

KOUGA LOCAL MUNICIPALITY (EC108)
DIRECTORATE: CORPORATE SERVICES
NOTICE NO: 125/2022
SUPPLY AND DELIVERY OF BRANDED PROMOTIONAL ITEMS

Prospective Service Providers are hereby invited to submit tenders for the Appointment of a service provider for the Supply and Delivery of Branded Promotional Items for a period of three years to Kouga Local Municipality.

Tenders

An electronic copy of the tender document will be available on E-Tender portal www.etender.gov.za or the municipal website www.kouga.gov.za as from Wednesday, 14 September 2022. After downloading the tender document from the website each prospective bidder **MUST** send a request to tenders@kouga.gov.za and copied to mbasson@kouga.gov.za.

The link will also be available on the municipal website.

A compulsory virtual clarification session will be arranged for the **26 September 2022 @ 12h00**. **Any RSVP or show of interest, received after the 11:30am on the 26 September 2022 would not be considered.**

Join Zoom Meeting

<https://kouga-gov-za.zoom.us/j/93262597245?pwd=TIJ1SU9WRWc3djVMMGp2cHZJNjdsZz09>

Meeting ID: 932 6259 7245

Passcode: 631492

Please note:

- Telegraphic, telephonic, telex, facsimile, email or late tenders will not be accepted.
- This contract will be evaluated on the 80/20 point scoring system.
- **An electronic copy of the completed tender document with returnable documents must be submitted with tender submission saved in a flash drive or CD. Failure to submit AN ORIGINAL HARD COPY AND A COPY ON EITHER USB or CD will deem the bid non-responsive.**
- **The Guidelines for locally produced goods or locally manufactured goods with a stipulated minimum threshold of 100% for textile Clothing, Leather and Footwear s where applicable will be applied.**
- A valid SARS Tax Clearance Certificate and the Tax compliance Status pin to be submitted.
- Prospective Service Providers must register on Kouga Municipality's Supplier database as per the registration requirements.
- The National Treasury Central Supplier Database Summary report must be submitted.
- In order to claim Preference points a valid originally or certified B-BBEE Status level Verification certificate or a Sworn Affidavit completed on the DTI format must be submitted to validate the claim.
- The Council reserves the right to accept any tender and, or part thereof, appoint more than one contractor, and does not bind itself to accept the lowest or any tender. The Council reserves the right to appoint any contractor.
- The validity period for submission must be 120 days from the closing date.
- Tenders that are deposited in the incorrect box or delivered to any other venue will not be considered.

Any inquiries relating to this tender must be submitted in writing via e-mail to tenders@kouga.gov.za and copied to mbasson@kouga.gov.za.

Completed documents in a sealed envelope endorsed "**NOTICE NO: 125/2022: "SUPPLY AND DELIVERY OF BRANDED PROMOTIONAL ITEMS FOR A PERIOD OF THREE YEARS"**", must be placed

in the Tender Box 21 St Croix Street (back entrance) or 16 Woltemade Street (front entrance), Jeffrey's Bay, Room 122 on or before **FRIDAY, 14 OCTOBER 2022 at 12:00.**

C. DU PLESSIS

P.O. Box 21

MUNICIPAL MANAGER

JEFFREYS BAY
6330

For Placement: Herald – 14 September 2022

Municipal Website/ Municipal Notice Boards in all offices/areas – 14 September 2022