

KOUGA LOCAL MUNICIPALITY (EC108)
DIRECTORATE: OFFICE OF THE DEPUTY MUNICIPAL MANAGER
NOTICE NO: 228/2025

APPOINTMENT OF A SERVICE PROVIDER (S) TO RENDER ADVERTISING SERVICES IN BROADCAST (RADIO) MEDIA AND OTHER RELATED SERVICES FOR A PERIOD OF THREE (3) YEARS

Prospective service providers are hereby invited to submit tenders for the Appointment of a Service Provider (s) to Render Advertising Services in Broadcast (Radio) Media and other related services for a period of three (3) years to Kouga Local Municipality.

DETAILED SPECIFICATION IS AVAILABLE ELECTRONICALLY:

An electronic copy of the tender document will be available on E-Tender portal www.etender.gov.za or the municipal website www.kouga.gov.za as from **Friday, 26 September 2025**. After downloading the tender document from the website each prospective bidder **MUST** ensure that a complete tender document is printed.

A **compulsory virtual clarification session** will be arranged for **Thursday, 9 October 2025 @10h00am**. Prospective bidders can use link below which is direct from this advert. **Please take note that no attendee arriving 10 minutes late or more** will be allowed to attend the clarification meeting.

Join Teams Meeting

https://teams.microsoft.com/join/19%3ameeting_Yzg5MTdmNzMtMTE0YS00ODFiLWExNDQ4NTcxMTg4ZThiMGFl%40thread.v2/0?context=%7b%22Tid%22%3a%2226227dc1-4e2b-407e-9bee-81acf6fe8aa9%22%2c%22Oid%22%3a%220f003184-f74c-40a3-9b40-9fda5b3dfcfe%22%7d

Meeting ID: 343 243 566 728 6

Passcode: 8jN3Yf6y

CONDITIONS OF THIS TENDER:

- Telegraphic, telephonic, telex, facsimile, email or late tenders will not be accepted.
- This contract will be evaluated on the 80 (price)
- The specific goals would be for a maximum point of 20 points. To claim for specific goals prospective bidders MUST submit proof/required documents.
- **An electronic copy of the completed tender document with returnable documents must be submitted with tender submission saved in a flash drive or CD. Failure to submit AN ORIGINAL HARD COPY AND A COPY ON EITHER USB or CD will deem the bid non-responsive.**
- A valid SARS Tax Compliance Status Pin may be requested to verify tax status.
- Prospective Service Providers must register on Kouga Municipality's Supplier database as per the registration requirements.
- The National Treasury Central Supplier Database Summary report must be submitted.
- The Council reserves the right to accept any tender and, or part thereof, appoint more than one contractor, and does not bind itself to accept the lowest or any tender. The Council reserves the right to appoint any contractor.
- The validity period for submission must be 90 days from the closing date.
- RFQ's that are deposited in the incorrect box or delivered to any other venue will not be considered.

Any information regarding this tender can be obtained from Mrs. M. Basson at mbasson@kouga.gov.za and copy tenders@kouga.gov.za

Completed documents in a sealed envelope endorsed **"NOTICE NO: 228/2025: "APPOINTMENT OF A SERVICE PROVIDER (S) TO RENDER ADVERTISING SERVICES IN BROADCAST (RADIO) MEDIA AND OTHER RELATED SERVICES FOR A PERIOD OF THREE (3) YEARS"** must be placed in the Tender Box **16 Woltemade Street, Jeffreys Bay, Room 122** on or before **MONDAY, 27 OCTOBER 2025 at 12:00.**



D. DE JAGER

ACTING MUNICIPAL MANAGE

P.O Box 21
JEFFREYS BAY
6330

For Placement: Herald/ Municipal Website/ Municipal Notice Boards in all offices/areas – 26 September 2025