

**KOUGA LOCAL MUNICIPALITY (EC108)**  
**DIRECTORATE: COMMUNITY SERVICES**  
**NOTICE NO: 21/2022**

**REQUEST FOR QUOTE (RFQ): SUPPLY AND DELIVERY OF TABLES FOR COMMUNITY HALLS**

Prospective service providers are hereby invited to submit tenders for the Supply and delivery of tables for community halls to Kouga Local Municipality.

**DETAILED SPECIFICATION IS AVAILABLE ELECTRONICALLY:**

Compulsory Terms of Reference Document containing specifications and necessary documentation will be available on E-Tender portal [www.etender.gov.za](http://www.etender.gov.za) or the municipal website [www.kouga.gov.za](http://www.kouga.gov.za).

**CONDITIONS OF THIS RFQ:**

- Telegraphic, telephonic, telex, facsimile, email or late tenders will not be accepted.
- **An electronic copy of the completed tender document with returnable documents must be submitted with tender submission saved in a flash drive or CD. Failure to submit AN ORIGINAL HARD COPY AND A COPY ON EITHER USB or CD will deem the bid non-responsive.**
- This contract will be evaluated on the 80/20 point scoring system.
- **The Guidelines for locally produced goods or locally manufactured goods with a stipulated minimum threshold 100% for furniture products will apply.**
- A valid SARS Tax Compliance Status may be requested to verify tax status.
- Prospective Service Providers must register on Kouga Municipality's Supplier database as per the registration requirements.
- The National Treasury Central Supplier Database Summary report must be submitted.
- In order to claim Preference points a valid original or certified B-BBEE Status level Verification certificate / EME Certificate / Sworn Affidavit must be submitted to validate the claim.
- The Council reserves the right to accept any tender and, or part thereof, appoint more than one contractor, and does not bind itself to accept the lowest or any tender. The Council reserves the right to appoint any contractor.
- The validity period for submission must be 120 days from the closing date.
- RFQ's that are deposited in the incorrect box or delivered to any other venue will not be considered.

Any information regarding this formal quote can be obtained from Mrs. R. Ludick and at 042200200 or [rludick@kouga.gov.za](mailto:rludick@kouga.gov.za) and copy tenders@kouga.gov.za

Quotations in a sealed envelope endorsed **"NOTICE NO: 21/2022: "SUPPLY AND DELIVERY OF TABLES FOR COMMUNITY HALLS"**, must be placed in the Tender Box **21 St Croix Street (back entrance) or 16 Woltemade Street (front entrance)**, Jeffreys Bay, Room 122 on or before **FRIDAY, 11 FEBRUARY 2022 at 12:00.**

**C. DU PLESSIS**  
**MUNICIPAL MANAGER**

P.O Box 21  
JEFFREYS BAY  
6330

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**For Placement: Seven (7) day notice to be placed latest by 03 February 2022**  
Municipal Website/ Municipal Notice Boards in all offices/areas – **03 February 2022**