

KOUGA LOCAL MUNICIPALITY (EC108)
DIRECTORATE: CORPORATE SERVICES
NOTICE 72/2019
EMPLOYEE ASSISTANCE PROGRAMME

Suitably qualified, capable and experienced Service Providers are hereby invited to submit tenders for an Employee Assistance Programme to Kouga Municipality.

Tenders

An electronic copy of tender document will be available on E-Tender portal www.etender.gov.za or the municipal website www.kouga.gov.za. Printed copies of the Tender Document will be available at a non- refundable fee of R300 per document as from Thursday, 02 May 2019 from the Registry Section, 33 Da Gama Road, Jeffreys Bay, 6330 Tel No: 042 2002200.

Please note:

- Telegraphic, telephonic, telex, facsimile, email or late tenders will not be accepted.
- This contract will be evaluated on the 80/20 point scoring system.
- **A functional assessment with a minimum score of 70% is applicable to this tender.**
- The Guidelines for locally produced goods or locally manufactured goods with a stipulated minimum threshold where applicable will be applied.
- A valid SARS Tax Clearance Certificate and the Tax compliance Status pin to be submitted.
- Prospective Service Providers must register on Kouga Municipality's Supplier database as per the registration requirements.
- The National Treasury Central Supplier Database Summary report must be submitted.
- In order to claim Preference points a valid originally or certified B-BBEE Status level Verification certificate or a Sworn Affidavit completed on the DTI format must be submitted.
- The Council reserves the right to accept any tender and, or part thereof, appoint more than one contractor, and does not bind itself to accept the lowest or any tender. The Council reserves the right to appoint any contractor.
- The validity period for submission must be 120 days from the closing date.
- Tenders that are deposited in the incorrect box or delivered to any other venue will not be considered.

Any information regarding this tender can be obtained from Mr. D. De Jager at 042 200 2200 or ddejager@kouga.gov.za and copy tenders@kouga.gov.za.

Completed documents in a sealed envelope endorsed "**NOTICE NO: 72/2019:** "**EMPLOYEE ASSISTANCE PROGRAMME**" must be placed in the Tender Box **in the foyer of the Municipal Offices** at 33 Da Gama Road, Jeffreys Bay on or before **MONDAY, 03 JUNE 2019 at 12:00.**

C. DU PLESSIS
MUNICIPAL MANAGER

P.O. Box 21
JEFFREYS BAY
6330

For Placement: Herald – 02 May 2019
Municipal Website/ Municipal Notice Boards in all offices/areas – 02 May 2019