

KOUGA LOCAL MUNICIPALITY (EC108)
DIRECTORATE: PLANNING & DEVELOPMENT

NOTICE NO: 212/2025

APPOINTMENT OF BUILT ENVIRONMENT PROFESSIONALS FOR THE ESTABLISHMENT OF TWO PANELS OF CONSULTANTS FOR A PERIOD OF THIRTY-SIX (36) MONTHS

Suitably qualified, capable and experienced Service Providers are hereby invited to submit tenders for the Appointment of built environment professionals for the establishment of two panels of consultants for a period of thirty-six (36) months

Tenders

An electronic copy of the tender document will be available on E-Tender portal www.etender.gov.za or the municipal website www.kouga.gov.za as from **Thursday, 11 September 2025**. After downloading the tender document from the website each prospective bidder **MUST** ensure that all the pages of the tender document are printed.

A compulsory virtual clarification session will be arranged for **Monday, 22 September 2025 @10h00am**. **Prospective bidders can use the very same link below which is direct from this advert, it will link them directly to the meeting. Please take note that no attendee arriving 10 minutes late or more will be allowed to attend the clarification meeting.**

The link will also be available on the municipal website.

Join Teams Meeting

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzVknWZiNDYtNDI5My00NmFILtqxZmQtMzq2YjVjYjkOWRi%40thread.v2/0?context=%7b%22id%22%3a%226227dc1-4e2b-407e-9bee-81acf6fe8aa9%22%2c%22oid%22%3a%220f003184-f74c-40a3-9b40-9fda5b3dfcff%22%7d

Meeting ID: 383 855 380 442 6

Passcode: TF2XV2PF

Please note:

- Telegraphic, telephonic, telex, facsimile, email or late tenders will not be accepted.
- The 80/20-point system will apply to Request for Quotations for Professional Services to successful bidders during the implementation stage of the panel (s).
- **An electronic copy of the completed tender document with returnable documents must be submitted with tender submission saved a in a flash drive or CD. Failure to submit AN ORIGINAL HARD COPY AND A COPY ON EITHER USB or CD will deem the bid non-responsive.**
- **The tendering Service Provider is a town and regional planning practice.**
- **Category A: A minimum functional assessment score of 70% will apply to this contract.**
- **Category B: A minimum functional assessment score of 70% will apply to this contract.**
- **Audited financial Statements for the last 3 financial years must be submitted.**
- **Bidders must note that the Municipality will make use of additional vetting methods to further qualify capacity of bidders to eliminate delays during project implementation.**
- A valid Tax compliance Status pin must be submitted.
- Prospective Service Providers must register on Kouga Municipality's Supplier database as per the registration requirements.
- The National Treasury Central Supplier Database Summary report must be submitted.
- The Council reserves the right to accept any tender and, or part thereof, appoint more than one contractor, and does not bind itself to accept the lowest or any tender. The Council reserves the right to appoint any contractor.
- The validity period for submission will be 90 days from the closing date.
- Tenders that are deposited in the incorrect box or delivered to any other venue will not be considered.

Any inquiries relating to this tender must be submitted in writing via e-mail to tenders@kouga.gov.za and copied to cgrootboom@kouga.gov.za.

Completed documents in a sealed envelope endorsed "**NOTICE NO: 212/2025: APPOINTMENT OF BUILT ENVIRONMENT PROFESSIONALS FOR THE ESTABLISHMENT OF TWO PANELS OF CONSULTANTS FOR A PERIOD OF THIRTY-SIX (36) MONTHS**" must be placed in the Tender Box at 16 Woltemade Street (front entrance), Jeffrey's Bay, Room 122 on or before **MONDAY, 13 OCTOBER 2025 at 12:00.**



C. DU PLESSIS
MUNICIPAL MANAGER

P.O. Box 21
JEFFREYS BAY
6330

For Placement: Herald/Municipal Website/ Municipal Notice Boards in all offices/areas – 11 September 2025