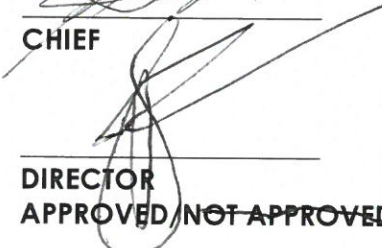
Please take note that the Department Safety & Security offices will be closing Friday 04 December at 10h00 for our year-end function.

Skeleton staff will be available to render services.

Hope you find the above in order.

Yours faithfully,

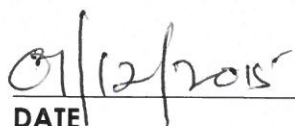

CHIEF


DIRECTOR

APPROVED/NOT APPROVED: _____


DATE

DATE


DATE