

KOUGA LOCAL MUNICIPALITY (EC108)
DIRECTORATE: FINANCE – ASSET MANAGEMENT
NOTICE 226/2018
SHORT TERM INSURANCE

The Kouga Municipality is inviting Prospective Service Providers for the Management of Short Term Insurance for a contract period of three (3) years to Kouga Local Municipality.

Tenders

An electronic copy of tender document will be available on E-Tender portal www.etender.gov.za or the municipal website www.kouga.gov.za. Printed copies of the Tender Document will be available at a non- refundable fee of R300 per document as from Friday, 21 December 2018 from the Registry Section, 33 Da Gama Road, Jeffreys Bay, 6330 Tel No: 042 2002200.

Please note:

- Telegraphic, telephonic, telex, facsimile, email or late tenders will not be accepted.
- This contract will be evaluated on the 80/20 point scoring system.
- Refer to tender document for functional assessment criteria.
- The Guidelines for locally produced goods or locally manufactured goods with a stipulated minimum threshold where applicable will be applied.
- A valid SARS Tax Clearance Certificate and the Tax compliance Status pin must be submitted.
- Prospective Service Providers must register on Kouga Municipality's Supplier database as per the registration requirements.
- The National Treasury Central Supplier Database Summary report must be submitted.
- In order to claim Preference points a valid original or certified B-BBEE Status level Verification certificate from SANAS Accredited Agency or a Sworn Affidavit completed in the DTI format must be submitted to validate the claim.
- The Council reserves the right to accept any tender and, or part thereof, appoint more than one contractor, and does not bind itself to accept the lowest or any tender. The Council reserves the right to appoint any contractor.
- The validity period for submission must be 120 days from the closing date.
- Tenders that are deposited in the incorrect box or delivered to any other venue will not be considered.

Any inquiries relating to this tender must be submitted in writing via e-mail to tenders@kouga.gov.za and copied to sbaartman@kouga.gov.za

Completed documents in a sealed envelope endorsed "**NOTICE 226/2018; SHORT TERM INSURANCE**", must be placed in the Tender Box **in the foyer of the Municipal Offices** at 33 Da Gama Road, Jeffreys Bay on or before **MONDAY, 21 JANUARY 2019 at 12:00.**

C. DU PLESSIS
MUNICIPAL MANAGER

P.O. Box 21
JEFFREYS BAY
6330

For Placement: Herald – 20 December 2018

Municipal Website/ Municipal Notice Boards in all offices/areas – 20 December 2018